

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 25, 2025

CAO File No. 0220-06005-0004

Council File No. 21-0643

Council District: All

To: The City Council

From: *for* Matthew W. Szabo, City Administrative Officer *Ylenda Chavez*

Reference: Interdepartmental Request dated December 3, 2024 from the Department of Public Works, Bureau of Engineering, Department of Building and Safety, Department of City Planning and Other Development Services Departments

Subject: **FOURTH ANNUAL FUNDING REQUEST FROM THE DEVELOPMENT SERVICES TRUST FUND FOR THE BUILDLA PROJECT**

RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

1. Pursuant to Section 5.321(l) of the Los Angeles Administrative Code (LAAC), approve the allocation of \$8,782,000 from the Development Services Trust Fund (DSTF) for the BuildLA Project;
2. Request the Controller to:
 - i. Appropriate \$4,750,000 from available balances in the Development Services Trust Fund (Fund 58V) to a new appropriation account BuildLA IT Project – Year 4 for consultant services and transfer \$4,750,000 therefrom to the Engineering Special Services Trust Fund No. 682, Department No. 50, Account Number TBD entitled BuildLA IT Project - Year 4.
 - ii. Appropriate \$4,032,000 from available balances in Fund 58V to new appropriation accounts within Fund 58V as follows:

| Account | Account Name | Amount |
|---------|----------------------------|-----------|
| TBD | BuildLA IT Project – BOE | \$650,000 |
| TBD | BuildLA IT Project – DCP | \$475,000 |
| TBD | BuildLA IT Project – OOA | \$150,000 |
| TBD | BuildLA IT Project - LASAN | \$50,000 |

| | | |
|---------------|---------------------------------|--------------------|
| TBD | BuildLA IT Project – LASAN-IWMD | \$210,000 |
| TBD | BuildLA IT Project - StreetsLA | \$640,000 |
| TBD | BuildLA IT Project – BCA | \$362,000 |
| TBD | BuildLA IT Project – BSL | \$70,000 |
| TBD | BuildLA IT Project - LADOT | \$750,000 |
| TBD | BuildLA IT Project - LAHD | \$300,000 |
| TBD | BuildLA IT Project - LAFD | \$375,000 |
| Total: | | \$4,032,000 |

- iii. Transfer \$4,032,000 from the above various accounts to various funds and accounts reflected in the table below:

| Fund | Dept. No. | Account | Account Name | Amount |
|---------------|-----------|---------|---------------------------------|--------------------|
| 682 | 50 | 50WVJR | BuildLA IT Project - BOE | \$650,000 |
| 588 | 68 | 68A702 | BuildLA IT Project - DCP | \$475,000 |
| 682 | 50 | TBD | BuildLA IT Project – OOA | \$150,000 |
| 761 | 50 | 50WVJT | BuildLA IT Project - LASAN | \$50,000 |
| 761 | 50 | TBD | BuildLA IT Project – LASAN-IWMD | \$210,000 |
| 682 | 50 | 50WVJU | BuildLA IT Project - StreetsLA | \$640,000 |
| 682 | 50 | 50WVJV | BuildLA IT Project - BCA | \$362,000 |
| 682 | 50 | TBD | BuildLA IT Project - BSL | \$70,000 |
| 50Y | 94 | 94RY03 | BuildLA IT Project - LADOT | \$750,000 |
| 44G | 43 | 43AC78 | BuildLA IT Project - LAHD | \$300,000 |
| TBD | TBD | TBD | BuildLA IT Project - LAFD | \$375,000 |
| Total: | | | | \$4,032,000 |

3. Authorize the City Engineer or designee to make technical corrections as necessary to instructions included in this report, to implement the Mayor and Council intent, subject to the approval of the City Administrative Officer;
4. Instruct the Board of Public Works, Bureau of Engineering (BOE), Bureau of Contract Administration, Bureau of Street Services, Bureau of Sanitation, Office of Accounting,

Department of City Planning, Los Angeles Housing Department, Department of Transportation, and the Los Angeles Fire Department to provide proof of Development Services Trust Fund expenditures to the Department of Building and Safety after each invoice is processed;

5. Direct the BOE to continue to provide an annual report to the Mayor and Council on the work performed and costs expended by the consultant on the BuildLA Project for the duration of the project; and,
6. Note and file the attached December 3, 2024 BuildLA Project Annual Report and Funding Request.

SUMMARY

The BuildLA Project (Project) is a multi-departmental effort to establish an electronic planning and permitting solution that improves delivery of development services through an automated, centralized, and simplified workflow. This solution will be accessible to both internal and public users through a centralized portal. The Project is comprised of the replacement and enhancement of several City applications and systems across development services departments. The scope of the Project is defined and approved by the BuildLA Steering Committee, comprised of the Board of Public Works (BPW), Bureau of Contract Administration (BCA), Bureau of Engineering (BOE), Bureau of Street Services (StreetsLA), Bureau of Sanitation (LASAN), Department of Building and Safety (DBS), Department of Transportation (DOT), Los Angeles Fire Department (LAFD), Los Angeles Housing Department (LAHD), and the Department of City Planning (DCP). The Project scope and foundation are codified in the Project Charter approved on October 26, 2022.

The Los Angeles Administrative Code (LAAC) requires funding requests from the Development Services Trust Fund (DSTF) to be submitted for review and consideration of the City Council Planning and Land Use Management Committee. Accordingly, on December 13, 2024, the BuildLA Steering Committee submitted the attached Fourth Annual Request for Funding (Joint Report). The Joint Report requests the appropriation of \$8,782,000 for Year 4 of the Project consisting of \$4,750,000 for multi-departmental and \$4,032,000 for departmental components. The Joint Report also provides status updates on the departmental and multi-departmental projects, Year 4 Goals, and justification for Year 4 funding requests.

This Office concurs with the Joint Report recommendations, including the approval of \$8,782,000 for Year 4 funding, to further advance the Project objectives.

The Project is funded by revenue from the DSTF derived from a one-percent surcharge on permits. The surcharge is estimated to sunset during the 2025 calendar year when a total of \$21.76 million is collected to offset the original cost of the Project. The Year 4 funding request would exceed the \$21.76 million allocation for the Project by \$2.4 million. However, there are sufficient available balances in the DSTF to cover the excess costs. The BOE is currently working with the City Attorney, CAO, and other City Departments on a draft ordinance to extend the one percent surcharge to ensure full cost recovery for the Project.

BACKGROUND

The Joint Report provides a detailed progress report on both the multi departmental and departmental components of the Project. Year 1 was focused on ensuring the continuation of and access to development services following the issuance of the Safer at Home Emergency Order, largely through the development of a Citywide appointment system. Year 1 was supported by a \$2.0 million appropriation and \$1.2 million reallocation from the DSTF to DBS to support consultant task orders (CF 21-0643-S1).

The primary focus for Year 2 was the implementation of an Affordable Housing Tracking System (AHTS) pursuant to Executive Directive No. 1 (Bass Series). The AHTS served as the pilot in establishing certain technical components of the Project with fixes, enhancements, and new features pushed into production. Year 2 was supported by a \$6.15 million appropriation from the DSTF for consultant services.

The Year 3 goal was the launch of the initial version of the BuildLA portal, which led to the soft launch of the BuildLA portal on October 28, 2024. Development services departments were able to migrate their data into the BuildLA data warehouse and the portal now includes permit information from BOE, StreetsLA, DCP, DBS, and LAFD. Year 3 was supported by a \$7.25 million appropriation from the DSTF.

Year 4 Goals

The focus for Year 4 is the continued testing and enhancements of the initial BuildLA web application components. This includes enhancement of the initial version of the BuildLA portal based on stakeholder feedback and expanding the scope of data collection and integration to include more departments. The BOE estimates that \$4.75 million will be needed to implement the Year 4 multi-departmental components.

Below is an overview of the departmental project updates and goals, as well as a breakdown of the requested funding appropriation per department. As previously noted, each department is working to enhance or replace departmental legacy systems and integrate with the Project. Several departments have launched new systems and have commenced testing and enhancements. The complexity of department operations, as well as the complexity of the technical solutions are the main factors in differing timelines.

The BOE has continued to update its development service-related web applications to be compatible with the Project schema. The BOE is directly overseeing the work being performed by the consultant on customized programming and maintenance training for BOE staff. This effort will continue through Year 4. The BOE priorities for Year 4 are to continue migrating web development platforms, centralize data, implement tags, universal project identifiers, and user interface during the transition.

All DBS development services applications, including ePlanLA, the Executive Dashboard, the Universal Cashiering System, and ePermit system have been initiated. The DBS continues to identify upgrades and improvements to each system. These enhancements will be funded by the DBS through the annual budget process.

The DCP continues to develop the Online Application System (OAS) portal and the Planning Case Tracking System (PCTS). The DCP will continue to integrate the OAS and PCTS with all other development service departments. The DCP will also enhance the new interactive web-based Zoning Code.

The BPW Office of Accounting has collaborated with the consultant to integrate the MERLIN system, which assists in processing cash deposits, billing, and managing projects, to the Project. The consultant is currently building a new testing platform with MERLIN enhancements expected to be completed this year.

The LASAN utilizes the Low Impact Development (LID) plan check submittal portal to intake and manage development services customer requests but does not currently share data with other City applications. The LASAN expects to complete the LID portal enhancement and integration with the Project within the year. For industrial waste permitting management, the LASAN is also in the process of replacing its Pretreatment Information Management System (PIMS) and the Industrial Waste Billing (IWB) System with a new internet-based Publicly Owned Treatment Works Administrative & Compliance System (iPACS). The PIMS and IWB functionality will be migrated to iPACS throughout the course of Year 4.

