

**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**DATE:** May 8, 2025

**TO:** Office of Zoning  
Department of City Planning  
City Hall, 7th Floor, Mail Stop No. 395  
Attn: Stacy Munoz

**FROM:** Office of the City Clerk  
Council and Public Services Division  
Room 395, City Hall, Mail Stop No. 160

**SUBJECT:** **Public Convenience or Necessity (Caldera) Application**  
**Council File No. 25-0448; CD 07**

An application relative to a Public Convenience or Necessity for the sale of alcoholic beverages at Sylmar Liquor, located at 12431 San Fernando Road Suite A., has been filed with the Office of the City Clerk and is forwarded for your review.

This matter is tentatively scheduled for City Council consideration on June 17, 2025. If you wish to submit a report, please do so at least a week prior to the hearing date. Written reports may be emailed to [clerk.pcn@lacity.org](mailto:clerk.pcn@lacity.org). Please reference the Council file number 25-0448 in your correspondence.

A copy of the application and related documents can be viewed on the City Clerk's website at: <http://www.lacouncilfile.com> by searching Council file number 25-0448.

Please email questions to [clerk.pcn@lacity.gov](mailto:clerk.pcn@lacity.gov).

Thank you.