

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: July 31, 2023

CAO File No. 0130-02108-0002

Council File No.

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer

Reference: Transmittal from the Board of Police Commissioners dated July 12, 2023

Subject: **FISCAL YEAR 2023-24 CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM – LAW ENFORCEMENT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or designee, to:

- a. Retroactively apply for, negotiate and accept the grant award of \$853,450.05 relative to the Fiscal Year (FY) 2023-24 Cannabis Tax Fund Grant Program (CTFGP) – Law Enforcement from the State of California, California Highway Patrol (CHP), for the period of July 1, 2023 through June 30, 2024 and execute any documents or agreements necessary to accept the grant funds, subject to the approval by the City Attorney as to form;
- b. Negotiate and execute a Professional Services Agreement with one selected vendor for a term of one year within the applicable grant performance period, for a sum not to exceed \$30,000, for the provision of phlebotomist services as it relates to the grant program, subject to the approval of the City Attorney as to form;

2. Authorize the Los Angeles Police Department (LAPD) to:

- a. Spend up to \$853,450.05 in funding in accordance with the grant award agreement;
- b. Submit grant reimbursement requests to the grantor and deposit the FY 2023-24 CTFPG grant receipts into the Police Department Grant Fund No. 339, Department No. 70, account number to be determined; and,

- c. Prepare Controller's instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

3. Authorize the Controller to:

- a. Establish a grant receivable and appropriate up to \$853,450.05 within the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, for disbursement of the FY2023-24 CTFPG – Law Enforcement grant funds;
- b. Increase appropriations on an as-needed basis from the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts, as follows:

<u>Account Name</u>	<u>Account No.</u>	<u>Amount</u>
Overtime General	001090	\$ 23,100.00
Overtime Sworn	001092	\$707,464.99

- c. Transfer appropriations of \$82,380.06 within the Police Department Grant Fund No. 339, Department No. 70, from FY 2023-24 CTFPG – Law Enforcement account, account number to be determined, to Related Costs account, account number to be determined, for related costs, upon submission of proper documentation by the LAPD of the costs incurred during the grant performance period, subject to the approval of the City Administrative Officer.

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept an \$853,450.05 grant award for the Fiscal Year (FY) 2023-24 Cannabis Tax Fund Grant Program (CTFGP) – Law Enforcement, from the California Highway Patrol (CHP) for the period of July 1, 2023 through June 30, 2024.

The CHP's CTFGP – Law Enforcement provides education, prevention, and enforcement of impaired driving laws related to driving under the influence of alcohol and other drugs, including cannabis. For FY 2023-24, the CHP has extended the funding opportunity to law enforcement agencies to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, improve agency's effectiveness through training, and develop new strategies. The grant opportunity focuses on providing public education and outreach, Driving Under the Influence (DUI)/ Driving Under the Influence of Drugs (DUID) enforcement efforts, and Officer Training focused on detecting and removing impaired drivers from the roadway.

The LAPD Traffic Group was awarded \$853,450.05 to implement the DUI Apprehension Program. The proposed program will focus on providing training to personnel to improve the quality of DUI

and DUID investigations and enforcement efforts. The grant program objectives will be met by increasing officer training, modernizing equipment, increasing enforcement operations on dates and at locations where driving under the influence of drugs will be prevalent, and conducting business community outreach.

The grant funds will be used to provide officer training in the following courses: Impaired Driver Apprehension Program; Advanced Roadside Impaired Driving Enforcement; Drug Recognition Expert (DRE) Certification; DRE Recertification; DRE Instructor courses. The training courses will be conducted by current LAPD officers and DRE task forces on an overtime basis. The grant will also be used for High Visibility Enforcement Task Forces for focused enforcement efforts on identified dates (e.g., April 20th, commonly referred to as 420) and at events prone to the use of cannabis. Additionally, the program will support the attendance of the 2023 Impaired Driving and Traffic Safety Conference which will provide educational seminars to Department personnel on current DUI laws and enforcement and local prosecutors to assist them in preparing and prosecuting successful DUID cases. Lastly, the program will provide business outreach by educating the owners of marijuana dispensaries. Under the grant agreement, the State will reimburse the City for expenses incurred as follows:

Expense Category	Amount
Sworn Overtime	\$ 707,464.99
Civilian Overtime	23,100.00
Related Costs	82,380.06
Consultants/Contracts	30,000.00
Travel	5,010.00
Other Direct Costs	5,495.00
Total	\$ 853,450.05

A Professional Services Agreement will be executed with a phlebotomy service provider to draw and collect blood samples from individuals arrested during DRE Certification Task Force actions throughout the grant performance period for an amount not to exceed \$30,000. The Department will select the vendor using a competitive bid process.

In accordance with Los Angeles Administrative Code Section 14.6, Mayor and Council approval of the grant award is required before accepting and receiving the grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations stated in this report will authorize the Los Angeles Police Department to retroactively accept the Fiscal Year (FY) 2023-24 Cannabis Tax Fund Grant Program – Law Enforcement grant award of \$853,450.05 from the State of California, California Highway Patrol, for a one-year term beginning July 1, 2023 through June 30, 2024. No matching funds are required for this grant. Cost Allocation Plan 41 indirect cost rates for grant-eligible

overtime and related costs (\$82,380.06) in support of this program will also be reimbursed with the grant funds for FY 2023-24.

FINANCIAL POLICIES STATEMENT

The recommendations stated in this report comply with the City's Financial Policies in that, to the extent possible, current operations will be funded by current revenues.

MWS:LMP:04240011

Attachment

LOS ANGELES POLICE COMMISSION

**BOARD OF
POLICE COMMISSIONERS**

WILLIAM J. BRIGGS, II
PRESIDENT

DR. ERROLL G. SOUTHERS
VICE PRESIDENT

MARIA LOU CALANCHE
RASHA GERES SHIELDS
STEVE SOBOROFF

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT II



KAREN BASS
MAYOR

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

MARK P. SMITH
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

July 12, 2023

BPC #23-125

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

Attention: Heleen Ramirez

Dear Honorable Mayor:

RE: CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM.

At the regular meeting of the Board of Police Commissioners held Tuesday, July 11, 2023, the Board APPROVED the Department's report relative to the above matter.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Rebecca Munoz".

REBECCA MUNOZ
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
RICHARD M. YEFAN
EXECUTIVE DIRECTOR
DATE 7/15/23
23-125

June 28, 2023
1.14

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: FISCAL YEAR 2023-24 CALIFORNIA HIGHWAY PATROL CANNABIS
TAX FUND GRANT PROGRAM – LAW ENFORCEMENT GRANT

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application and award for the Fiscal Year (FY) 2023-24 Cannabis Tax Fund Grant Program (CTFGP) – Law Enforcement pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Chief Legislative Analyst, and to the City Clerk for committee and City Council consideration.
3. That the Board REQUEST the Council, subject to the approval of the Mayor, to:
 - A. AUTHORIZE the Chief of Police, or designee, to retroactively apply for, negotiate, and accept a grant award of \$853,450.05 relative to the FY 2023-24 CTFGP – Law Enforcement from the State of California, California Highway Patrol (CHP), for the period of July 1, 2023 through June 30, 2024;
 - B. AUTHORIZE the Chief of Police, or designee, to execute the FY 2023-24 CTFGP – Law Enforcement grant agreement on behalf of the City and submit the necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
 - C. AUTHORIZE the Chief of Police, or designee, to execute a Professional Services Agreement with one selected vendor for a term of one year within the applicable grant performance period, for a sum not to exceed \$30,000, for the provision of phlebotomist services as it relates to the grant program, subject to the approval of the City Attorney as to form;
 - D. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount of \$853,450.05 in accordance with the grant award agreement, submit grant reimbursement requests to the grantor, and deposit the FY 2023-24 CTFGP – Law Enforcement grant funds into the Police Department Grant Fund No. 339, Department No. 70, account number to be determined;