StreetsLA is in the process of implementing and integrating its new permitting system. StreetsLA focus for Year 4 will be completing the implementation of cloud-based architecture for the Project development services data, development of an online permit process manual, staff training, and deployment of the new permitting system to the Project portal.

The BCA development service-related web applications are currently in production and being improved as needed. The applications will need additional modification to interface with the Project portal. The BCA Year 4 priorities include providing real-time construction work status, incorporating virtual inspections, continued integration of BCA applications, and staff training.

The Bureau of Street Lighting (BSL) provides plan check services for private development and bus stop improvement projects. Plans are received by email or uploaded via a Google site and tracked using a Google Sheet. The BSL reviewed the ProjectDox electronic plan checking platform and determined it would be feasible to migrate its development services-related services to the platform. Accordingly, the BSL Year 4 goal is to transition its plan check services to the new web-based platform.

The DOT utilizes the Case Logging and Tracking System (CLATS) to track development review cases, generate activity reports, ensure compliance with performance goals, and balance employee workloads. The LADOT Year 4 priorities include continuing to create flexibility to update the system to include new policies, regulations, fees, GIS platform, and dashboards. The DOT will

also work to incorporate the Asset Management System and the Transportation Demand Management Ordinance (C.F. 15-0719-S19) into CLATS.

The LAHD is currently migrating internal applications to support development services and enabling stakeholders to access LAHD data and applications through the Project portal. The LAHD Year 4 goals include continued integration with the Angeleno Account and enhance data collection and accessibility through user interface.

The LAFD utilizes the Fire Inspection Management System (FIMS) for permit intake, plan submittal, fee payment, plan review status tracking, and inspections. In Year 4, the LAFD will continue migrating the systems functions to FIMS 2.0. The LAFD Year 4 goals include the development of an executive dashboard, a workload tool, a new workflow to record and collect fees, and improved communication with applicants.

| Department / Bureau | Funding Request |
|---|--------------------|
| BOE | \$650,000 |
| DCP | \$475,000 |
| BPW Accounting | \$150,000 |
| LASAN | \$260,000 |
| StreetsLA | \$640,000 |
| BCA | \$362,000 |
| BSL | \$70,000 |
| LADOT | \$750,000 |
| LAHD | \$300,000 |
| LAFD | \$375,000 |
| <i>Total Request (Departmental Projects – Year 4)</i> | <i>\$4,032,000</i> |

FISCAL IMPACT STATEMENT

Funding for the BuildLA Project is fully supported by the Development Services Trust Fund. There is no impact to the General Fund.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies in that the proposed work will be supported by special funds, which are supported by dedicated funding sources, and spending is to be limited to the mandates of the funding source.

Attachment: December 4, 2024 BuildLA Project Annual Report and Funding Request

CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

Date: December 3, 2024

To: Matthew W. Szabo, City Administrative Officer
Office of the City Administrative Officer (CAO)

Attn: Andy Galan, Management Assistant

From: Ted Allen, P.E., City Engineer *Signature Attached*
Bureau of Engineering

Osama Younan, General Manager *Signature Attached*
Department of Building and Safety

Vincent P. Bertoni, AICP, Director *Signature Attached*
Los Angeles City Planning

Vahid Khorsand, President *Signature Attached*
Board of Public Works

Barbara Romero, Director *Signature Attached*
LA Sanitation and Environment

Keith Mozee, Director *Signature Attached*
Bureau of Street Services

John L. Reamer, Jr., Director *Signature Attached*
Bureau of Contract Administration

Miguel Sangalang, General Manager *Signature Attached*
Bureau of Street Lighting

Laura Rubio-Cornejo, General Manager *Signature Attached*
Los Angeles Department of Transportation

Tricia Keane, Interim General Manager *Signature Attached*
Los Angeles Housing Department

Kristin M. Crowley, Fire Chief *Signature Attached*
Los Angeles Fire Department

Subject: **FOURTH ANNUAL REQUEST FOR FUNDING FROM THE DEVELOPMENT SERVICES TRUST FUND FOR CONSULTANT SERVICES FOR THE BUILDLA PROJECT (COUNCIL FILE 21-0643)**

RECOMMENDATIONS:

The account information gathered and listed in Recommendations 2a through 2d is the best information available at the time of this report but should be confirmed and revised as necessary in the preparation of the CAO report to the City Council.

1. That the Planning and Land Use Management (PLUM) Committee of the City Council APPROVE, pursuant to Section 5.321.(l) of the Los Angeles Administrative Code (LAAC), to allocate and expend \$8,782,000 from the Development Services Trust Fund (DSTF) for the continuation of consultant services for the BuildLA Project (Project).
2. That the City Council (Council), subject to approval of the Mayor:
 - a. AUTHORIZE the City Controller (Controller) to appropriate \$8,782,000 from the Cash Balance of the DSTF, Fund No. 58V, Department No. 8, Appropriation Unit No. TBD, entitled "BuildLA IT Project", for consultant services to the BuildLA Project;
 - b. AUTHORIZE the Controller to transfer \$4,750,000 from Fund 58V, Department No. 8, Account TBD-BuildLA IT Project to a new account in the Engineering Special Services Fund No. 682, Department. No. 50, Appropriation Unit No. TBD, "BuildLA IT Project";
 - c. AUTHORIZE the Controller to transfer a total of up to \$4,032,000 from Fund 58V, Department No. 8, Account TBD-BuildLA IT Project, to the various accounts reflected in the table below:

| Fund | Dept No. | Account | Account Name | Amount |
|------|----------|---------|---------------------------------|-----------|
| 682 | 50 | 50WVJR | BuildLA IT Project – BOE | \$650,000 |
| 588 | 68 | 68A702 | BuildLA IT Project - DCP | \$475,000 |
| 682 | 50 | TBD | BuildLA IT Project - OOA | \$150,000 |
| 682 | 50 | 50WVJT | BuildLA IT Project - LASAN | \$50,000 |
| 761 | 50 | TBD | BuildLA IT Project - LASAN-IWMD | \$210,000 |
| 682 | 50 | 50WVJU | BuildLA IT Project - StreetsLA | \$640,000 |
| 682 | 50 | 50WVV | BuildLA IT Project - BCA | \$362,000 |
| 682 | 50 | TBD | BuildLA IT Project – BSL | \$70,000 |

| | | | | |
|---------------|-----|--------|---------------------------|-------------|
| 50Y | 94 | 94RY03 | BuildLA IT Project - DOT | \$750,000 |
| 44G | 43 | 43AC78 | BuildLA IT Project - LAHD | \$300,000 |
| TBD | TBD | TBD | BuildLA IT Project - LAFD | \$375,000 |
| Total: | | | | \$4,032,000 |

d. AUTHORIZE the City Engineer or designee to make any technical and accounting corrections to effectuate the intent of the Council and Mayor.

3. That Council RECEIVE AND FILE this annual report on the status and progress of the Project, and on the work performed and the cost expended by the consultant.

BACKGROUND

Development services in Los Angeles are performed by various departments and customers must navigate those processes independently. The Project seeks to provide the City's development services customers a more transparent, predictable, and efficient experience by displaying information from all development services departments in one place, while providing the City's staff more simplified electronic interactions, automated handoffs, and efficient business operations. The scope of the Project includes multi-departmental and department-specific assignments and tasks and is anticipated to take at least five (5) years to implement.

On July 28, 2021, Council approved \$2,000,000 from the DSTF to fund the first year of a consultant task order for the Project. Subsequently, on August 24, 2021, Council approved the reallocation of \$1,200,000 from previously appropriated funds from the DSTF for the Los Angeles Department of Building and Safety (LADBS) to further support the Project (CF 21-0643-S1). On April 23, 2021, the Board of Public Works awarded a Task Order to Psomas (Consultant), to provide staff augmentation for project management and programming services for the Project, with the Bureau of Engineering (Engineering) acting as the contract manager of the consultant services Task Order. On December 9, 2022, Council approved \$6,150,000 from the DSTF to fund the second year of consultant services on the project (CF 21-0643), and on March 15, 2024, Council approved \$7,245,000 from the DSTF to fund the third year of the project (CF 21-0643-S1). This is a request for funding in the amount of \$8,782,000 from the DSTF to fund the fourth year of multi-year consultant services to provide staff augmentation to assist with the delivery of the Project: \$4,762,000 of the request would fund the fourth year of consultant services to assist with the delivery of the multi-departmental Projects; and \$4,032,000 would fund departmental projects which are overseen by the individual departments.

Project Approach

The Project's goal is to implement a centralized portal that will provide near real-time development services information from all departments that is easy to use and navigate. In addition to the portal, the Project will identify, develop, and implement certain applications to serve certain core functions for all interested departments. Although the Project will aim to interface with existing web applications as much as possible, it will require the replacement or enhancement of many City web applications to interface properly with the BuildLA Data Warehouse. As such, this is a very large project that would take many more years than currently planned if it were to rely solely on existing City staffing. The Task Order expenditures are structured on a time and materials basis, as actual work scope and assignments are issued to the Consultant as Project needs and solutions are identified.

Staff Augmentation

The Consultant is proposed to be retained on an as-needed basis for approximately three to five more years, subject to funding approval and depending on the additional features that the City may desire to implement in the BuildLA portal. The contract with the Consultant is via a Civil Engineering Pre-Qualified On-Call contract with Engineering, which was recently amended and is now set to expire on October 22, 2029. The Consultant services include project administration and management, solutions architecture design, software development, user interface/experience design, programming, financial, and other professional services. The first Notice to Proceed (NTP) was issued to the Consultant on April 28, 2021.

