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January 9, 2024

Los Angeles City Council  
c/o Office of the City Clerk  
City Hall, Room 395  
Los Angeles, California 90012

Attention: PLUM Committee

Dear Honorable Members:

**PROPOSED SPECIFIC PLAN AMENDMENT TO THE VENTURA-CAHUENGA BOULEVARD CORRIDOR SPECIFIC PLAN; 17-1071-S1; CASE NO. CPC-2023-1637-SP; ENV-2023-1638-CE**

Pursuant to Sections 556 and 558 of the City Charter, transmitted herewith is the October 26, 2023 action of the City Planning Commission recommending approval of the proposed Specific Plan Amendment to the Ventura-Cahuenga Boulevard Corridor Specific Plan.

The City Planning Commission (CPC), as evidenced by the attached Findings, has determined that the Specific Plan Amendment will be consistent with the City's General Plan.

The proposed Specific Plan Amendment is submitted to you for your recommendation as specified by Sections 11.5.7 G and 12.32 of the Los Angeles Municipal Code.

**RECOMMENDATIONS FOR COUNCIL ACTION:**

1. **Find** that based on the whole of the administrative record, the Project is exempt from CEQA pursuant to Case No. ENV-2023-1638-CE and CEQA Guidelines, Section 15301 (Class 1 for existing structures, including interior alterations for tenant improvements); Section 15303 (Class 3 as applied to small structures for limited changes of use and interior alterations related to tenant improvements); Section 15311 (Class 11 for on-premises signs); and Section 15320 (Class 20 for changes in reorganization of local governmental agencies relating to the Ventura-Cahuenga Boulevard Corridor Specific Plan Review Board (PRB) appointments and administration, administrative project review process, updated language to reflect new ordinances and language clean up, recognition of a sixth community, and updated maps). There is no substantial evidence demonstrating that an exception to a categorical exemption pursuant to CEQA Guidelines, Section 15300.2 applies;
2. **Concur** in the attached action of the City Planning Commission relative to its recommended approval of the Specific Plan Amendment to the Ventura-Cahuenga Boulevard Corridor

Specific Plan to add the neighborhood councils to the parties listed to receive written notification of a Plan Review Board member's term expiration prior to the end of the member's term as detailed in Attachment 1 of the CPC Letter of Determination; and

3. **Adopt** the attached Findings of the City Planning Commission as the Findings of the City Council; and
4. **Direct** the Department of City Planning, in coordination with the City Attorney, to prepare and present the proposed amendments to the Ventura-Cahuenga Boulevard Corridor Specific Plan in accordance with this action.

Sincerely,

VINCENT P. BERTONI, AICP  
Director of Planning



Haydee Urita-Lopez  
Principal City Planner

VPB:SMMB:hul.pm.cs

Enclosures:

- Staff Recommendation Report and Exhibits to the City Planning Commission
- Exhibit A – City Charter, LAMC, and General Plan Findings
- Exhibit B – Proposed Amendment to the Ventura-Cahuenga Boulevard Corridor Specific Plan – Proposed Ordinance and Plan Maps
- Exhibit C – Environmental Clearance – Categorical Exemption