- E. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the CAO, and AUTHORIZE the Controller to implement the instructions;
- F. AUTHORIZE the Controller to establish a grant receivable and appropriate up to \$853,450.05 within the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, for the disbursement of the FY 2023-24 CTFGP – Law Enforcement grant funds;
- G. AUTHORIZE the Controller to transfer appropriations within Police Department Grant Fund No. 339, Department No. 70, as follows:

<u>From:</u>	<u>Fund/Dept</u> 339/70	<u>Account No.</u> 70XXXX	<u>Account Name</u> To Be Determined	<u>Amount</u> \$82,380.06
<u>To:</u>	<u>Fund/Dept</u> 339/70	<u>Account No.</u> 70XXXX	<u>Account Name</u> Related Costs	<u>Amount</u> \$82,380.06

- H. AUTHORIZE the Controller to increase appropriations on an as-needed basis from the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090	Overtime Civilian	\$23,100.00
Account No. 001092	Overtime Sworn	\$707,464.99

DISCUSSION

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept an \$853,450.05 grant award for the Fiscal Year (FY) 2023-24 Cannabis Tax Fund Grant Program (CTFGP) – Law Enforcement, from the California Highway Patrol (CHP) for the period of July 1, 2023 through June 30, 2024.

The CHP's CTFGP – Law Enforcement provides education, prevention, and enforcement of impaired driving laws related to driving under the influence of alcohol and other drugs, including cannabis. For FY 2023-24, the CHP has extended the funding opportunity to law enforcement agencies to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, improve agency's effectiveness through training, and develop new strategies. The grant opportunity focuses on providing public education and outreach, Driving Under the Influence (DUI)/Driving Under the Influence of Drugs (DUID) enforcement efforts, and Officer Training focused on detecting and removing impaired drivers from the roadway.

The LAPD Traffic Group was awarded \$853,450.05 to implement the DUI Apprehension Program. The proposed program will focus on providing training to personnel to improve the quality of DUI and DUID investigations and enforcement efforts. The grant program objectives will be met by increasing officer training, modernizing equipment, increasing enforcement operations on dates and at locations where driving under the influence of drugs will be prevalent, and conducting business community outreach.

The grant funds will be used to provide officer training in the following courses: Impaired Driver Apprehension Program, Advanced Roadside Impaired Driving Enforcement, Drug Recognition Expert (DRE) Certification, DRE Recertification, and DRE Instructor courses. The training courses will be conducted by current LAPD officers and DRE task forces on an overtime basis. The grant will also be used for High Visibility Enforcement task forces for focused enforcement efforts on identified dates (e.g., April 20th, commonly referred to as 420) and at events prone to the use of cannabis. Additionally, the program will support attendance of the 2023 Impaired Driving and Traffic Safety Conference and the 2023 California Narcotics Officers' Association Annual Training Institute. Lastly, the program will provide business outreach by educating the owners of cannabis dispensaries. Under the grant agreement, the State will reimburse the City for expenses incurred as follows:

Expense Category	Amount
Sworn Overtime	\$ 707,464.99
Civilian Overtime	23,100.00
Related Costs	82,380.06
Travel	5,010.00
Consultants/Contracts	30,000.00
Other Direct Costs	5,495.00
Total	\$ 853,450.05

A Professional Services Agreement will be executed with a phlebotomy service provider to draw and collect blood samples from individuals arrested during DRE Certification Task Force actions throughout the grant performance period for an amount not to exceed \$30,000. The Department will select the vendor using a competitive bid process.

Related costs under Cost Allocation Plan 41 rates for grant-eligible sworn and civilian overtime in support of this program will also be reimbursed with the grant funds for FY 2023-24.

The Honorable Board of Police Commissioners

Page 4

1.14

If you have any questions regarding this transmittal, please contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.

Respectfully,



MICHEL R. MOORE
Chief of Police

Attachments

BOARD OF
POLICE COMMISSIONERS
Approved *July 11, 2023*
Secretary *Rebecca Hunt*

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED

JUL 05 2023

POLICE COMMISSION

June 23, 2023

1.14

TO: Chief of Police

FROM: Director, Office of Constitutional Policing and Policy

SUBJECT: FISCAL YEAR 2023-24 CALIFORNIA HIGHWAY PATROL CANNABIS
TAX FUND GRANT PROGRAM – LAW ENFORCEMENT

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners, requesting approval to transmit the attached grant application and award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration. The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for, accept, and execute an \$853,450.05 grant award for the 2023-24 Cannabis Tax Fund Grant Program (CTFGP) – Law Enforcement from the California Highway Patrol (CHP) for the period of July 1, 2023 through June 30, 2024.

The LAPD Traffic Group was awarded \$853,450.05 to implement the Driving Under the Influence (DUI) Apprehension Program, which will primarily focus on providing training to personnel to improve the quality of DUI and Driving Under the Influence of Drugs (DUID) arrests. The grant will provide funding for related sworn and civilian overtime and fringe benefits, travel, and training. In addition, a Professional Services Agreement will be executed with a phlebotomy service provider to draw and collect blood samples from individuals arrested during Drug Recognition Evaluator certification and enforcement task forces.

If you have any questions, please contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.



LIZABETH A. RHODES, Director
Office of Constitutional Policing and Policy

Attachments

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

601 North 7th Street
Sacramento, CA 95811
(916) 843-3330
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)



June 7, 2023

File No.: 060.15426.14597.066.2023.06004

Barbra Montesquieu
Los Angeles Police Department
100 West First Street
Los Angeles, CA 90012

Dear Ms. Montesquieu:

On behalf of the California Highway Patrol (CHP), it is my pleasure to inform you, the Los Angeles Police Department, is conditionally approved for Cannabis Tax Fund Grant Program (CTFGP) funding in the amount of \$853,450.05. The purpose of this grant funding is to help your agency reduce and mitigate the impacts of impaired driving in your community.

All grant awards, including any adjustments to requested funding, were made by the Department based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations.

The official Grant Agreement for signature is forthcoming. In order to execute your Grant Agreement, please provide documentation from a local governing body, authorizing your organization to receive this grant funding, to the Cannabis Grants Unit, by email at CGUGrants@chp.ca.gov, as soon as possible. Refer to California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g) for additional information.

The CHP looks forward to partnering with you and your agency on this project in an effort to make California's roadways a safer place to travel. If you have any questions, please feel free to contact the Cannabis Grants Unit at (916) 843-4360.

Sincerely,

A handwritten signature in blue ink that reads "K. M. Davis".

K. M. DAVIS, Chief
Enforcement and Planning Division





City of Los Angeles - Los Angeles Police Department

Prepared by Los Angeles Police Department
for California Highway Patrol (CHP) Law Enforcement: Large-Size Organizations/Agencies FY 2023/2024

Submitted by Barbra Montesquieu

Submitted on 05/02/2023 3:57 PM Pacific Standard Time



Opportunity Details

Opportunity Information

Title

Law Enforcement: Large-Size Organizations/Agencies FY 2023/2024

Description

Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products.

The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.