Project Funding

The first three years of the BuildLA project have primarily been funded by the 1% DSTF surcharge applied to permit fees pursuant to Sections 19.08, 57.118, 61.17, and 98.0410 of the Los Angeles Municipal Code. The 1% DSTF surcharge is estimated to sunset during the first half of 2025, subject to CAO determination that \$21.76 million has been collected to offset the original cost of BuildLA. This current funding request is expected to exceed the \$21.76 million allocated for BuildLA. As instructed by Council (C.F. 15-0316), Engineering is currently working with the City Attorney and other City Departments to draft an ordinance to update the sunset provision of the 1% DSTF surcharge to ensure full cost recovery for the BuildLA project.

Project Charter

The scope of the Project is defined and approved by the BuildLA Steering Committee (Committee), comprised of representatives from the Mayor's Office and City departments, and memorialized in the Project Charter. The Project Charter provides vision and high-level objectives to guide the Committee and Project Team, and was most recently updated on October 26, 2022. The Project Charter is the foundation for Project stakeholders to buy-in, invest, and authorize the team to apply approved City resources to project activities and tasks. In order to accomplish the goals of the Project, there are various multi-departmental components, which will be carried out by the Project Team,

and department-specific assignments and tasks that will be managed individually by each respective department, with staff augmentation using either the Consultant of the Task Order or a separate consultant contract.

Multi-Departmental Components

The Committee identified the need to utilize consultant services to assist City staff in expediting the delivery of the Project. The Consultant Task Order is supporting the multi-departmental components of the Project which include creating a portal to guide and assist customers through the City's permitting and inspection process as well as other development services provided to the community. The creation and enhancements of the portal require many smaller tasks and components to be implemented first.

The portal uses technology to provide customers with access to the different services provided by City departments, as well as the status of their project as it goes through the City's review and approval process. Each department is responsible for maintaining their own applications and the work processes necessary to provide their services while being required to adopt database structures and protocols that integrate seamlessly with the portal experience for the customer. The portal uses cloud technology, departmental and multi-departmental databases, secure file transfer protocol, and application programming interfaces (API) to construct a customer experience that provides transparency in the permitting and approval process. The implementation of this technology allows the City to provide a user friendly interface that shows the status of the customer's project and use email and text services to regularly communicate with and update the customer throughout the process. The portal will be the gateway for the customer to find information related to the following services and links leading to the appropriate web application for information such as:

- Permits and other department services such as planning cases;
- In-person and virtual appointments;
- Inspections/Virtual Inspections;
- Clearances by other departments for permits;
- Payments and invoices;
- Customer service requests; and
- Manuals and other help documents.

As previously mentioned, much of that information is drawn from existing departmental web applications, but some of it is provided by new centralized web applications that serve all interested City departments. This has required the creation of a sophisticated data warehouse and data exchange process(es) to centralize departmental data in one place in near-real time to be read by the portal, dashboards, etcetera. This also requires the use of certain standardized data lists and structures so that the data from various departments is compiled seamlessly and in a clear and understandable manner. Finally, this information clarity and improved workflow provides not only a benefit to customers

but will also improve efficiency and functionality for City staff and the creation of dashboards and reports will enable more effective decision-making by City managers.

Support of Departmental Projects

In addition to the multi-departmental components of the Project, City departments are separately managing project development that is specific to the needs of their respective departments. The additional resources provided by the Consultant have been essential to the timely success of the Departmental Projects.

PROJECT STATUS UPDATES

Multi-Departmental Project Year 3 Progress

The Project Team coordinated with BuildLA Departments and successfully moved the data from the departments into the BuildLA Data Warehouse, which was a very significant undertaking and accomplishment. The team also developed the user interface for the web application to display the centralized data. **We are very excited to report that this effort enabled the BuildLA Portal soft-launch on October 28, 2024!** The soft launch was made available to volunteer development community stakeholders to gather feedback prior to a full public launch. The Portal currently includes permit information from Engineering, Bureau of Street Services (StreetsLA), DCP, LADBS, and LAFD; as well as clearance information related to LADBS Building Permits. The data is refreshed frequently throughout the day to provide current status information. The Team is gathering feedback and continuing efforts to expand the variety of features in the BuildLA Portal and enhance the user experience and intends to publicly launch the Portal to the public in the coming months at the direction of the Executive Steering Committee.

Additional updates are included in Attachment No. 1, the BuildLA Multi-Departmental / Departmental Task Update Sheet.

Multi-Departmental Project – Summary of Year 1 and 2 Progress

During the first year of the consultant Task Order, the Project's primary focus was to ensure access and continuation of development services to the public during the Mayor's Safer at Home Emergency Order. To that extent, once the Consultant was on-boarded and initial feedback was collected from the Committee, it was determined that the initial work plan should be adjusted to prioritize continuation and improvement of customer service by development of a citywide appointment system, instead of initially reviewing and updating the formal Project Charter as originally planned. The BuildLA Appointment System launched in 2021 and was expanded in 2022 to offer same day services via the Virtual Counter. The Virtual Counter is currently being utilized by Engineering, LADBS, LA Sanitation and Environment (LASAN), the Department of City Planning (DCP), and the Los Angeles Fire Department (LAFD).

During the second year of the Task Order, the Committee developed and approved the updated BuildLA Project Charter. The Project Charter is a living document that outlines

the BuildLA key elements, goals, and team members, and provides guidance to the Project Team. Additionally, the Team launched the Affordable Housing Tracking System (AHTS) in response to Mayor Bass's Executive Directive No. 1. The AHTS has served as the pilot in establishing the Universal Project Identifiers (UPI) and has established the technical framework in the development of a Citywide Tagging system.

Multi-Departmental Project Progress

The Project Team coordinated with BuildLA Departments and successfully moved the data from the departments into the BuildLA Data Warehouse. This effort enabled the BuildLA Portal soft-launch on October 28, 2024 to development community stakeholders. The Portal currently includes permit information from Engineering, Bureau of Street Services (StreetsLA), DCP, LADBS, and LAFD. The Team is gathering feedback and continuing efforts to expand the variety of features in the BuildLA Portal and enhance the user experience and intends to launch the Portal to the public in the coming months.

Multi-Departmental Resource Utilization

Most of the resources during Year 1 were dedicated towards the development, onboarding, training, and support of the Appointment System. Year 2 resources were mainly dedicated to the development and enhancements of the AHTS and the establishment of the data warehouse and schema. Year 3 resources enabled the team to prepare the data warehouse and launch the "soft launch" version of the BuildLA Portal. As we continue at our current pace in development of the Project, the estimated budget for Multi-Departmental efforts during Year 4 is \$4,750,000.

Multi-Departmental Project Goals - Year 4

The majority of Year 4 resources are planned to be expended on the continued testing and enhancements of the initial BuildLA web application components. The following are some of the goals that we are looking to achieve in Year 4:

- Enhance the initial version of the BuildLA Portal while collecting and addressing customers' feedback;
- Expand the scope of the data collection/integration to include the data from a total of 11 departments;
- Expand the UPI approach, which is the vehicle for this Citywide project management approach, and tagging to Departmental applications;
- Continue stakeholder workshops on UI features, viewing permission rules, and project team features;
- Continue to support the Appointment System and the Virtual Counter to onboard more City departments;
- Continue to support the AHTS to monitor the progress of all projects covered under the Mayor's Executive Directive Nos. 1 and 4;

Multi-Departmental Year 4 Request / Explanation

Engineering anticipates the need for and is requesting \$4,750,000 to implement the Year 4 multi-departmental Project components based on the current level of staff augmentation and the continued level of effort. This funding is currently providing staff in the areas of project management, web application programming, and user interface and user experience guidance.

DEPARTMENTAL PROJECTS

Departments are responsible for overseeing the utilization of resources and delivery of their departmental projects. The BuildLA Project Team, while coordinating the multi-departmental components of the Project, and providing staff augmentation if requested, is not responsible for managing the overall delivery of departmental projects.

Bureau of Engineering

Project Progress

Many development service-related web applications used by Engineering are in need of updates in order to be compatible with the BuildLA data exchange and schema. The BuildLA Project Team has established a priority list of programming and training needs for the existing applications used by staff for permits issued by Engineering. Engineering is overseeing the work by the Consultant and is working with the Consultant to identify training for Engineering staff. This task began in Year 1 and will be ongoing during Year 4.

Engineering first identified the need to migrate all of the existing web applications from the existing ColdFusion language into ASP.NET. Not only does the new ASP.NET framework provide more security and less vulnerability than the ColdFusion platform/language, but it enables seamless and consistent data import into the BuildLA Portal. Engineering has currently migrated five applications and five are in progress. After migration, Engineering incorporates user feedback into upcoming enhancements during their lifetimes.

Many of the subtasks in the Task Order require customized programming that is, in many cases, being performed by the Consultant under the supervision of Engineering. Therefore, there is a task to document programming standards and facilitate knowledge transfer to the appropriate Engineering staff that will be tasked with the ongoing maintenance of the new applications. This task began in Year 1 and is expected to be ongoing through at least Year 4.

Resource Utilization

Engineering uses both City resources and Consultant resources to provide project management, administration, programming, training, technical documentation, software

maintenance, business process expertise and systems support to provide online services to customers and meet the goals and objectives of the Project.

