

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 10, 2025

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **ORDINANCE AMENDING LOS ANGELES ADMINISTRATIVE CODE
SECTIONS 4.123 AND 4.175 – MILITARY LEAVE WITH PAY**

RECOMMENDATIONS

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Subsection (a) of Los Angeles Administrative Code Sections 4.123 and 4.175, pertaining to Military Leave with Pay for civilian and sworn Fire/Police employees, respectively, to add applicable sections of the referenced Military and Veterans Code of the State of California and to restore a reference to one year of City service that was inadvertently omitted in the last amendment; and
2. That the City Council authorize the Controller and the CAO to correct any clerical or technical errors in the above ordinance.

SUMMARY

The ordinance submitted herein amends Subsection (a) of Los Angeles Administrative Code (LAAC) Sections 4.123 and 4.175, pertaining to Military Leave with Pay, to identify the applicable sections of the Military and Veterans Code of the State of California relevant to city public agencies, which will more readily enable City departmental staff to locate applicable sections of the Military and Veterans Code. LAAC Section 4.123 covers civilian employees, and LAAC Section 4.175 covers sworn Fire and Police employees, with both sections referencing the Military and Veterans Code of the State of California.

In addition, when the two aforementioned Military Leave with Pay provisions in the LAAC were last amended — in 1952 via Ordinance No. 100535 — the reference to requiring one year of City service for eligibility was omitted inadvertently from Subsection (a), even though in Subsection (b) the one-year City service requirement is defined. The ordinance submitted herein corrects that omission and restores the reference to one year of City service in Subsection (a) of LAAC Sections 4.123 and 4.175.

FISCAL IMPACT

Neither the General Fund nor any special fund is impacted by the proposed amendments to LAAC Sections 4.123 and 4.175 "Military Leave with Pay" for civilian employees and sworn Police and Fire employees, respectively.

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Attachment