Awarding Agency Name

California Highway Patrol

Agency Contact Name

Cannabis Grants Unit (CGU)

Agency Contact Phone

916-843-4360

Agency Contact Email

CGUGrants@chp.ca.gov

Fund Activity Categories

Education, Law, Justice and Legal Services

Departments

Subjects

Opportunity Manager

Cannabis Grants Unit (CGU)

Opportunity Posted Date

1/6/2023

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/e1e2bd9d-c6ad-4ab3-b39e-386c550a220b>

Is Published

Yes

Funding Information

Funding Sources

State

Funding Source Description

With the passage of Proposition 64 in 2016, The Control, Regulate, and Tax Adult Use Marijuana Act (AUMU), California voters mandated the state to set aside funding for the CHP to provide grants to local governments and qualified non-profit organizations for the education, prevention, and enforcement of impaired driving laws pursuant to Section 34019 (f)(3)(B) Revenue and Taxation Code (RTC).



Funding Restrictions

State Agencies/Departments, please refer to Section 34019 (f)(3)(b) RTC and California Code of Regulations, Title 13, Division 2, Chapter 12, for additional information.

Award Information

Award Range

\$1,000,000.00 Ceiling

Award Period

07/01/2023 - 06/30/2024

Award Type

Competitive

Indirect Costs Allowed

No

Matching Requirement

No

Submission Information

Submission Window

01/06/2023 8:00 AM - 02/23/2023 5:00 PM

Submission Timeline Type

One Time

Submission Timeline Additional Information

Grant Applicants are advised to ask submittal questions well before the deadline. The Cannabis Grants Unit (CGU) cannot guarantee an immediate response and the Grant Management System (GMS) will automatically close at 5:00 PM PST. Once a Grant Application is submitted through the GMS, Grant Applicants may not add, edit, or delete any Grant Application information.

Question Submission Information

Question Submission Email Address

CGUGrants@chp.ca.gov

Eligibility Information

Eligibility Type

Public

Additional Eligibility Information

Large-Size Law Enforcement Organizations/Agencies, with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code

Large-Size Law Enforcement Organizations/Agencies: 500 or more employees

Additional Information

Additional Information URL

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>



Award Administration Information

State Award Notices

Awards will be announced in May and June 2023.

Administrative and National Policy Requirements

The California Highway Patrol (CHP) adopted regulations within Title 13 of the California Code of Regulations (CCR), Division 2, by adding Chapter 13, which govern the CHP, Cannabis Tax Fund Grant Program.

These regulations outline:

- * Grant Provisions
- * Grant Project Types
- * Specific Grant Application Requirements
- * Grant Evaluation Criteria
- * Necessary Administrative Procedures for the Program

Regulations can be found at:

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program/program-regulations>

Reporting

Quarterly Reporting is required and due within 14 calendar days after the close of each quarter.

Quarter One (Q1): July 1 - September 30

Quarter Two (Q2): October 1 - December 31

Quarter Three (Q3): January 1 - March 31

Quarter Four (Q4): April 1 - June 30

Other Information

Please ensure your Organization/Agency has the capability to electronically sign required documents (ex: Grant Agreement).



Project Information

Application Information

Application Name

City of Los Angeles - Los Angeles Police Department

Award Requested

\$853,450.05

Total Award Budget

\$853,450.05

Primary Contact Information

Name

Barbra Montesquieu

Email Address

n3202@lapd.online

Address

100 West First Street, Suite 1061
Los Angeles, CA 90012

Phone Number

(213) 486-0380



Project Description

1. Organization/Agency Representatives

Organization/Agency Section/Unit (subdivision) to administer the Grant Agreement
Los Angeles Police Department - Traffic Group

Organization/Agency Representative

Please complete the following fields with appropriate Organization/Agency representatives, as applicable.

- The Authorized Official is authorized to enter into a Grant Agreement with signing authority.
- The Authorized Financial Contact maintains financial records, documentation, and recipient of warrant.
- The Administrative Contact is responsible for day-to-day administration.

Note: Information requested is for Grant Application purposes only. Security roles (titles) differ from those within the GMS.

Authorized Official Name (first and last)
Michel R. Moore

Authorized Official Title
Chief of Police

Authorized Official Address (street, city, state, zip code)
100 West First Street, Los Angeles CA 90012

Official Address to Receive Reimbursement Payment - MUST MATCH FISCAL FORM (street, city, state, zip code)
LAPD, Fiscal Group, 100 W 1st St, Rm 774 Attn: Grants, Los Angeles, CA 90030

Authorized Official Phone Number (with area code)
213-486-0150

Authorized Official Email Address
grants@lapd.online

Authorized Financial Contact Name (first and last)
Stella Larracas

Authorized Financial Contact Title
Sr. Management Analyst II

Authorized Financial Contact Phone Number (with area code)
213-486-0380

Authorized Financial Contact Email Address
n3371@lapd.online

Administrative Contact Name (first and last)
Barbra Montesquieu

Administrative Contact Title
Sr. Management Analyst I

Administrative Contact Phone Number (with area code)
213-486-0380

Administrative Contact Email Address



n3202@lapd.online



2. Senate/Assembly/Congressional/County Information

Instructions

To determine the State Senate District(s), State Assembly District(s), and California Congressional District(s), copy and paste the below URL in your browser and search:

<https://gis.data.ca.gov/maps/CDEGIS::legislative-districts-in-california-2/about>

Select one or more State Senate District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

State Senate 18, State Senate 24, State Senate 25, State Senate 26, State Senate 27, State Senate 30, State Senate 33, State Senate 35

Select one or more State Assembly District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

State Assembly 38, State Assembly 39, State Assembly 43, State Assembly 45, State Assembly 46, State Assembly 50, State Assembly 51, State Assembly 53, State Assembly 54, State Assembly 59, State Assembly 62, State Assembly 64, State Assembly 66, State Assembly 70

Select one or more California Congressional District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

California Congressional District 25, California Congressional District 28, California Congressional District 29, California Congressional District 30, California Congressional District 33, California Congressional District 34, California Congressional District 37, California Congressional District 40, California Congressional District 43, California Congressional District 44

Select one or more California counties where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

Los Angeles

Number of residents (population) that your Organization/Agency serves.

3849000



3. Statistical Data

Please ensure the responses below are accurate and align with the statistical data provided within the Grant Application.

If a question is not applicable, please input "0" or "N/A".

Number of schools in your jurisdiction.*

	Elementary Schools	Middle Schools	High Schools	Colleges/Universities
Number of Schools	635	242	199	63

Number of law enforcement personnel within your Organization/Agency.

9243

Does your Organization/Agency have specifically designated traffic enforcement personnel who conduct driving under the influence (DUI) enforcement operations?

☒ Yes

☐ No

How often does your Organization/Agency conduct DUI enforcement activities (ex: DUI Saturation Patrols, DUI Checkpoints)?*

	Weekly Average	Monthly Average	Yearly Average
Enforcement Activities	18	78	936

How many law enforcement personnel have attended Standard Field Sobriety Test (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE), and/or Drug Recognition Evaluator (DRE) training?*

	SFST	ARIDE	DRE
Number of Trained Law Enforcement Personnel	915	1612	252

How many certified DREs does your Organization/Agency currently have?

207

How many law enforcement personnel are certified SFST and/or DRE Instructors?*

	SFST	DRE
Number of Certified Instructors	20	20

What in-service training does your Organization/Agency offer related to DUI?

The Department is fortunate to have a cadre of 20 SFST/DRE instructors to provide the following in-service training:

- IDAP Course
- ARIDE Course
- DRE Course
- DRE Certification Training
- DRE Recertification Training

Is training conducted at your Organization/Agency or at an alternate facility?

☒ Within Organization/Agency

☐ Alternate Facility

Does your law enforcement personnel participate in training with local city attorneys and/or district attorneys?



