



February 9, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Michael Newhouse to the City Planning Commission for the term ending June 30, 2024.

I certify that in my opinion Mr. Newhouse is especially qualified by reason of training and experience for the work which shall devolve upon him, and that I make the appointment solely in the interest of the City.

Mr. Newhouse will fill the vacancy created by the departure of Samantha Millman.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Michael Newhouse
Commission: City Planning Commission
End of Term: 6/30/2024

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Male
3. **Council District and neighborhood of residence:** 11 - West LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:** West Los Angeles Area Planning Commission
6. **Highest level of education completed:** J.D., Northwestern School of Law of Lewis & Clark College
7. **Occupation/profession:** Owner, Newhouse Law Group
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Lawshe, Monique	Central	4	African American	F	6/30/2024
Choe, Caroline	North Valley	7	API	F	6/30/2026
Gold, Ilissa	Central	5	Caucasian	F	6/30/2027
Leung, Helen	East LA	13	API	F	6/30/2028
Mack, Karen	Central	4	African American	M	6/30/2025
VACANT					6/30/2024
Zamora, Elizabeth	South LA	10	Latinx	F	6/30/2028
Cabildo, Maria	East LA	14	Latinx	F	6/30/2025
Noonan, Jacob	East LA	14	Caucasian	M	6/30/2027

Michael R. Newhouse

Professional:

- Owner, Newhouse Law Group, PC 2016-Present
- Partner, Buchalter Nemer 2014-2016
- Owner, Newhouse Seroussi, PC 2009-2014
- Attorney, Riley and Associates, PC 2006-2009
- Attorney, Frandzel Robbins, PC 2002-2006
- Attorney, Nemecek and Cole, PC 2000-2002

Education:

- Northwestern School of Law of Lewis & Clark College, Juris Doctorate with Certificate in Natural Resources Law 1997-2000
- University of Southern California, BA Environmental Science/Political Science 1992-1996
- Diamond Bar High School 1988-1992

Volunteer:

- President, Venice Neighborhood Council 2007-9 and 2011-2014
- President, Westside Regional Alliance of Councils (WRAC) *All Neighborhood and Community Councils on the Westside of Los Angeles* 2008-2016
- Board of Directors, Venice Arts in Communities 2008-2016 (President 2014-2016)
- Board of Directors, Venice Chamber of Commerce 2012-2016 (VP 2015-2016)
- Commissioner, WLA Area Planning Commission 2016-2017
- President, WLA Area Planning Commission, 2017-2022
- Candidate for Los Angeles City Council (CD 11) 2022
- Baseball and Football Coach: Santa Monica PONY Baseball, NLF Flag Football, Mark Twain Middle School Flag Football 2012-2023
- Board of Directors, West LA Democratic Club, December 2023-Present
- Pro-Bono Legal Counsel for Venice Arts in Neighborhoods, 2008-Present

Interests:

Musician (Bass/Guitar player for *The Potential Suitors*), Outdoor Enthusiast and Distance Runner, Avid Traveler, Snowboarder and Baseball, Basketball and Racquetball player.



KAREN BASS
MAYOR

February 9, 2024

Dear Mr. Newhouse:

I am pleased to inform you that I hereby appoint you to the City Planning Commission for the term ending June 30, 2024, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

As part of the appointment process, Traci Park, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Mr. Michael Newhouse
February 9, 2024
Page 2

Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Michael Newhouse
February 9, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Traci Park
- ☐ Councilmember Marqueece Harris-Dawson, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Planning and Land Use Management Committee Hearing
- ☐ Full Council Hearing