



KAREN BASS  
MAYOR

July 29, 2024

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Simona Grace to the Board of Commissioners on the Status of Women for the term ending June 30, 2028. Ms. Grace's current term expired on June 30, 2024.

I certify that in my opinion Ms. Grace is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'.

KAREN BASS  
Mayor

KB:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Simona Grace  
**Commission:** Board of Commissioners on the Status of Women  
**End of Term:** 6/30/2028

### Appointee Information

1. **Race:** Caucasian
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 4 - South Valley
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., Comparative Literature, University of California, Los Angeles
7. **Occupation/profession:** Director of Major Gifts, Chrysalis
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Race	Gender	Term End
Danielian, Lucig	Central	4	Caucasian	F	6/30/2027
Grace, Simona	South Valley	4	Caucasian	F	6/30/2024
Rose, Cristina	Central	4	Caucasian	F	6/30/2024
Bernard-Gibson, Erma	Central	10	African American	F	6/30/2027
Mendoza, Jerilyn	North Valley	12	Latinx	F	6/30/2027
Yeom, Katherine	South LA	10	API	F	6/30/2024
Gray, Tracy	Central	14	African American	F	6/30/2027

# SIMONA GRACE

Deeply committed to social justice with a passionate dedication to empowering moms and families through meaningful philanthropic endeavors.

---

## EXPERIENCE

### DIRECTOR OF MAJOR GIFTS

Chrysalis, Los Angeles, CA

#### 2023-PRESENT

- As the Director of Major Gifts, I shape and drive the organization's fundraising strategy, bringing strategic foresight to nurturing and growing relationships with individual donors, ensuring the organization's mission is supported through successful fundraising efforts.
  - Manage a comprehensive portfolio of major donors, focusing on cultivating deep, long-lasting relationships that expand financial support. Lead the solicitation of major gifts, employing personalized strategies to secure significant funding contributions.
  - Implement stewardship programs that maintain high levels of donor satisfaction and convey the impact of their contributions effectively. Organize donor recognition events to foster a sense of community and appreciation among major contributors, enhancing donor engagement and support.
- 

### FOUNDER & EXECUTIVE DIRECTOR

Moms in Office, Los Angeles, CA

#### 2019-PRESENT

- Established a political action committee to support pro-choice mothers running for office, promoting family-friendly policies.
- Endorsed and provided training for candidates, contributing to numerous electoral victories, and increasing women's representation in public office.
- Grew the organization into a recognized platform for women's political engagement and advocacy.

### VICE PRESIDENT, COMMISSION ON THE STATUS OF WOMEN LOS ANGELES

Los Angeles, CA

#### 2023-PRESENT

- Lead strategic initiatives to advance gender equity and women's rights in Los Angeles.
  - Collaborate with city officials and community leaders to develop policies that support women's economic and social welfare.
- 

## EDUCATION

### BACHELOR OF ARTS IN COMPARATIVE LITERATURE, *SUMMA CUM LAUDE*

University of California, Los Angeles

### PUBLIC LEADERSHIP CREDENTIAL

Harvard Kennedy School

---



KAREN BASS  
MAYOR

July 29, 2024

Dear Ms. Grace:

I am pleased to inform you that I am reappointing you to the Board of Commissioners on the Status of Women for the term ending June 30, 2028, subject to confirmation by the City Council.

To begin the reappointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

As part of the reappointment process, Nithya Raman, your Councilmember, and Councilmember Hugo Soto-Martinez, the Chair of the Civil Rights, Equity, Immigration, Aging, and Disability Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at [nicole.enriquez@lacity.org](mailto:nicole.enriquez@lacity.org).

Additionally, you will be required to attend public meetings at City Hall where your reappointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your reappointment will be considered by the Civil Rights, Equity, Immigration, Aging, and Disability Committee. Sometime thereafter, you will be notified of the date when your reappointment will be presented to the full City Council. Immediately following the meeting, you will again be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Ms. Simona Grace  
July 29, 2024  
Page 2

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS  
Mayor

KB:tga

Attachment I  
Ms. Simona Grace  
July 29, 2024

## **Nominee Check List**

### **I. Within 7 days:**

- Email the below completed documents, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to:

Office of the Mayor  
Attn: Thomas Arechiga  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

### **II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):**

- File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

### **III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.**

- Your City Councilmember Nithya Raman
- Councilmember Hugo Soto-Martinez, Chair of the Council Committee considering your nomination

### **IV. Public Meetings at City Hall:**

- Civil Rights, Equity, Immigration, Aging, and Disability Committee Hearing
- Full Council Hearing