- ☒ Yes
☐ No

Grant Funded Equipment

Have Cannabis Tax Fund Grant Program Grant Funds been utilized to purchase equipment (an acquisition cost of at least \$5,000)?

- ☒ Yes
☐ No

If yes, list EACH equipment item and fiscal year of the Grant Agreement.

2021/22 CHP Cannabis Tax Fund Law Enforcement Grant No. 3696 :

One (1) 3D Scanner



4. Project Description

Project Types: Please select Project type(s) applicable to your Project.

- ☒ Law Enforcement Training
- ☒ Public Education and/or Prevention
- ☒ Enforcement Efforts

Provide a brief overview/synopsis (a paragraph) of the proposed Project, detailing what activities/items will be used to obtain the desired outcome(s). PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Los Angeles Police Department's (LAPD or Department) Traffic Group (TRFG) Driving Under the Influence (DUI) Apprehension Program will primarily focus on providing training to personnel to improve the quality of DUI and DUI Drugs (DUID) arrests. Furthermore, the Department will conduct high visibility task forces with officers trained in the Department's Impaired Driver Apprehension Program (IDAP) and Drug Recognition Experts (DREs). The task forces will saturate an area of the City on dates (i.e. April 20th, commonly referred to as 420) and at events prone to the use of cannabis. The task forces will be prefaced by business outreach, wherein officers will provide education to cannabis dispensaries.



5. Problem Statement & Proposed Solution

First, clearly identify the problem/need (Problem Statement) in your local community that will be addressed by the Project. Then, clearly identify the Proposed Solution to address the problem/need. If applicable, provide recent and high-level statistical data that directly supports the problem/need in your local community. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - EITHER TYPE INFORMATION IN FIELD OR ATTACH DOCUMENT.

PROBLEM STATEMENT

The City of Los Angeles (City) has a population of approximately four million community members and covers 468 square miles. Within the City, there are approximately 7,500 miles of street, 10,750 miles of sidewalks, and 40,000 intersections.

INCREASED DUI-RELATED FATAL TRAFFIC COLLISIONS.

In 2019, the Department established the Community Online Reporting Service (CORS) to offer community members the ability to report minor crashes online as opposed to reporting a crash in person or telephonically. Many of the incidents reportable on CORS are often reported for insurance purposes and the initial criteria was limited to hit and run traffic crashes with no follow-up investigations. In January 2021, the Department expanded the CORS criteria to include the following types of traffic crashes:

- Minor Damage
- Visible Injury
- Complained of Pain Injury
- Hit and Run Misdemeanor

It should be noted that traffic crash reports submitted through CORS are not entered into the Consolidated Crime Analysis Database (C-CAD), which captures all traffic crash statistical information investigated by Department personnel. Only statistical data from C-CAD is submitted to Statewide Integrated Traffic Records System. Consequently, there has been a significant decrease in the number of injury-related crashes because visible and complained of injury crashes are no longer entered into C-CAD.

As the City emerged from the pandemic in 2022 and people resumed their daily routines, vehicular traffic has increased, resulting in an increase in the following crash categories (See Attached Table 1: 2020-2022. Types of Traffic Crashes):

- Fatal traffic crashes increased 6% from 294 in 2021 to 312 in 2022;
- Severe injury traffic crashes increased 3% from 1,479 in 2021 to 1,517 in 2022;
- DUI-related fatal traffic crashes increased 6% from 18 in 2021 to 19 in 2022;
- Hit and Run fatal traffic crashes increased 16% from 74 in 2021 to 86 in 2022;
- Hit and Run severe injury traffic crashes increased 1% from 299 in 2021 to 302 in 2022;
- Nighttime fatal traffic crashes increased 9% from 106 in 2021 to 116 in 2022; and,
- Nighttime severe injury traffic crashes increased 1% from 374 in 2021 to 378 in 2022.

In addition to the above increases traffic crashes, the LAPD has observed an alarming increase in the number of drivers arrested for DUI of alcohol and drugs over the past year. The number of DUI alcohol and drugs arrests have increased 37% from 4,012 arrests in 2021 to 5,478 arrests in 2022. (See Attached Table 2: 2020 – 2022. Types of DUI Arrest).

The percentage of drivers arrested at DUI checkpoints for being under the influence of drugs or a combination of alcohol and drugs is a constant reminder that DUID continues to be problematic and more work is needed to curtail this problem. In 2022, a troubling 36% of drivers arrested for DUI were for driving under the influence of drugs or a combination of alcohol and drugs. (See Attached Table 3: 2020-2022. Types of DUI Arrest at DUI Checkpoints in the City of Los Angeles)



INSUFFICIENT NUMBER OF DRE-RELATED TRAINED OFFICERS.

Although the Department has made progress over the past three years in providing SFST, ARIDE and DRE training, the total number of personnel trained is still lacking. In the 2014 California's Strategic Highway Safety Plan, the California Highway Patrol (CHP) recommended that law enforcement agencies within California maintain the following training standard for traffic and patrol officers to have a meaningful impact with DUI enforcement efforts:

- **SFST Recommendation:** 100 percent of officers trained in SFST.

Current Status: Although every Department officer receives abbreviated (less than eight hours) training in SFST in the Police Academy, only 915 (19.5%) of the 4,690 traffic and patrol officers have attended the 24-hour SFST training.

- **ARIDE Recommendation:** 50 percent of traffic and patrol officers trained in ARIDE.

Current Status: 1,612 (34.4%) of the 4,690 traffic and patrol officers have received ARIDE training.

- **Recommendation:** 10 percent of traffic and patrol officers trained in DRE

Current Status: 252 (5.4%) of the 4,690 traffic and patrol officers have received DRE training.

The Department is proposing to meet or exceed the goals of the grant by increasing officer training, modernizing equipment and increasing enforcement operations on dates and at locations where driving under the influence of drugs will be prevalent.

PROPOSED SOLUTION

Officer Training

The Department is fortunate to have the capability to provide all DRE-related training internally. The Department currently has who will provide the following training:

Impaired Driver Apprehension Program Course

The Department will present nine IDAP Courses. The IDAP Course combines the 24-hour SFST curriculum with the 16-hour ARIDE curriculum. A total of 225 officers will receive SFST training. Four will be funded by the Department and five will be grant-funded. Grant funding will be used to hire the instructors on a cash overtime basis to present the courses. At no time will the students be on an overtime basis.

Advanced Roadside Impaired Driving Enforcement Course

The Department will present five ARIDE Courses. All of the ARIDE courses will be grant-funded. A total of 375 officers will receive ARIDE training. 225 officers will receive the training through IDAP and 150 through the standalone ARIDE course. Grant funding will be used to hire the instructors on a cash overtime basis to present the courses. At no time will the students be on an overtime basis.

Drug Recognition Expert Course

The Department will present four DRE Courses. Two will be funded by the Department and two will be grant-funded. A total of 64 officers will receive DRE training. Grant funding will be used to hire the instructors on a cash overtime basis to present the courses. At no time will the students be on an overtime basis.



Drug Recognition Expert Certification Task Forces

Upon completion of the classroom portion of DRE School, students are required to perform 12 DRE evaluations supervised by a DRE instructor within 90 days. To assist the students in achieving this objective, the Department conducts DRE Certification Task Forces. The task forces are conducted at locations within the City where students are likely to locate and identify suspects who are under the influence of a drug.