Project Goals – Year 4

Engineering has established specific goals for the Development Services Program that are aligned with and support the larger Project goals for the City. Over the period of more than 20 years, since 1999, Engineering has developed more than 25 customer-facing, online applications that allow customers to apply for and track their applications for permits and services in the public right of way. Engineering is migrating these applications to ASP.NET and is enhancing the customer experience during this migration process to make these applications more customer friendly. These bureau-specific goals will improve Engineering's permitting applications and the customer experience while following the technical guidelines for Project integration. The following tasks have been identified by Engineering and will be prioritized for implementation during Year 4:

- Continue upgrading existing applications from ColdFusion to ASP.NET;
- Integrate the UCS functionality into Engineering permitting applications;
- Implement tags, UPIs, and consistent UI/UX across Engineering permitting applications as they are migrated to ASP.NET; and,
- Train and transfer programming knowledge to Engineering staff.

Year 4 Request / Explanation

Due to the short-term need for Engineering to migrate existing applications to ASP.NET and the current pace of the Project, Engineering does not have sufficient programming resources to perform this work in the desired time frame. As such, Engineering is requesting \$650,000 funding to utilize two full-time programmers and one part-time project manager via the Consultant for programming, application development, training, and documentation.

LADBS

Project Progress

ePlanLA

LADBS implemented ePlanLA, an online permitting system, in 2019. ePlanLA allows online submission for permits requiring plan check. LADBS has completed expanding the types of plan checks that can be accepted online. Recent work includes updates to the Al Fresco permits and changes to the collection of LAUSD fees per SB937.

The ePlanLA improvements require customized programming. The ePlanLA project team is also working on a list of enhancements to make the permit process more efficient. LADBS has identified several improvements to expedite permit processing. These changes include enhancing the layout of screens used by plan check engineers

and improving screen filters, enabling engineers to easily identify high-priority or delayed projects.

Los Angeles City (LAC) Permitting System

The LAC Permitting System is set to replace existing legacy permitting, inspection, and code enforcement applications. The contract with Unisys has been executed, and the project is underway. The initial focus will be on replacing the ePermit Online Permitting System, with a deployment scheduled for Q4 2025. Once fully implemented, the new system will integrate with the BuildLA Data Warehouse.

Executive Dashboard

LADBS conducts daily inspections and issues permits, while the Code Enforcement Bureau responds to public complaints and monitors known hazardous buildings and properties. LADBS Management requires real-time monitoring of departmental performance to make necessary adjustments for effective and efficient operations. In collaboration with an external vendor, LADBS launched a comprehensive dashboard for the LADBS Permit and Engineering Bureau. This tool allows management to view real-time data and easily drill down to identify trends and make informed decisions to enhance operations. A similar dashboard for the LADBS Inspection Bureau is under development.

The dashboard was developed using the Tableau Reporting Suite. LADBS staff have been trained on the system and have already made several improvements to the original version. LADBS plans to hire a data scientist to develop a presentation layer for management to better understand daily operations. A map-based interface will display LADBS performance city-wide and by Council District. Contractors, under LADBS supervision, will handle the creation of the Executive Dashboard.

LADBS is considering implementing similar functionality on its website. This transparency will benefit both LADBS and the public by providing a clear understanding of LADBS performance and service timelines.

Universal Cashiering System

The Universal Cashiering System was implemented in July 2020. LADBS continues to work with Core, the Universal Cashiering vendor, to maintain the system. Recent updates include the transition from Elavon to JP Morgan Chase as an online payment gateway.

ePermit

The ePermit system enables customers to easily apply for, pay for, and receive permits for small projects that do not require a plan check. The software is maintained by 3Di, while the servers are maintained by LADBS. The platform that the system operates on is aging and difficult to support. The system regularly experiences performance problems and has been designated as the first system to be replaced by the LA City Permitting System.

In the past year, LADBS and 3Di have worked together to troubleshoot errors and to migrate the system to the cloud. Various fee fixes have been applied. System texts and associated information bulletins have also been updated.

Resource Utilization

ePlanLA

LADBS utilizes both City staff and contractor resources for project management, administration, programming, training, technical documentation, software maintenance, business process expertise, and systems support for ePlanLA. LADBS is responsible for running the ePlanLA systems and servers to provide plan check and permitting services to the development community, property owners, and residents. There is an urgent need for contractor services to assist LADBS in maintaining and advancing ePlanLA's capabilities.

LAC Permitting System

LADBS employs City staff, 120-day contractors, task order contractors, Unisys and Gartner to provide project management, subject matter expertise, analysis, and develop the solution in Salesforce.

Executive Dashboard

LADBS utilizes city staff and task order contractor resources to provide project management, administration, analysis, programming, training, technical documentation, software maintenance, business process expertise, and systems support for an Executive Dashboard.

Universal Cashiering System

LADBS utilizes both City and contractor resources for project management, administration, programming, training, technical documentation, software maintenance, business process expertise, and systems support for the Universal Cashiering System. LADBS is responsible for running and maintaining the Universal Cashiering systems and servers, while Core manages the software. When issues arise, LADBS must troubleshoot and rule out server environment problems. There is an urgent need for contractor services to assist LADBS in maintaining and advancing the system's capabilities. The development of the Business Center phase will require programming and project management roles to be filled by contractors.

ePermit

LADBS utilizes both City and contractor resources for project management, administration, training, technical documentation, business process expertise, and systems support for the ePermit System. LADBS is responsible for running and maintaining the ePermit servers, while 3Di manages the software. 3Di will continue to support the current ePermit production effort, but Unisys will take over converting the system to Salesforce. There is an urgent need for contractor services to assist LADBS in maintaining and advancing ePermit's capabilities.

Project Goals – Year 4

ePlanLA

LADBS has set specific goals for ePlanLA that align with and support the broader City BuildLA Project goals. The initial goals for ePlanLA have been met, and the project is now online. Future changes will be minor updates requested by the business, and other changes mandated by new laws and regulations.

LAC Permitting System

The LAC Permitting System will replace existing legacy permitting, inspection, and code enforcement applications. Existing systems will remain in use until the new system is implemented. Unisys, the selected vendor, will soon establish a project plan and schedule for installing the LAC Permitting System. Initially, integration with the BuildLA Data Warehouse will be configured using the legacy applications. Once implemented, the new system will fully integrate with the BuildLA Data Warehouse.

Executive Dashboard

LADBS plans to continue updating and improving the Executive Dashboard over the coming year. The following priorities have been identified for implementation during Year 4:

- Collaborate with internal LADBS bureaus to adopt the new system.
- Make updates and changes as needed.
- Work towards providing a similar dashboard system on the LADBS website.
- Train and transfer support and programming knowledge to LADBS staff.

ePermit

LADBS plans to continue working with 3Di to support the existing version of ePermit. However, Unisys will focus on replacing the current system with the Salesforce solution. Goals for Year 4 include:

- Replacing the current system with the Salesforce solution

Year 4 Request / Explanation

LADBS plans to use funding through the traditional budget cycle, or previously approved funding, to utilize consultant services for project management, analysis, programming, testing, training, and documentation. There is no additional request for funding at this time.

DCP

Project Progress

The Department of City Planning (DCP) continues to maintain and develop enhancements for two systems directly supporting the City's Development Services Center (DSC): (1) Online Application System (OAS) portal and (2) Planning Case Tracking System (PCTS).

OAS is an online portal where DCP provides a platform for customers to submit applications for projects that require an administrative approval or clearance. Customers can manage their case and track progress for the following project types:

- Affordable Housing
- Alcoholic Beverage and/or Entertainment (BESt)
- Appeals
- Community Plan Implementation Overlay (CPIO)
- Historic Resource Project Review
- Housing Crises Act
- Redevelopment Project Area (RPA)
- Wireless Telecommunication Facilities

Today, more customers opt to use the OAS than file in person, and more than 60 percent of our applications are submitted digitally. The DCP's online portal makes collaboration and real-time project management easy and convenient for people working from different locations and facilitates digital communication between applicants and planners. This system enables DCP to provide enhanced virtual services, allowing applicants to efficiently process DSC clearances and approvals. The OAS also has data pipelines to PCTS, enabling planners to quickly create cases based on application details.

The PCTS is a digital platform used to manage and monitor planning case applications throughout their lifecycle. The PCTS helps planners and applicants track the status of their applications, manage case details, and ensure that all necessary steps are completed efficiently. It serves as a central repository for application information, facilitating better communication and coordination between the DCP and applicants. The system also supports integration with other development service departments, enhancing the overall planning and approval process.

Resource Utilization

The DCP is tasked with managing the operations of the DSC and delivering a range of services to the development community, property owners, and residents, particularly in an increasingly digital environment. To effectively meet these demands, DCP has identified an urgent need to leverage consultant services. These consultants will assist DCP in achieving department-specific goals, enhancing collaboration with other development services departments, and fulfilling its obligations under the broader BuildLA initiative.

Year 4 Project Goals

The OAS, PCTS, and interactive web-based New Zoning Code are integral components of the BuildLA initiative. They fit within this initiative by providing essential digital infrastructure to streamline the development services process in Los Angeles and contribute through:

1. OAS
 - The OAS allows applicants to submit DCP-related applications online, reducing the need for in-person visits and paperwork.
 - Facilitates digital communication between applicants and planners, improving the efficiency of the application process.
 - By enabling enhanced virtual services, OAS helps applicants efficiently process DSC clearances and approvals.
2. PCTS
 - The PCTS manages and monitors planning case applications throughout their lifecycle, providing a central repository for application information.
 - The PCTS has data pipelines to OAS, allowing planners to quickly create cases based on application details submitted through OAS.
 - A major back-end upgrade has improved the system's capabilities, making it easier for applicants to support their applications and respond to changes requested by the DCP.
3. Interactive Web-based New Zoning Code
 - A dynamic, web-based system will allow users to create customized summaries of the new zoning code relevant to their specific zone or proposed use, reducing complexity.
 - Improve the accessibility and usability of the New Zoning Code for all stakeholders.

