

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Section 4.91 of the Los Angeles Administrative Code, pertaining to Salary Step Placement on Assignment to a Different Position in City Service, to provide gender-neutral language and add a provision addressing a return from a Charter Section 1014 transfer.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Subdivision (2) of Subsection (a) of Section 4.91 of the Los Angeles Administrative Code is amended to read as follows:

(2) If the top step rate of the salary range for the new position is the same as the top step rate of the salary range for the former position, the employee shall retain the same salary step held in the employee's former position.

Sec. 2. Subdivision (7) is added to Subsection (a) of Section 4.91 of the Los Angeles Administrative Code to read as follows:

(7) When an employee returns to a class following a Charter Section 1014 transfer, salary step placement and the salary anniversary date shall be in accordance with Section. 4.91.1 of this Code.

Sec. 3. This ordinance shall be effective upon publication, pursuant to Charter Section 252(g).

Sec. 4. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

HYDEE FELDSTEIN SOTO, City Attorney

By   
VIVIENNE SWANIGAN  
Assistant City Attorney

Date February 23, 2024

File No. \_\_\_\_\_

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

\_\_\_\_\_

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Ordinance Passed \_\_\_\_\_

Approved \_\_\_\_\_