Detained suspects are transported to a command post where a DRE evaluation is conducted by the DRE student in the presence of a DRE instructor. Once the DRE student determines the drug category and the instructor concurs with the evaluation, a blood sample is obtained from the suspect, who is then processed and booked at a Department jail. The task forces must be adequately staffed by DRE instructors and supervisors to ensure there is proper span and control of the Department personnel and sufficient instructors monitor the

The Department will conduct 12 DRE Task Forces to certify the officers who were recently trained as DREs. Eight will be funded by the Department and four will be grant-funded. A total of 64 officers will be certified through the DRE Task Forces. Grant funding will be used to hire the instructors on a cash overtime basis to oversee the DRE evaluations conducted during the task forces. At no time will the students be on an overtime basis.

To support the task forces, a vendor will be contracted to provide phlebotomy services. A phlebotomist will be stationed at the command post of the DRE certification task forces and will perform blood draws on suspects arrested by DRE students. The presence of a phlebotomist expedites the booking process of the suspect in lieu of the standard process, which requires the suspect to be taken to one of the Department's jail dispensaries or contract hospital for a blood withdraw. The phlebotomist will work a minimum of four hours and a maximum of eight hours at a rate to be determined.

Drug Recognition Expert Recertification Training

The Department will conduct eight DRE Recertification Courses. All DREs are required to attend recertification training every two years to maintain their National certification. A total of 120 officers will receive recertification training. Four will be funded by the Department and four will be grant-funded. Grant funding will be used to hire the instructors on a cash overtime basis to present the courses. At no time will the students be on an overtime basis.

Drug Recognition Expert Instructor Course

The Department will conduct one DRE Instructor Course, which will be funded by the Department. A total of four officers will receive SFST/DRE instructor training.

Business Community Outreach

The Department will conduct 48 business outreach events where officers will visit marijuana dispensaries with the goal of building rapport, so that the Department can provide educational messages to the dispensaries in a positive setting.

The dispensaries will be provided educational materials, such as signs, posters and handouts that can be distributed to their customers. The primary focus of the education is to remind community members not to smoke marijuana and drive. If an understanding can be achieved with the dispensary owners that driving while under the influence of marijuana is dangerous and the owners are willing to convey that message to their customers, it will be viewed as a major success.

Note: The Department will submit all educational material for review and approval from the grantor prior to distribution at the dispensaries.

To date, the business community outreach conducted under 2022/23 CHP Cannabis Tax Fund Law Enforcement Grant No. 9628 has been well received and should be viewed as a huge success.

Modernization of Equipment

The Department's Multi-Disciplinary Collision Investigation Team (MCIT) is tasked with the investigation of complex and serious traffic crashes, which are often DUI-related. The LAPD's MCIT is comparable to the CHP's Multidisciplinary Accident Investigation Team. Since 2020, there has been a 200% increase in the number of MCIT traffic crash



investigations involving DUI/DUID drivers. Additionally, DUI/DUID-related crashes accounted for 24% of all of the traffic crashes investigated by MCIT in 2022, which is a drastic increase in comparison to the 10% in 2020 (See Attached Table 4: 2020-2022. MCIT Traffic Crash Investigations).

On January 31, 2023, MCIT investigated a traffic crash where a driver, allegedly under the influence of heroin, cocaine and methamphetamine, killed two victims in another vehicle. The proper and precise documentation of the traffic crash scene will have a significant impact on the outcome of the criminal case involving the suspect. To aide in the documentation of the traffic crash scene, MCIT utilized a 3D scanner purchased through the 2021/22 CHP Cannabis Tax Fund Law Enforcement Grant No. 3696.

The addition of a second 3D Scanner would significantly increase the speed of traffic crash investigations conducted by MCIT. The two 3D scanners will be used in unison providing for synchronized scan of the traffic crash site, which will drastically reduce the time roadways are closed for investigations, opposed to moving one 3D scanner to multiple locations at crime scenes. It is estimated the addition of a second 3D scanner would reduce the MCIT at-scene investigation time by half, which will assist the LAPD in reopening roadways quicker to reduce the impact it has on the traveling public.

Enforcement

The Department will conduct four high visibility enforcement task forces on identified dates (i.e. April 20th, commonly referred to as 420) and at events prone to the use of cannabis, such as cannabis conventions at the Los Angeles Convention Center, Banc of California Stadium, Shrine and concerts at the Los Angeles Coliseum and Crypto Center. The task forces will be staffed by three supervisors, 16 officers and three detention officers. Officers assigned to the task force will be paired together and will focus efforts on apprehending drivers who are DUI/DUID. Apprehended drivers will be transported to the command post where the appropriate chemical tests will be administered, and arrested drivers will be booked at one of the Department's detention facilities.

The three supervisors will consist of one officer in charge of the task force and two field supervisors. The officer in charge has ultimate control of the task force and has final say in all operations related to the task force. The two field supervisors will monitor the officers in the field and will address all risk management issues that might arise. The supervision meets the Department standard for span and control of the task force.

The officers assigned to the task force will be paired together to work as a team on either motorcycles or in a marked police vehicle. The officers will be directed to patrol a defined area to located drivers under the influence of alcohol, drugs, or combination of the two. Arrested suspects will be transported to the command post trailer where they will perform the required tests, be afforded the opportunity to give the required chemical test, processed and transported to a Department jail to be booked.

Detention officers assigned to the task force will be stationed at the Department jail facility in close proximity of the command post. The detention officers will receive the suspects transported from the command post. Once in the jail facility, the detention officers will be responsible for the suspects to ensure they receive medical treatment (if needed), searched, fingerprinted, processed and housed.

Statistical Data/Report(s)

Tables for LAPD-LE application.docx, LAPD LE Budget Attachment.docx



6. Performance Measures/Scope of Work

Using what you provided in the Project Description, detail the activities/items below which will serve as your goals and objectives for the Project. For each, include estimated timelines (ex: monthly, quarterly), quantitative measurements (ex: reduction of DUI/DUID by %), and justification detailing how it will enhance/support the Project. NOTE: The Performance Measures/Scope of Work must be consistent with the Project Description and Budget. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The proposed program will focus on DUID enforcement and investigation efforts and to increase training that assists officers in detecting and removing impaired drivers from the roadway with an overarching goal of increased training/education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. Below are the identified objectives, activities, and proposed timeline.

Objectives:

1. Reduce the number of persons killed in traffic crashes by five percent from base of 312 in 2022.
2. Reduce the number of persons severely injured in traffic crashes by five percent from base of 1,517 in 2022.
3. Reduce the number of persons killed in DUI-related traffic crashes by five percent from base of 19 in 2022.
4. Reduce the number of persons severely injured in DUI-related traffic crashes by five percent from base of 67 in 2022.
5. Reduce the number of persons killed in hit and run traffic crashes by five percent from base of 86 in 2022.
6. Reduce the number of persons severely injured in hit and run traffic crashes by five percent from base of 302 in 2022.
7. Reduce the number of persons killed in nighttime traffic crashes by five percent from base of 116 in 2022.
8. Reduce the number of persons severely injured in nighttime traffic crashes by five percent from base of 378 in 2022.
9. Increase the number of DUID arrests by five percent from a base of 1,089 in 2022.

Activities:

1. Issue a press release announcing the kick-off of the grant by July 31, 2023.

Note: The Department may not issue a press release before the grant has been approved by the City Council and Mayor.