The OAS, PCTS, and interactive web-based New Zoning Code will enhance the BuildLA initiative by providing a cohesive digital framework that improves the speed, transparency, and efficiency of the City's development services.

The DCP has outlined specific goals in Year 4 to enhance the entitlement process and improve the customer experience through digitization and integration with other Development Service Departments. These goals include:

- Integration of Systems: Further integrating PCTS and OAS with the LADBS and Engineering. Engineering is collaborating with vendors to develop a data integration and sharing platform that all BuildLA departments can utilize.
- Web-based New Zoning Code Upgrades: Upgrade the interactive web-based New Zoning Code to the latest version of Drupal while implementing additional features and functionality to enhance usability, and adding menu enhancements to improve the customer experience. The new interactive web-based Zoning Code accounts for DCP and LADBS staff will be synchronized with City accounts to simplify

access.

- Dashboard and Reporting Enhancements: Addressing extensive dashboard and reporting needs to provide DSC managers with comprehensive visibility into workload and workflow pipelines for current applications. This will enable better management and oversight of the application process.

Year 4 Request/Explanation

The DCP plans to utilize programmers to aid in the Drupal upgrade development build plan, ensuring the interactive web-based New Zoning Code is updated for optimal functionality and performance. Additionally, the integration between PCTS, OAS, and the BuildLA Portal will continue to be enhanced. The programmers will create standalone dashboards and PowerBI reports, which will be hosted on DCP's website and the BuildLA Portal. This initiative involves part time programmers designing and implementing dashboards and PowerBI reports to improve the functionality and usability of existing DCP systems, particularly OAS and PCTS.

To achieve these objectives, DCP is requesting \$475,000 from the DSTF to cover the costs associated with the programmer and developer services required for this project. These funds will be allocated towards the following key activities where consultant services will provide expertise in several key areas:

1. New Zoning Code Upgrade and Enhancements:
 - Upgrade interactive web-based New Zoning Code to the latest version of Drupal.
 - Enhance existing features to be more intuitive and user friendly.
 - Add features to improve usability, navigation, functionality.
 - Synchronize accounts allowing City staff to easily access and log into the system.
2. Dashboard Development:
 - Creating visually engaging and user-friendly dashboards that provide real-time data insights and analytics.
 - Ensuring seamless integration of the new dashboards with OAS and PCTS to enhance data visualization and reporting capabilities.
 - Prioritizing intuitive design and easy navigation to improve user experience for staff and stakeholders accessing the dashboards.
3. API Development:
 - Development of robust APIs to facilitate real-time data exchange and process synchronization across different departments.
4. Power BI Report Creation:
 - Developing interactive Power BI reports that allow users to explore data dynamically and gain deeper insights into planning and development activities.
 - Establishing robust data connections to ensure reports are populated with accurate and up-to-date information from OAS and PCTS.
 - Enabling customization of reports to meet specific user needs and departmental requirements.
5. Hosting and Deployment:

- Hosting the dashboards and Power BI reports on the DCP intranet and the BuildLA Portal, ensuring secure and efficient access for authorized users.
 - Implementing best practices for performance optimization to ensure fast load times and responsive user interfaces.
6. Collaborative Development:
- The DCP will supplement the effort with existing developer resources, providing additional expertise and support to ensure the project's success.
 - Utilizing part-time programmers to complete specific tasks and milestones, ensuring efficient use of resources and budget.
7. Project Management and Oversight:
- Establishing clear project milestones and deliverables to track progress and ensure timely completion of the dashboards and reports.
 - Implementing rigorous quality assurance processes to test and validate the functionality and accuracy of the dashboards and reports.
8. Training and Support:
- Providing comprehensive training for DCP staff on using the new dashboards and Power BI reports to maximize their utility and impact.
 - Ensuring ongoing technical support to address any issues and keep the systems running smoothly.

By securing the requested \$475,000 from the DSTF and leveraging both consultant-provided programmers and existing DCP developer resources, the DCP aims to initiate implementation of these advanced data visualization tools. This initiative will significantly enhance the department's ability to manage, analyze, and report on planning and development activities, supporting DCP's broader goals and the overall BuildLA initiative.

BPW Office of Accounting

Project Progress

MERLIN is the only system that integrates the City's mission critical information systems: Financial Management System (FMS), Financial Management Information System (FMIS), Human Resources and Payroll Project (Workday), legacy FMIS and Cost Accounting systems, Public Works Trust Fund, Finance Cash Receipts, and BuildLA systems. MERLIN assists the BuildLA project in processing hundreds of millions of dollars in cash deposits collecting at public counters, billings to permittees, and managing Public Works projects. The Consultant has provided support in adapting MERLIN to the City's new business systems such as Workday and the FMS upgrade, and BuildLA systems. The consultant has expert knowledge of MERLIN's internals.

Resource Utilization

The Consultant is currently building a new testing platform for MERLIN which includes an Oracle database and a software development environment and is resolving bugs in MERLIN.

Project Goals - Year 4

The main goals for this year are to complete the testing platform, conduct knowledge transfer sessions, resolve bugs, and provide technical assistance as needed.

Year 4 Request / Explanation

The BPW Office of Accounting is requesting \$150,000 for one part-time programmer for this work.

LASAN

Project Background and Current Activities

Low Impact Development (LID) Program

LASAN-Watershed Protection Division (WPD) currently uses the LID Plan Check Submittal Portal (LID Portal) to intake and manage customer service requests for development services. The LID Portal is a web-based application that was created in-house and supports certain LID Public Counter services, such as plan check review, plan restamp, building permit application clearance, certificate of occupancy clearance, and planning case referral form. The application allows customers certain limited services, such as submitting electronic plans and documents online and checking the latest status of their service request. The LID Portal is a standalone application, and currently does not share data directly with other city applications. Aside from this web application, the LID Public Counter manages its workflow assignment and reporting via a Master Project Tracking Google Sheet. Additionally, once a project is approved and permitted, the LID Public Counter manually inputs project information into the Municipal Separate Storm Sewer System (MS4) Project Data Manager to support the City's administration and reporting requirements under its National Pollutant Discharge Elimination System MS4 Permit.

LASAN-WPD utilizes both City resources and other consultant resources to manage and support its existing applications and tools to provide online services to customers and meet the goals and objectives of the project. Due to the design and features of these tools and applications, City staff time is diverted from plan check activities to manage them, including manual tasks that may be automated via system improvements. The reduction in staff time on plan check activities impacts the level of customer service and the plan check review time provided by the LID Public Counter. As such, there is an urgent need to use the project's consultant services to assist LASAN-WPD with certain system improvement tasks to meet bureau-specific goals while also supporting the implementation of technology to meet the project's goals. Implementation of system improvements would result in the reduction or elimination of consultant resources to manage and support the goals and objectives of the project.

The following are the bureau-specific activities that are currently being implemented to improve LASAN-WPD's permitting applications and the customer experience while

following the technical guidelines for project integration during Year 3, which are expected to be completed by May 2025. They also align with and support the larger project goals for the City:

- Complete the enhancement or replacement of the LID Portal, to automate certain tasks and functions;
- Complete the incorporation of reporting and work assignment features into the LID Portal, to eliminate the need of the Master Project Tracking Google Sheet;
- Complete the automation of project data from the LID Portal to the MS4 Project Data Manager, to eliminate manual entry of project data;
- Complete the expansion of customer features in the LID Portal to improve and expand access to project status information, to both applicants and the general public;
- Develop/Incorporate an inspection program into the LID Portal to streamline the clearance process for projects in Certificate of Occupancy.

Industrial Waste Management Permitting

LASAN-Industrial Waste Management Division (IWMD) is developing a replacement system for its aging Pretreatment Information Management System (PIMS) and Industrial Waste Billing (IWB) System. The current PIMS is used to administer the US EPA-mandated Pretreatment Program functions, which include permitting, plan checks, inspections and enforcement, and treatment plant response, all of which support the City's Development Services; and IWB is utilized to handle the billing and payment functions of the various pretreatment programs of PIMS. Together, PIMS and IWB service over 17,000 permitted industrial users in the City for permitting, sampling, inspections, enforcement, and billing/payment functions. However, PIMS and IWB are built upon technologies that are over 20+ years old and the technical support for these technologies/systems no longer exists. Hence, a new replacement system called iPACS, or internet-based POTW Administrative & Compliance System, has been selected to replace PIMS and IWB. iPACS is a web-based, commercially off-the-shelf system used by many other municipalities, such as LA County Sanitation Districts, to support their pretreatment programs. An optional component of iPACS is the GovOnline portal, which can be used for electronic permit application intakes; plan check requests, submittals, reviews, and clearances; online payments and other electronic submittals. Because of iPACS and GovOnline's modern design and technology base, it can be used to interface with BuildLA's portal. In April 2024, IWMD and ICSD staff met with BOE and BuildLA consultants to discuss the interface needed between BuildLA portal and GovOnline. The BuildLA services and data schema was provided to IWMD and ICSD in the meeting. In June 2024, BuildLA interface requirements and specifications were passed on to GovOnline developer and the interface development was initiated. The Year 3 BuildLA funding is for a developer to assemble a technical team of programmers and software consultants to start the design and modification of LASAN's GovOnline implementation to fit the data model required by BuildLA. In addition, the technical team will design and

program the application programming interfaces (APIs) that are necessary to interface with the BuildLA portal and provide the Development Services data for BuildLA's data warehousing. GovOnline and its interface with BuildLA is anticipated to be completed and installed by spring of 2025 according to the current planning and schedule.

