



MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: RE-EXEMPTION REQUEST – DEPARTMENT OF AIRPORTS, (1)
DEPUTY GENERAL MANAGER AIRPORTS I

Date: November 20, 2019

On October 24, 2019, the Los Angeles World Airports (LAWA) requested the exemption of one (1) position of Deputy General Manager Airports I, Class Code 0162, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. On October 28, 2019, my office asked the Personnel Department to review LAWA's request.

The Deputy General Manager Airports position was previously approved for exemption under 1001(b) by the City Council and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The Deputy General Manager Airports incumbent vacated the position on November 8, 2019.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 142 are approved. Approval of this request will increase the count. As of the date of this letter, this request will be in the 143rd position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 11 are filled.

The Deputy General Manager Airports I position, as the Chief of Airports Finance, will be tasked with managing LAWA's daily financial operations and will be responsible for formulation of LAWA's long-term financial strategies. The position's responsibilities will include overseeing LAWA's Accounting Operations Division, Financial Reporting Division, Payroll Division, Financial Systems Division, and the Administration Group, as well as the operating budget process, grants and special charges, and negotiations over



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amounts and types of fees generated under tenant leases or airport-wide rate agreements.

The Deputy General Manager Airports I position requires a bachelor's degree in Accounting, Finance, or Economics from an accredited college or university; and five years of full-time paid senior management-level experience in overseeing complex or large scale financial operations; and a professional designation as a Certified Public Accountant (CPA) or Chartered Financial Analyst (CFA). Ten years of experience working in the financial department of a public or private entity, five years of which was in an aviation finance environment, is highly desired.

The exemption of this position will allow LAWA the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Deputy General Manager Airports I.

Based on my review of LAWA's request, as well as the review of the Personnel Department, I hereby approve the request for the re-exemption of the Deputy General Manager Airports I position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

EG:ag

cc:

Deborah Flint, Chief Executive Officer, Los Angeles World Airports
Ana Guerrero, Chief of Staff, Office of the Mayor
Heleen Ramirez, Legislative Coordinator, Office of the Mayor
Rich Llewellyn, City Administrative Officer
Wendy Macy, General Manager, Personnel Department