2. Send 225 officers to the SFST Course via the Department's Impaired Driver Apprehension Program (IDAP).
3. Send 375 officers to the Advanced Roadside Impaired Driving Enforcement (ARIDE) Course.
4. Send 64 officers to the DRE Course.
5. Send 120 officers to DRE Recertification Training.
6. Send 4 officers to the DRE Instructor Course.
7. The Department's cadre of 20 DRE instructors will train 125 officers in SFST (over 5 courses)
8. The Department's cadre of 20 DRE instructors will train 250 officers in ARIDE (over 5 courses)
9. The Department's cadre of 20 DRE instructors will train 32 officers in DRE (over 2 course)
10. Conduct four grant-funded DRE Certification Task Forces, which will certify 16 officers as DREs.
11. Conduct four grant-funded DRE Recertification Courses, which will recertify 60 officers.
12. Conduct 48 Business Community Outreach Events.

Note: Business Community Outreach Events will be conducted weekly during the span of the grant with a goal of providing educational materials to 288 cannabis dispensaries throughout the City. Although the quantitative benefit of the outreach is immeasurable, it will undoubtedly assist the Department in preventing DUID related traffic crashes



by educating drivers who use cannabis on the perils of driving while high. Hence, the outreach events will assist the Department in lowering the number of traffic crash-related objectives outlined in the grant.

13. Conduct 10 High Visibility Enforcement Task Forces.

Note: High Visibility Task Forces will be conducted throughout the City and be primarily staffed by DREs. The task forces will provide the Department with a resource to specifically address drivers who are driving while under the influence of cannabis. The task forces will be conducted approximately once a month at events or on dates associated with cannabis use, such as April 20 (4/20). The task forces will support the grant's objective of increasing the number of DUID arrests.

Proposed Timeline

First Quarter

During the first quarter, the LAPD Grants Section will obtain the Los Angeles City Council's resolution to enter into a grant contract for the CHP Cannabis Tax Fund Grant Program. Additionally, a kick-off news release will be published announcing the commencement of the grant. Finally, the following details will be conducted:

- 6 Business Community Outreach Events (CTF Grant-Funded)

Second Quarter

During the second quarter, all grant equipment will be ordered, and the following objectives will be conducted:

- 14 Business Community Outreach Events (CTF Grant-Funded)
- 3 High Visibility Enforcement Task Forces (CTF Grant-Funded)

Third Quarter

During the third quarter, the following objectives will be conducted:

- 3 IDAP Courses (CTF Grant-Funded)
- 3 ARIDE Courses (CTF Grant-Funded)
- 1 DRE Course (CTF Grant-Funded)
- 1 DRE Certification Task Forces (CTF Grant-Funded)
- 1 DRE Recertification Training (CTF Grant-Funded)
- 14 Business Community Outreach Events (CTF Grant-Funded)
- 4 High Visibility Enforcement Task Forces (CTF Grant-Funded)

Fourth Quarter

During the fourth quarter, the following objectives will be conducted:

- 2 IDAP Courses (CTF Grant-Funded)
- 2 ARIDE Courses (CTF Grant-Funded)
- 3 DRE Certification Task Forces (CTF Grant-Funded)



- 3 DRE Recertification Training (CTF Grant-Funded)
- 14 Business Community Outreach Events (CTF Grant-Funded)
- 3 High Visibility Enforcement Task Forces (CTF Grant-Funded)

Note: The grant-funded phlebotomist will support the grant objectives related to DRE certification. The phlebotomist will be present during DRE Field Certification Task Forces and will expedite the process of the evaluation and booking process of suspects arrested by DRE students.



7. Project Performance Evaluation

Provide the method of evaluation to show Project effectiveness and positive impact(s) on the community. These strategies shall include captured quantitative/qualitative data and a communication plan to share Project results with both internal and external stakeholders. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

Phase 1 – Program Preparation

1st Quarter of the Grant Cycle

- The Department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- Issue a press release announcing the grant kick-off by July 31, 2023.

Phase 2 - Program Operations

Throughout Grant Year

- All training will be conducted from the second quarter throughout the remainder of the grant.
- All grant-related purchases will be made this quarter.
- The Department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Phase 3 – Data Collection & Reporting

Throughout Grant Year

- The Department will collect and report data quarterly that supports the progress of goals and objectives.
- Statistical data relating to the grant goals and objectives will be collected, analyzed, and incorporated in the Quarterly Progress Reports (QPRs).
 - The Department will compare actual grant accomplishments with the planned accomplishments and will include information concerning changes made by the Grant Director in planning and guiding the grant efforts.

Phase 4 – Final Quarterly Progress Report

Within 60 Calendar Days following the Closure of the Grant

Using the data compiled during the grant, the Department will complete a Closeout Review with the fourth/final QPR. The Closeout Review will provide a brief summary of the grant's accomplishments, challenges and significant activities. The narrative will address whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.



8. Program Sustainability

Describe the plan for reducing reliance on future grant funding. Include a summary and timeframe to continue efforts when grant funds are either not available or significantly reduced. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The grant augments and supplements existing programs within the Department. The funding provided through this grant improves the Department's DRE Program by providing funding to DRE Instructors to provide additional training, which will result in additional officers trained in SFST, ARIDE and DRE. Without the funding, the Department would continue to provide DRE-related training, but at a decreased rate.



9. Administrative Support

Describe the administrative support, including the Organization/Agency's grant experience, personnel, and physical resources needed to successfully implement the Project. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

This program has full support of the City. Every effort will be made to continue the activities after the grant conclusion.

Staffing Levels

The Department currently has 9,243 sworn personnel with 187 certified DREs and 20 certified DRE Instructors. Due to the specialty nature of the grant, the majority of the overtime will be staffed by DREs and/or DRE Instructors.

Program and Fiscal Staff Qualifications

The proposed program will be staffed with a program manager and a grants analyst. The Program Manager is Traffic Group's Grant Coordinator who, over the past 20 years, has managed 38 OTS grants worth approximately \$72 million. During this period, multiple State and internal audits have been performed to ensure proper grant management and no major discrepancies have been identified. An LAPD Grants Analyst will be assigned to the proposed program to submit all financial and progress reports as well as manage all grant administration duties.

The LAPD has been awarded and has successfully managed grants ranging from \$100,000 to \$16,000,000 from various local, state, and federal entities including CHP, OTS and DOJ. The LAPD Grants Section consists of a Grants Manager and six Grants Analysts to oversee and report on over 30 active grants.



10. Other Grant Programs

Impaired Driving Enforcement Funding

Has your Organization/Agency previously received grant funding for impaired driving enforcement?

- ☒ Yes
☐ No

If yes, detail the outcome. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Department has received grant funds from the California Office of Traffic Safety (OTS) for over 20 years to fund DUI and traffic enforcement operations. The OTS grant funding for DUI enforcement has been an integral part of the Department's overall DUI enforcement plan. In 2022, the Selective Traffic Enforcement Program (STEP) Grant funded 167 DUI checkpoints, which resulted in the following:

- ✦ 278,349 Vehicles Through the Checkpoints
- ✦ 126,009 Drivers Screened
- ✦ 872 SFSTs Performed
- ✦ 349 Drivers Arrested for DUI
- ✦ 171 Drivers Arrested for DUID
- ✦ 20 Drivers Arrested for Combination DUI/DUID

In addition to the checkpoints, the STEP Grant funded 154 DUI saturation patrols, which resulted in the following:

- ✦ 1,835 Traffic Stops
- ✦ 370 SFSTs Performed
- ✦ 207 Drivers Arrested for DUI
- ✦ 55 Drivers Arrested for DUID
- ✦ 15 Drivers Arrested for Combination DUI/DUID

Proposals to Other Grant Programs

Has or will your Organization/Agency submit a proposal to another grant program for this Project (ex: funds for the same components as this Project, or for similar/related components that will be completed during the same time period as this Project)?