Project Goals and Funding Request – Year 4

LID Program

The following bureau-specific goals will improve LASAN-WPD's permitting applications and the customer experience while following the technical guidelines for project integration during Year 4. They also align with and support the larger project goals for the City:

- Improve and enhance the completed LID Portal;
- Integrate the completed LID Portal into the Build LA Dashboard

LASAN-WPD does not have sufficient programming resources to perform the work to complete the desired improvements. LASAN-WPD is requesting \$50,000 to utilize consultant services for project management, programming, application development, training, and documentation for improvements, enhancements, and integration of the completed LID Portal. This staff augmentation is estimated to consist of one programmer/software developer (part-time) and one project manager (part-time) assigned to the software development. LASAN-WPD plans to utilize the existing BuildLA project's primary consultant contract, Psomas, through BOE, to hire the staff augmentation resources.

Industrial Waste Management Permitting

The following LASAN-IWMD goals will improve the IWMD permitting process and customer experience with the launch of GovOnline and BuildLA interface:

- Incorporate BlueBeam plan checking into the iPACS/GovOnline workflow
- Integrate BuildLA Appointment System into GovOnline/iPACS to improve efficiency
- Develop detailed reports on iPACS/GovOnline to collect statistics and benchmark performance for BuildLA
- Automate customers sign-in to GovOnline from BuildLA utilizing Angeleno accounts
- Train and assist LASAN IWMD and ICSD personnel to maintain and troubleshoot GovOnline issues
- Develop manuals and other documentation for staff and customers to use GovOnline/BuildLA

The iPACs and GovOnline developer has the required technical expertise to provide the necessary technical services to implement the specific goals mentioned above. LASAN-

IWMD is requesting \$210,000 in the Year 4 budget to contract with EnfoTech to provide services for project management, programming, application development, training and documentation of iPACS/GovOnline and its interface with BuildLA.

StreetsLA

Project Progress

StreetsLA is in the process of completing the implementation of the new permitting system to modernize and replace the existing outdated system. Key highlights from Year 3 include:

1. Completing the business process requirements documentation for all of the bureau's permit applications.
2. Configuring all permits within OpenGov's new permitting system.
3. Implementing a cloud-based data architecture for managing and reporting all development services data related to BuildLA and StreetsLA's development service operations.

Resource Utilization

StreetsLA continues to face resource constraints and seeks ongoing consulting support in the following areas:

- Fully implementing the cloud-based data architecture
- Providing training
- Developing permit process and procedure manuals
- Achieving full user adoption
- Offering ongoing advisory support to enhance the technology skills and knowledge of StreetsLA systems staff, particularly in relation to Microsoft Azure and other cloud systems used for BuildLA

The integration of StreetsLA's permits into the new permitting system is expected to be completed by early Year 4. Post-deployment, it is crucial to focus on:

- Continuous user training and support
- Applying system updates
- Implementing robust data backup and recovery procedures
- Conducting ongoing performance evaluations and compliance checks
- Routine updates, maintaining up-to-date documentation, and effective incident management

Additionally, planning for scalability, ensuring integration with other systems, and establishing comprehensive incident management procedures are key to supporting the system's long-term success.

Project Goals - Year 4

- Complete the implementation of the cloud-based data architecture for creating, managing, and reporting all development services data for BuildLA and StreetsLA development service operations. Bureau of Street Services (StreetsLA) Year 4 Budget Proposal
- Develop an online manual that addresses a comprehensive permit process and procedures for both public consumption and internal City staff training. This online manual will serve as a guide to ensure consistent and efficient handling of development services permits (do we have existing manuals?)
- Deployment of the permitting system in the new BuildLA Platform.
- Provide ongoing training and advisory support to StreetsLA systems staff to enhance their technology support skills and knowledge related to the implementation and maintenance of the technology solutions, including Microsoft Azure and related cloud systems used to provision data for BuildLA.

Impact Statement

| Description | Required Resource(s) | Estimated Cost |
|--|---|-----------------------|
| Completion of Cloud-based Data Architecture | <ul style="list-style-type: none">• 1 Hourly - Project Manager (520 hrs/\$140K)• 1 Part-time - Programmer - Sub (1,040 hrs/\$220K)• 1 Hourly - Advisor (520 hrs/\$100K) | \$460,000 |
| Technology solutions training and advisory support | | |
| Permit Process and Procedures Manual | <ul style="list-style-type: none">• 1 Hourly Website Developer - Sub (250 hrs/\$60k)• 1 Hourly Project/Content Advisor Sub (500 hrs/\$120k) | \$180,000 |
| | | \$640,000 |

Technology is fundamental to the workflows of nearly every City department. StreetsLA acknowledges that many of our technology solutions, including public-facing web applications, are outdated and approaching obsolescence. Our participation in BuildLA relies on our ability to maintain systems that provide valuable and timely information to our constituents. Without this funding, our ability to support BuildLA with data in the long

term will be significantly constrained. StreetsLA will continue to collaborate with the BuildLA team through TOS 12.

Year 4 Request

The StreetsLA requests a BuildLA budget allocation of \$640,000. This funding will support our technology and operational goals, enhancing our participation in BuildLA. It will also help ensure the sustainability of our efforts to provide crucial permit and enforcement data.

Bureau of Contract Administration (BCA)

Project Progress

The BCA development service-related web-based applications are currently in production, as modules are being tested and improved as needed. However, there will be a need for further modification in order to effectively interface with the BuildLA portal. Web coding and data structures will need to be modified in order to facilitate the transfer of data between these applications and BuildLA. In addition, they will require support and maintenance going forward, and BCA applications may need to be modified in the future in order to keep pace with modifications made to the BuildLA portal.

Resource Utilization

BCA is responsible for the inspection of all Public Works permits for private development throughout the city, and providing services to the development community, property owners, and residents. Consultants were used to provide project administration and management solutions, architecture design, software development, user interface/experience design, programming, and other professional services in the development and rollout of BCA's development services scheduling/inspection web-based applications. The continued use of these consultants is necessary to aid with the Project's initiative.

In addition, in order to ensure BCA's successful integration into the Project, BCA will initially rely on existing Information Technology (IT) staff, who are currently maintaining the existing systems, to absorb additional work. A full-time IT position is required to effectively facilitate the integration of the existing system into BuildLA for the long term. This will allow the Project to provide online services to customers and meet the goals and objectives set forth by the Committee.

Project Goals – Year 4

BCA has established goals for the Development Services Program which support and simplify the larger project goals for the City. The BCA goals include improving customer experience while following the technical guidelines for BuildLA integration. The following tasks will be prioritized for implementation during Year 4:

- Ensure real time status of construction work continues to be available for 24 hours a day, 7 days a week;

- Maintain the direct link with BuildLA and BCA's inspection scheduling/inspection application;
- Develop a work plan to incorporate virtual inspection;
- Develop a work plan to incorporate other BCA applications to integrate with BuildLA and;
- Train and transfer programming knowledge to BCA staff.

Year 4 Request / Explanation

The BCA is requesting \$362,000 over the next year to support the BuildLA initiative and to deliver on the results described herein.

Upon approval of this request, BCA will continue working with a dedicated programmer to coordinate and hold meetings with BCA and other City staff to continue to capture and analyze the requirements to improve, develop and debug the Dispatch/Inspection system and maintain the direct link into the BuildLA platform. This programmer will also be instructed to advise BCA on the best approach to achieve those requirements in consideration of other existing applications and systems. Aide the BCA staff on the best approach to comply with systems ADA requirements. The consultant will be expected to be proficient in web development tools, including but not limited to, PHP language and backend database MySQL server to continue the development and improve the system; familiarity with with HTML, JavaScript, JQuery and CSS and proficiency in the use of APIs to communicate with other systems.

BCA is requesting the services of a consulting firm to aid in this task. Without supplementing the work of existing BCA personnel with consultant services, BCA will not be able to successfully execute and integrate the BuildLA initiative on time. The consultants will provide project administration and management solutions, architecture design, software development, user interface/experience design, programming, and other professional services.

In addition, as noted above, BCA will require an additional IT position authority. This position will be responsible for coordinating work for the BuildLA project, as well as making modifications and enhancements to BCA's systems as BuildLA grows and changes. This position will be requested as part of a future annual budget request.

Bureau of Street Lighting (BSL)

Project Progress

BSL's Private Development and Engineering Services Division is responsible for processing of permits and services, including plan checking for private development projects as well as bus stop improvement projects. Currently BSL receives plans from customers via email or they are uploaded to a Google Site. BSL currently utilizes a Google Sheet as an internal platform to track plan review. At the request of the Mayor's Office,

BSL reviewed BOE's electronic plan checking platform, ProjectDox, as a tool to track and manage plans submitted by customers. BSL was already familiar with the ProjectDox system from their work on B Permits and determined it was a good platform to expand to other development services-related permits and services.

Resource Utilization

BSL uses City resources and consultant resources to provide project management, administration, training, technical documentation, implementation and support, business process expertise, and customer service support to provide online services to customers to meet their goals and objectives. BSL is tasked with providing an electronic plan checking and processes platform to provide more streamlined communication and services. As such, there is an urgent need to use consultant services to modernize permitting processes and integrate with the overall city BuildLA initiative as well as other upcoming initiatives like the LA28 Games.

Project Goals - Year 4

The main goals for Year 4 are to transition staff and customers into a web-based plan checking platform that can track performance, improve the customers experience through streamlined workflows, and provide reporting metrics about the services being provided.

Year 4 Request / Explanation

BSL is requesting \$70,000 to utilize the BuildLA consultant to provide project management support, subject matter expertise as well as the necessary tools the consultant needs to deliver these services.

