



KAREN BASS
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Karen Bass, Mayor *Karen Bass*

Subject: **EXEMPTION REQUEST – LOS ANGELES DEPARTMENT OF WATER AND POWER, (1) ASSISTANT GENERAL MANAGER, WATER AND POWER**

Date: November 22, 2024

The Los Angeles Department of Water and Power (LADWP) has requested the exemption of one (1) position of Assistant General Manager Water and Power, Class Code 0151, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 129 are approved, and an additional 5 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 132nd position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 16 are filled.

This Assistant General Manager will serve as Chief Strategy and Sustainability Officer (CSSO), will report to LADWP's Chief Executive Officer and Chief Engineer, and will be responsible for managing the staff and overseeing the operations and activities of the Sustainability and Environmental groups, including the corporate sustainability report; cap and trade; environmental group; Green House Gas (GHG) emission reporting; Federal grants team; Low Carbon Fuel Standard (LCFS) credit proceeds; and corporate strategy, including electrification strategies, hydrogen, LA 100, equity strategies, and Electric Vehicle (EV) / Voluntary Protection Programs (VPP) / Vehicle to Grid (V2G).

The Assistant General Manager CSSO position requires:

1. Graduation from an accredited four-year college or university; **and**

2. Four years of full-time paid management experience in corporate strategy, corporate sustainability, and environmental planning and management.

Related certifications, such as Sustainability Excellence Associate (SEA) or Sustainability Excellence Professional (SEP) from the International Society of Sustainability Professionals are preferred.

The exemption of this position will allow LADWP the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Assistant General Manager Water and Power.

Based on my review of LADWPs request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of the Assistant General Manager Water and Power (Chief Strategy and Sustainability Officer) and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

cc: Carolyn Webb de Macías, Chief of Staff, Office of the Mayor
Zachia Nazarrai, Office of the Mayor
Thomas Arechiga, Office of the Mayor
Janisse Quiñones, Los Angeles Department of Water and Power
Grayce Liu, Interim General Manager, Personnel Department