- ☒ Yes
☐ No

If yes, identify the granting Organization/Agency(s), grant program name(s), proposal title, date submitted (or to be submitted), and relationship between the proposals. In addition, clearly distinguish which tasks would be funded by CGU and which tasks would be funded by other Organizations/Agencies. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

In addition to the current STEP Grant from OTS, the Department applied for a 2023/24 STEP Grant, which will be active from October 1, 2023 through September 30, 2024. The current and future STEP Grants funds the following DUI enforcement:

- ✦ DUI Checkpoints
- ✦ DUI Saturation Patrols
- ✦ Know Your Limit Educational Details
- ✦ Multi-Agency DUI Enforcement Operations



11. Terms and Conditions

By submitting your Grant Application, you agree to the following Terms and Conditions:

I certify, under penalty of perjury, that the information I entered in this Grant Application is true and complete to the best of my knowledge. I further understand that any false, incomplete, or incorrect statements may result in my disqualification from the grant process or dismissal from receiving grants funded by the California Highway Patrol (CHP), Cannabis Tax Fund Grant Program. I authorize the California Highway Patrol, Cannabis Grants Unit (CGU), to investigate referenced documents or other documents submitted to the program to check the accuracy of the information provided.

I agree with the Request for Application, the above Terms and Conditions, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00 through 1890.27.

☒ I Agree

When using the GMS (AmpliFund), I authorize the state to take my requested action by an electronic means and authorize the state to accept the combination of my User ID and password in lieu of my written signature.

☒ I Agree

My password is unique to me and is to remain confidential. I will not allow other individuals to use my User ID and password to access the GMS (AmpliFund).

☒ I Agree

It is my responsibility to maintain the confidentiality of GMS (AmpliFund) information.

☒ I Agree

Once I submit the Grant Application, I am unable to add, edit, or delete any Grant Application information.

☒ I Agree

Confidentiality Notice: All documents submitted as a part of the Cannabis Tax Fund Grant Program Grant Application are public documents and may be subject to a request pursuant to the California Public Records Act. The CHP, CGU, cannot ensure the confidentiality of any information submitted in or with this Grant Application (Gov. Code, § 6250 et seq.).

☒ I Agree

Generated Income Disclaimer: There will be no program income generated from this grant. Nothing in this Grant Agreement shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives. Although special emphasis will be placed upon violations specific to this Grant Agreement, appropriate enforcement action will be taken for all observed violations.

☒ I Agree

Financial Information System for California Government Agency Taxpayer ID (FI\$Cal Form)

A FI\$Cal Form is required for reimbursement. If the Grant Applicant does not have a completed FI\$Cal Form at final Grant Application submission time, the Grant Applicant may submit the completed FI\$Cal Form via email to CGU prior to execution of the Grant Agreement. NOTE: The "Remit-To Address" on the FI\$Cal Form MUST match the "Official Address to Receive Reimbursement Payment" you entered in Form #1. Organization/Agency Representative. This address shall be the official address on file with FI\$Cal and the State Controller's Office (SCO) to receive warrants (Reimbursement Request Payments). Forms are located on the Cannabis Tax Fund Grant Program's web site at <https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>.

☒ I Agree

FI\$Cal Form
LAPD FI\$Cal.pdf

City Council or County Resolution

A county, city, district, or other public body shall provide a copy of a resolution, order, motion, or ordinance of local governing body, which by law has the authority to enter into an agreement authorizing execution of a Grant Agreement. If the Grant Applicant does not have a signed resolution at final Grant Application submission time, the Grant Applicant may submit a signed resolution via email to CGU prior to execution of the Grant Agreement. NOTE: The resolution MUST explicitly state the Organization/Agency has delegated authority to enter into a Grant Agreement for the requested amount.



☒ I Agree

Resolution



Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
Personnel		
ARIDE Training INSTRUCT	\$69,087.69	\$69,087.69
Business Community Outreach	\$67,398.91	\$67,398.91
DRE Certification Task Forces	\$154,362.60	\$154,362.60
DRE Recertification Training INSTRUCT	\$12,704.16	\$12,704.16
DRE Training INSTRUCT	\$127,683.86	\$127,683.86
High Visibility Enforcement Task Forces	\$222,103.00	\$222,103.00
SFST/ARIDE Training (IDAP Course) - INSTRUCT	\$159,604.83	\$159,604.83
Subtotal	\$812,945.05	\$812,945.05
Travel		
In-State Travel ATTEND	\$600.00	\$600.00
Out-of-State ATTEND	\$4,410.00	\$4,410.00
Subtotal	\$5,010.00	\$5,010.00
Consultants/Contracts		
Phlebotomist	\$30,000.00	\$30,000.00
Subtotal	\$30,000.00	\$30,000.00
Other Direct Costs		
CNOA Registration	\$1,995.00	\$1,995.00
IACP Registration	\$3,500.00	\$3,500.00
Subtotal	\$5,495.00	\$5,495.00
Total Proposed Cost	\$853,450.05	\$853,450.05

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	\$853,450.05	\$853,450.05
Subtotal	\$853,450.05	\$853,450.05
Total Proposed Revenue	\$853,450.05	\$853,450.05



Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

Personnel

Costs may include compensation for salaries and fringe benefits, such as annual leave and sick leave, for work directly related to the Project. Personnel salaries must be consistent with Project activities. To be eligible for reimbursement, Personnel Services must occur within the Project Performance Period. Please note, full salary positions are not allowed. Please itemize separate Budget Line Items by activity (ex: one Budget Line Item for DUI Saturation Patrol; one Budget Line Item for DUI Checkpoint). Please include salary and benefits, combined/rolled-up, in the same Budget Line Item for each activity. For EACH Budget Line Item, the narrative shall include the below: * Number of Times Activity Will Occur (ex: 4 DUI Checkpoints; 1 per Quarter) * Classification(s) Working Activity (ex: 10 Officers and 1 Sergeant per DUI Checkpoint) * Number of Hours for Each Classification Working Activity (ex: Officers - 6 hours; Sergeant - 6 hours) * Rate of Pay for Each Classification Working Activity [notate regular or overtime pay] (ex: Officer - OT \$60/hour; Sergeant - OT \$80/hour) * Total (ex: Officer - 6 hrs X \$60 X 4 X 10 = \$14,400; Sergeant - 6 hrs X \$80 X 4 X 1 = \$1,920; TOTAL = \$16,320)

SFST/ARIDE Training (IDAP Course) - INSTRUCT

SFST/ARIDE (IDAP) Training. Instruction Overtime for grant funded instructor training conducted by appropriate personnel. Benefits using CAP 41 is at a rate of 11.44% for sworn personnel and 6.26% for civilian personnel. *The training cadre consist of 20 personnel and when needed, will invite other qualified personnel. 297 instruction hours X \$95/hour + 9 administrative civilian hours X \$50/hour + benefits = \$31,920.97 per course X 5 courses = \$159,604.83. Details in attached document. *Please see budget attachment for rate per position.

ARIDE Training INSTRUCT

ARIDE Training. Instruction Overtime for grant funded instructor training conducted by appropriate personnel. Benefits, using CAP 41 is at a rate of 11.44% for sworn personnel and 6.26% for civilian personnel. 126 instruction hours X \$95/hour + 9 administrative civilian hours X \$50/hour + benefits = \$13,817.54 per course X 5 courses = \$69,087.69. Details in attached document. *Please see budget attachment for rate per position. *The training cadre consist of 20 personnel and when needed, will invite other qualified personnel.