Department of Transportation (LADOT)

Project Progress

LADOT utilizes the Case Logging and Tracking System (CLATS) portal as an internal platform to track development review cases, to generate activity reports, to check on compliance with performance goals, and to balance employee workloads. CLATS was created in-house decades ago and is currently being updated to: create a web-based application; reflect new departmental policies, services & fees; include tracking of ED1 and ED7 projects; integrate e-plan submittals; and enhance data analysis & mapping capabilities. In the last fiscal year, LADOT contracted with a software developer to work with key staff and end users to understand our system upgrade needs and to develop a new application that addresses the objectives described above. The new system is 80% complete with testing and training occurring now, and roll out expected in fiscal year 2024-25.

Resource Utilization

LADOT uses both City resources and consultant resources to provide business analysis, development, program, and systems support to provide online services to customers.

Project Goals - Year 4

LADOT has identified the following goals for CLATS improvements for Year 4:

- Create flexibility to easily update the system to include new development review policies, city land use regulations, transportation analysis methods, review fees, etc.
- Incorporate a GIS platform that allows for mapping of project locations, off-site mitigation requirements, planned City-led projects, etc.
- Create two user interfaces: a customer (external) and City (internal) dashboard.

Year 4 Request / Explanation

LADOT is working with other departments and bureaus, including the Bureau of Street Services, to collaborate on an Asset Management System using the OpenGov Cartegraph platform. Additionally, the City Council is nearing final adoption of the new Transportation Demand Management (TDM) Ordinance (CF15-07199S19) that will introduce new requirements, and LADOT services and fees on land development proposals. To integrate these upcoming programs (Asset Management and TDM Ordinance), LADOT requests an additional \$750,000 for the following: Integrating the new TDM Ordinance and LADOT services into the LADOT CLATS system, and integrating My311 and the Asset Management System. These projects will allow LADOT to track developer funded capital projects, assess when assets need to be changed to accommodate new development, and determine when curbside improvements are needed (like loading zones). The Asset Management System will also manage 311 service requests coming from development projects in order to implement any needed enhancements to traffic control surrounding the project. The Asset Management System, when integrated into LADOT's other development review systems, will be used to track temporary traffic control for developer construction projects.

LAHD

Project Progress

LAHD has advanced its efforts to enhance housing data collection and accessibility.

LAHD developed user interfaces (UIs) for the Land Use Module and TSR (Technical Service Request) data collection within the HIMS (Housing Information Management System) database. Additionally, LAHD implemented a GIS map to visualize affordable and accessible housing projects at various development stages, aiding in the analysis of affordability and accessibility across the city.

Furthermore, LAHD established an API server and made progress in developing a test API to interface with the Affordable Housing Tracking System (AHTS) and the BuildLA portal, improving data integration capabilities.

LAHD continues its initiative to migrate additional in-house applications to the City-Wide Identity Management system. This effort aims to unify customer login accounts, thereby enhancing access to LAHD data and applications through the BuildLA portal and supporting the City of LA's Development Services more efficiently.

LAHD Applications currently utilizing Angeleno Account in production:

| | Project | Description |
|---|--|--|
| 1 | LAHD Public Counter Appointment System | Schedule an in-person or virtual appointment for LAHD. |
| 2 | Tenant Buyout System | Landlords who own property within the City of Los Angeles and intend to provide financial compensation to tenants for voluntarily vacating a Rent Stabilization Ordinance (RSO) unit must complete and submit a Tenant Buyout form. |
| 3 | CD13 Rental Aid Program | Rental Aid Program is only available for residential tenants that reside within the boundaries of Council District 13. |
| 4 | Housing Compliance and Draw Request Portal | Online system for affordable housing developers, general contractors, and subcontractors. This system allows them to seamlessly submit and manage their prevailing wage compliance document packages. Additionally, users will have the convenience of checking the status of their draw request submissions, providing them with up to date process status. |
| 5 | Rent Registry - Tenant Reported Rent | Tenants are encouraged to report any discrepancies between the rent amount submitted by their landlord in the Rent Registry Form for the current year and the actual amount they have been paying. |
| 6 | Eviction Filing System | Beginning January 27, 2023, any written notice terminating a tenancy must be filed with the Los Angeles Housing Department (LAHD) within three (3) business days of service on the tenant per Los Angeles Municipal Code 151.09.C.9 & 165.05.B.5. |
| 7 | Ask Housing | Public online inquiry system. |
| 8 | United House LA (ERAP) | The Los Angeles ULA Emergency Renters Assistance Program will provide up to six months of rental arrears to |

| | | |
|----|-----------------------|---|
| | | eligible residential renters who have been unable to pay their rent due to financial hardship. |
| 9 | United House LA | The ULA Exemption portal is the Los Angeles Housing Department (LAHD)'s platform for initiating and processing requests from entities seeking exemptions from the Housing and Homelessness Solutions Tax. |
| 10 | United House LA (ISP) | Income Support Program |

Resource Utilization

LAHD uses both City resources and consultant resources to provide business analysis, development, program, and systems support to provide online services to customers.

Project Goals - Year 4

Continuing the efforts from Year 3, LAHD aims to enhance the data collection process and accessibility within the Housing Information Management System (HIMS). This includes ongoing development of user interfaces (UIs) in HIMS to facilitate the collection of data from various sources, establishing HIMS as the primary database for housing data. Furthermore, we are actively developing a workflow engine within HIMS to streamline business processes and improve data collection efficiency.

In parallel, we are under development to build an API for the BuildLA portal. This API will provide necessary data as defined in the agreed-upon data schemas among participating departments, ensuring seamless integration and accessibility of housing information.

Year 4 Request / Explanation

To support these initiatives, LAHD needs a continuous budget allocation of \$300,000 for Year 4. This funding will sustain ongoing IT services contracts essential for enhancing HIMS functionalities, including API development, database management, and integration with Angelino Accounts. It will also enable the recruitment of critical personnel—a business analyst and programmer—to analyze data requirements, optimize workflows, develop UIs for data collection, build the API for the BuildLA portal based on agreed-upon data schemas, and ensure seamless data integration and accessibility. This investment is crucial for advancing our technological capabilities, maintaining operational excellence, and meeting the evolving needs of stakeholders involved in affordable housing development across Los Angeles.

Developing a comprehensive database and user interface for Project, Property, and Contact information is essential for the success of the program and the Los Angeles Housing Department's (LAHD) existing Property and Contact Management System (PCMS). Upgrading this system is vital to effectively support the BuildLA initiatives.

LAFD

Project Progress

LAFD Development Services utilize the Fire Inspection Management System (FIMS) for permit intakes, plans submittal, fee payment, plan review status tracking, inspection requests, and inspection results; including issued corrections. LAFD continues to add FIMS functions to increase efficiency, improve external and internal user experience, and promote transparency and accountability. Since FY 2022-2023 LAFD has been migrating to FIMS 2.0, a newer version of technology, as a single unified platform that will be utilized throughout the Fire Department. Due to the delay in the migration to FIMS 2.0, LAFD will continue Year 2 and year 3 project goals into year 4.

Resource Utilization

LAFD uses contractual services to perform project management, programing, technical documentation, and software maintenance. City staff provide subject matter experts on business processes, project administration, acceptance testing, external users support, and project alignment with the goals and objectives of BuildLA.

Project Goals - Year 4

LAFD has set the following goals to improve customer experience, workflow efficiency, accountability, and transparency:

- Develop an executive dashboard to monitor and analyze plan check and inspection performance, providing real-time insights and metrics.
- Create a tool for determining workload, allocating resources, and projecting budgets to optimize operational efficiency.
- Establish a new workflow to record and collect various fees, including modifications, expedited verifications, and Hydrants and Access expedited reviews.
- Improve communication with applicants by incorporating text messaging (SMS) for timely updates and notifications.
- Implement a Customer Request System to better track and manage communication between applicants and staff.
- Ensure integration with the Universal Project Identification system to streamline project tracking and coordination.
- Automate the screening process for qualifying virtual and in-person appointments, and enable customers to schedule virtual and in-person appointments easily through the system.

- Create an online manual that provides detailed information on the plan review, permitting, and inspection processes, as well as guidance on using FIMS through the public interface web page.

Year 4 Request / Explanation

The Fire Department is requesting \$375,000 of contractual services for programing, application development, training, and documentation for the enhancement and added functions of FIMS. LAFD will procure one full-time programmer from an existing consultant contract to provide development and technical support, and to be responsible for system implementation, administration, maintenance, upgrade, enhancements, and customization.

FUNDING SUMMARY

Multi-Departmental Components – Year 4

The Committee has already requested the start of various efforts leading into Year 4 of the Task Order. Based on the experience from the work completed, the annual expenditure for Year 4 is estimated to be \$4,750,000 over Years 4 through 5 to provide the services and staffing needed to complete both the existing and proposed Sub-Tasks.

The City team has made certain assumptions on the type of service roles and levels of service utilization for the solicitation of the consultant services. These assumptions were adjusted based on the Project's needs during the first two years of the Task Order. Below is the City's current estimate of total Project cost for the estimated 5-year duration of the Project.

Cost Approximation of Fourth and Future Year Services

| | |
|---|---------------------|
| Projected Year 1 Cost / Year 1 Funding Request | \$ 2,000,000 |
| Projected Year 2 Cost / Year 2 Funding Request | \$ 3,500,000 |
| Projected Year 3 Cost / Year 3 Funding Request | \$ 3,500,000 |
| <i>Projected Year 4 Cost / Year 4 Funding Request</i> | <i>\$ 4,750,000</i> |
| Estimated Year 5 Cost | \$ 4,750,000 |
| Total Estimated Multi-Departmental Project Cost | \$ 18,500,000 |

Based on the consumption rate to date, it is forecasted that an annual funding request of \$4,750,000 should be made to support the Project. Actual Project duration and funding needs will depend on project needs as they are identified, as well as the ability of the City to contract the services.

Departmental Projects – Year 4

| Department / Bureau | Funding Request |
|---|--------------------|
| Engineering | \$650,000 |
| DCP | \$475,000 |
| BPW Accounting | \$150,000 |
| LASAN | \$260,000 |
| StreetsLA | \$640,000 |
| BCA | \$362,000 |
| BSL | \$70,000 |
| LADOT | \$750,000 |
| LAHD | \$300,000 |
| LAFD | \$375,000 |
| <i>Total Request (Departmental Projects - Year 4)</i> | <i>\$4,032,000</i> |

Funding Source and Request

Funding for this request is eligible to be covered by the DSTF. In accordance with LAAC Section 5.321.(f), the intent of this fund is to cover expenditures for the “design, construction and equipping of the City’s DSCs and their functional support services.” This fund is a shared source of funds for DSC departments to equip their DSCs and their functional support services. Revenue for the DSTF is derived from a surcharge on permits, and the proposed use of the requested funding is entirely consistent with the purpose of this fund.

In accordance with LAAC Section 5.321.(l), this request is being submitted to the CAO and PLUM Committee for review and consideration.

If you have any questions regarding this request, please contact Lyndsay Naish of Engineering at lyndsay.naish@lacity.org.

TSA/ln:eg

Attachment No. 1: BuildLA Multi-Departmental / Departmental Task Update Sheet


cc: Randall Winston, Office of the Mayor
Ryan Ly, Office of the Mayor

CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

Date: December 3, 2024

To: Matthew W. Szabo, City Administrative Officer
Office of the City Administrative Officer (CAO)

Attn: Andy Galan, Management Assistant

From: 
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Bureau of Engineering

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Department of Building and Safety

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Los Angeles City Planning

Vahid Khorsand, President
Board of Public Works

Barbara Romero, Director
LA Sanitation and Environment

Keith Mozee, Director
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A handwritten signature in black ink, appearing to read 'Miguel Sangalang', with a stylized flourish at the end.

Laura Rubio-Cornejo, General Manager
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BuildLA Multi-Departmental / Departmental Task Update Sheet

| ATTACHMENT NO. 1 | | | |
|------------------|----------------|--------------------------------------|--|
| Agency Name | Date of Update | Staff Name (who entered information) | Project Status and BuildLA Relevance |
| BOE | 11/18/2024 | Lyndsay Naish | <p>Multi-Departmental Projects:</p> <ul style="list-style-type: none"> - ED-1/UPI/Data Warehousing: AHTS 3.5 deployed on 11/12/24 (https://buildlacore.lacity.org/ahts). AHTS Dashboard is available for City staff and the public version is pending. This release included Finance Tracking tab edits and some back end system enhancements. - Appointment and Virtual Counter System: Version 6.4 was the last release and was deployed on 10/16/24. - BuildLA Portal: We did a limited soft launch of the BuildLA Customer Portal officially launched on 10/28/24 but links were sent starting 10/23/24 PROD customer link is: https://buildlacore.lacity.org/customerportal and PROD staff link is: https://buildlacore.lacity.org/customerportal/staff. Thanks to LADBS, DCP, BSS, LAFD and BOE for making permit data available to share on the portal. Soft Launch list now has 38 unique emails, of which 31 were sent links to log in, including a Utility customer (April Flores, Crown Castle). The remaining have not confirmed intent to participate. Of the 31 customers, 13 have logged in to date (as of 11/18/24). Detailed project creation metrics are included in the agenda. <p>Departmental Projects:</p> <ul style="list-style-type: none"> - Revocable Permit Improvements including LA Al Fresco integration: Task is being led by Maria Diaz (GIS Div.). Updated application is being used. Curenly in Version 1.9. - Other Development Service Permit Applications: Team is upgrading/enhancing the A, B, E Permits, Highway Dedication, Map Status, Street Vacation, and PLUR. Bond Tracking and Work Order Management and Billing have been released/updated. The BOE Development Services List of Programming Projects sheet is updated regularly. - LADWP Shape (CAD) File Integration into U Permits: Team delivered the Proof of Concept document to LADWP and BOE. Application development is in full swing with enhancements being added weekly. - U Permit Improvements: Task is being managed by Essam Amarragy and Psomas. Version 3.9 was recently released and includes updates to SDRF fees and reporting - Labor Charging Guide: Team will look at the existing work order numbers, LAMC and Standard Fee schedule to confirm alignment and to streamline when possible. Next steps will be to develop a more user friendly guide with scenarios so staff can more easily understand where to charge time. - Nexar CityStream: Team is working with Nexar to develop an application that will incorporation real-time crowd-sourced dashcam data with issued public ROW permits to identify work being done in the PRW with no permit. |
| StreetsLA | 11/14/2024 | Alice Kim | By the end of November 2024, 11 out of the 14 UFD and IED permits are expected to be partially signed off by the stakeholders on the implementation performed by OpenGov. Final sign-off is pending the integration of the preferred payment system (expected by Q1 2025). The remaining 3 permits will be revamped in a new system, which will retire ColdFusion. OpenGov will provide a replica of the Cartegraph database and refresh it on a weekly basis to extract information for reports. |
| BSL | 7/1/2024 | Jay Wong | Resumption of development and integration of the Universal Cashiering System is currently on-hold and pending BSL's Bureau-wide internal divisional reorganization (due to the City's 2024-25 budget cuts and hiring freezes). |
| LASAN | 11/18/2024 | Orval Hernandez-Marcial | <p>Departmental Projects:</p> <ul style="list-style-type: none"> 10/15: Final Draft of LID Handbook provided to LASAN Managment to process with Energy and Environment Committee Report for Final Approval. 11/14: Reoccurring meeting set up with Build LA staff to discuss and review CSR Enhancements that will be used to replace the LID Portal (used to intake Plan Check documents). 11/15: Final Draft LID Fee Study received and distributed to LASAN Managment for review and approval. |

BuildLA Multi-Departmental / Departmental Task Update Sheet

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|----------|------------|----------------------|---|
| BCA | 8/16/2024 | Jerry Simpson-Harris | <p>- Appointment System / Virtual Counter: BCA worked with Psomas to launch the appointment system (11/8/23), BCA will continue monitoring to improve the system. BCA staff is compiling literature to distribute to permittees during virtual appointments. (03/18/24)BCA has changed the working hours of the appointment system to allow appointments to be schedule 4 days per week. Previously BCA only had 2 days available.</p> <p>Departmental Projects:</p> <ul style="list-style-type: none"> - Prorgammer optimizing the The Dispatch/Inspection program. BCA team meets with BuildLA Management team once a month to discuss progress and needs. - Data Repository: Team is meeting with BOE and the data is already being pulled daily. -- -BCA, along with the programer is continuing to improve the Dispatch system to encompass all permit types, working on making the system easier to work with for the end user. Fixing coding and trouble shooting issues for the ease of the user and the efficiency of the system. Gearing up to have the dispatch system be the place for all project documentation not just permits. |
| LAFD | 4/24/2024 | Hani Malki | <p>Multi-Departmental Projects:</p> <p>Data Warehousing: Working with the BuildLA team to provide 5 years of FIMS data</p> <p>Year 3 Funding: Amended report approved by City Council on 3/15/2024</p> <p>Departmental Projects:</p> <p>Transistion to FIMS 2.0 - Development Services Transistion to FIMS 2.0 was placed on hold pending other FIMS priority projects for FPB.</p> |
| Planning | 11/6/2024 | Charles Lee | <p>Departmental Projects:</p> <p>Ongoing Drupal support provided by Psomas in Planning's effort to upgrade and release the web-based zoning code tool, WebCode (name subject to change), in advance of the adoption of the new Zoning Code. This is expected to be released Jan-Feb 2025.</p> <p>Multi-Departmental Projects:</p> <p>Working on backfilling the Angeleno emails in PCTS for older OAS projects. This will allow these olde rprojects to be visible to the customer.</p> |
| LADWP | 9/14/2023 | Liz Gonzalez | |
| LADBS | 11/18/2024 | | <p>AI Fresco updates are completed. BuildLA API end points provided. LAC Permitting System kickoff occurred. Currently in 3rd week of discovery and is going well. Working to get an updated baseline Project plan with vendor.</p> |
| Housing | 10/19/2023 | Jeong Yi (Ajay) | <p>Multi-Departmental Projects:LAHD to AHTS Delta API:</p> <p>LAHD to AHTS Delta API Update: Worked with the BOE Dev team to set up a test environment for the Dev team to test the API. The test version API is currently pointing to the BOE's staging replica database and ready for testing.</p> <p>Data Mapping Excercise: Provided the new data set with various types of contact information for LAHD ED1 projects.</p> <p>Departmental Projects:</p> <p>The consultant previously hired is no longer available. We are in the process hiring a new contract programmer for the BuildLA related tasks.</p> |
| LADOT | 4/24/2024 | Mony Patel | <p>Multi-Departmental Projects:</p> <ul style="list-style-type: none"> - Appointment System: Team will be meeting again to continue the configuration process. <p>Departmental Projects:</p> <ul style="list-style-type: none"> - CLATS Update & BuildLA Integration: Team is conducting final testing of new system to be deployed shortly. |

BuildLA Multi-Departmental / Departmental Task Update Sheet

| | | | |
|------------------|-----------|-----------|---|
| Cultural Affairs | 5/19/2023 | Tammy Sam | Multi-Departmental Projects: Departmental Projects: Would like to be added to the BOE Universal Cashiering System |
|------------------|-----------|-----------|---|