DRE Training INSTRUCT

DRE Training. Instruction Overtime for grant funded instructor training conducted by appropriate personnel. Benefits, using CAP 41 is at a rate of 11.44% for sworn personnel and 6.26% for civilian personnel. *Please see budget attachment for rate per position. *The training cadre consist of 20 personnel and when needed, will invite other qualified personnel. 594 instruction hours X \$95/hour + 18 administrative civilian hours X \$50/hour + benefits = \$63,841.93 per course X 2 courses = \$127,683.86. Details in attached document.

DRE Certification Task Forces

DRE Certification Task Forces Overtime for grant funded instructor training conducted by appropriate Department personnel. Benefits for Department personnel is requested at a rate of 11.44% for sworn personnel and 6.26% for civilian personnel. 360 instruction hours X \$95/hour + 9 administrative civilian hours X \$50/hour + benefits = \$38,590.65 per course X 4 task forces = \$154,362.60. Details in attached document. *Please see budget attachment for rate per position.

DRE Recertification Training INSTRUCT

DRE Re-Certification Task Forces Overtime for grant funded instructor training conducted by appropriate Department personnel. Benefits for Department personnel is requested at a rate of 11.44% for sworn personnel and 6.26% for civilian personnel. *The training cadre consist of 20 personnel. 30 instruction hours X \$95/hour + benefits = \$3,176.04 per course X 4 courses = \$12,704.16. Details in attached document. *Please see budget attachment for rate per position.



Business Community Outreach

Overtime for grant funded experts conducted by appropriate Department personnel. Benefits for Department personnel is requested at a rate of 11.44% for sworn personnel. 22 outreach hours X \$105/hour + benefits = \$1,404.14 per outreach event X 48 events = \$67,398.91. Details in attached document. *Please see budget attachment for rate per position.

High Visibility Enforcement Task Forces

High Visibility Enforcement Task Forces Overtime for grant funded instructor training conducted by appropriate Department personnel. Benefits for Department personnel is requested at a rate of 11.44% for sworn personnel and 6.26% for civilian personnel. 4 task forces X \$22,210.30 per task force X 10 task forces = \$222,103.00. Details in attached document. Each task force consist of (3) sworn supervisors x 10 hours x \$100 OT rate/hour; (16) sworn officers x 10 hours x \$95 OT rate/hour; (3) Detention Officer (civilian) x 10 hours x \$50 OT rate/hours. Using CAP 41, sworn overtime benefits is 11.44%, civilians 6.26% *Please see budget attachment for rate per position.

Travel

Costs may include travel associated with approved in-state and out-of-state Project-related conferences, seminars, workshops, and trainings. The most economical mode of travel, in terms of direct expenses to the Project, must be used. To be eligible for reimbursement, Travel must occur within the Project Performance Period. Out-of-state travel is only allowed in exceptional situations. For additional information on travel restrictions, please refer to <https://oag.ca.gov/ab1887>. Travel expenses for all Grant Applicants shall follow the policy established by the State of California for its employees regarding travel reimbursement and shall not exceed the rates paid to exempted, excluded, and represented State of California employees. For EACH trip, if applicable, the narrative shall include the below: * Trip Name/Location * Classification of Individual(s) Traveling * Project-Related Transportation Costs (ex: mileage) * Per Diem (meals) * Lodging

In-State Travel ATTEND

In State Travel – Costs are requested for appropriate staff to attend following training: IACP Impaired Driving and Traffic Safety Conference The 2023 Impaired Driving and Traffic Safety Conference will be held in Anaheim, California, from August 9-11, 2023. Attendance is open to IACP DRE Section members, who support traffic safety efforts, including certified Drug Recognition agencies which receive funding for the Drug Evaluation and Classification program. Instruction include training by physicians who provide expertise in support of the prosecution of impaired drivers, and toxicologists provide expertise in the prosecution of impaired drivers. The material obtained at the conference by the attendees is used to update Department personnel on current DUI laws and DUI enforcement. Department personnel attending the conference will be all be DRE instructors of various ranks (Police Officer to Lieutenant). Additionally, the Commanding Officer, Traffic Group, may attend. All travel claimed will be at the State's approved rate. Per Diem may not be claimed for meals provided at the conference when registration fees are paid with grant funds. Breakdown of Costs (Estimate) Per Employee for Five Employees: • Miscellaneous Expenses: \$60 (parking) • Sub-Total: 60 X 10 employees = • Total: \$600

Out-of-State ATTEND

Out-of-State – Costs are requested for appropriate staff to attend following training: CNOA Conference The 2023 California Narcotics Officers' Association (CNOA) Annual Training Institute will be held in Sparks, Nevada, from November 17-21, 2023. Over the five-day period, over 35 workshops will be presented, which will include, but not be limited to the following topics: evolving drug trends, butane hash-oil investigations, human trafficking, informant management and social media investigations. The material obtained at the conference by the attendees is used to update Department personnel on current DUI laws and DUI enforcement. Department personnel attending the conference will be all be DRE instructors of various ranks (Police Officer to Lieutenant). Additionally, the Commanding Officer, Traffic Group, may attend. All travel claimed will be at the State's approved rate. Per Diem may not be claimed for meals provided at the conference when registration fees are paid with grant funds. Breakdown of Costs (Estimate) Per Employee for Three Employees: • Lodging: \$570 • Subsistence: \$380 • Miscellaneous Expenses: \$100 • Airfare: \$420 • Sub-Total: \$1470 X 3 employees = • Total: \$4410

Consultants/Contracts

Costs may include professional services necessary to carry out the Project goals and deliverables that are clearly



outlined in the Grant Application. Consultants/Contracts shall be utilized in direct support of Project activities. Consultants/Contracts shall not affect the Grantee's overall responsibility for the management of the Project. The Grantee shall be responsible for the Consultants/Contractor's compliance with Program Regulations, the Grant Agreement, and Project requirements. A copy of the contract and/or scope of work must be submitted to and approved by the CGU prior to commencement of work. To be eligible for reimbursement, Consultants/Contracts Services must occur within the Project Performance Period. Please itemize separate Budget Line Items for each Consultants/Contracts. For EACH Budget Line Item, the narrative shall include the below: * Name of Consultants/Contracts (if Consultants/Contracts unknown, then provide the process by which the Consultants/Contracts will be selected) * Detailed Summary of the Scope of Work * Total Amount (ensure a breakdown of costs is included)

Phlebotomist

A phlebotomy service provider will be contracted to draw and collect blood samples from suspected DUID drivers arrested during DRE certification and enforcement task forces. The request for proposal and selection process will be coordinated by the Department's Contracts Section. Note: It is estimated that 50% of the allotted budget will be for on-call services and the other half is for scheduled deployments. On-call rate is \$200 per hour; estimated 75 draws. Scheduled deployments at \$65/hour averages to one draw per hour; estimated 231 draws. Total estimated draw for the amount requested is 306 draws.

Other Direct Costs

Costs may include operational costs. Other Direct Costs shall be directly related and necessary to complete grant-funded activities included in the Project and have an acquisition cost of less than \$5,000. In order to seek grant funds for Other Direct Costs, the Project shall contain a correlating grant-funded activity (ex: flyers for high school presentations). Other Direct Costs should be purchased at the beginning of the Project Performance Period to ensure they are utilized when completing corresponding Project activities. To be eligible for reimbursement, Other Direct Costs must be purchased and received within the Project Performance Period. Please itemize separate Budget Line Items for each Other Direct Costs. For EACH Budget Line Item, the narrative shall include the below: * Name/Description of Other Direct Costs * Quantity * Unit Cost and Total Cost

IACP Registration

Registration for IACP Conference. \$350 x 10 employees.

CNOA Registration

Registration for CNOA Conference. \$665 x 3 employees.