

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: February 18, 2025

CAO File No. 0130-02010-0021

Council File No. 24-1502-S1

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Board of Police Commissioners Transmittal dated December 19, 2024

Subject: **2024 OFF-HIGHWAY MOTOR VEHICLE RECREATION GRANT – EDUCATION AND SAFETY PROGRAM**

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**RECOMMENDATIONS**

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
  - a. Retroactively apply for and accept the grant award of \$199,972 from the State of California, Department of Parks and Recreation, for the 2024 Off-Highway Motor Vehicle Recreation (OHMVR) Grant – Education and Safety Program for the period of January 1, 2025 through December 31, 2025;
  - b. Amend the existing Memorandum of Agreement with the LAPD Devonshire Police Activity League Supporters (PALS) for the LAPD to operate the Off-Highway Vehicle for Mentoring Education (OHV4ME) youth program using minibikes as a motivational tool and supplementing insurance expense according to the grant's budget, subject to the approval of the City Attorney as to form;
  - c. Negotiate and execute the Project Agreement, subject to the approval of the City Attorney as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
  - a. Submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
  - b. Spend up to the total grant amount of \$199,972 in accordance with the grant award agreement;
  - c. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions; and,

3. Authorize the Controller to:

- a. Establish a grant receivable and appropriate \$199,972 to an appropriation account to be determined, in Fund No. 339, Department No. 70, for the receipt and disbursement of the 2024 OHMVR Grant – Education and Safety Program funds;
- b. Increase appropriations as needed from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001092	Overtime Sworn	\$91,374.27
Account No. TBD	Related Costs	\$8,625.73

4. Instruct the City Clerk to:

Place the following action relative to the 2024 Off-Highway Motor Vehicle Recreation (OHMVR) Grant – Education and Safety Program, on the City Council agenda on July 1, 2025, or the first meeting day thereafter:

Authorize the Controller to transfer from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001092	Overtime Sworn	\$78,485.01
Account No. TBD	Related Costs	\$7,408.99

**SUMMARY**

The Los Angeles Police Department (LAPD) is seeking approval to retroactively apply for and accept a \$199,972 grant award for the 2024 Off-Highway Motor Vehicle Recreation (OHMVR) Grant – Education and Safety Program, from the State of California, Department of Parks and Recreation for the grant term of January 1, 2025 through December 31, 2025. The grant requires a 26-percent match that will be fulfilled through the salary and safety equipment expenditures of Police Officers from the LAPD’s Valley Traffic Division Off-Road Unit.

In accordance with the Grants and Cooperative Agreements Program Regulations published by the California State Parks Off-Highway Motor Vehicle Recreation Division, the hours of Police Officers are a qualifying match item. Section 4970.05.1(f)(4) of the aforementioned document states that “cash value for salaried employee time shall be based on the agency’s hourly reimbursement rate for the classification.”

The objective of the OHMVR Grant – Education and Safety program is to provide financial assistance to local and federal agencies that deliver safety programs and education to the public regarding responsible off-highway vehicle (OHV) safety, environmental responsibility, and respect for private property. This is a separate grant from the annual Off-Highway Motor Vehicle Recreation Grant – Law Enforcement (C.F. 24-0017), which provides financial assistance to local and federal agencies for the protection of life and property, including natural and cultural resources related to OHMVR and motorized access to non-motorized recreation areas.

The OHV4ME program was created in 2022 to continue the now-defunct National Youth Project Using Minibikes (NYPUM), which provided OHV recreation and education to LAPD youth program participants. The NYPUM was originally established to engage at-risk and disadvantaged youth ages 10 to 17 years-old by promoting development through a new and engaging activity. By adopting the NYPUM’s main objective “to change conditions which foster alienation, delinquency, and crime” by pairing an at-risk or disadvantaged youth with a caring adult and a minibike, the LAPD’s Valley Traffic Division, through the OHV4ME, will afford youths an opportunity to not only learn how to care for a minibike and safely ride outdoors, but also to develop self-esteem and self-discipline in the process.

Acceptance of this grant will allow the LAPD Valley Traffic Division’s Off-Road Unit (ORU), in partnership with the LAPD Devonshire Police Activity League Supporters, to continue incorporating the OHV4ME program into LAPD’s existing youth programs, providing at-risk and disadvantaged youth with awareness of OHV activities and areas, as well as providing hands-on and classroom-based safety training. The LAPD hosts a variety of community-based youth programs with prevention and intervention strategies and the continuation of the OHV4ME program will allow the LAPD to use minibikes as a motivational tool for youth to develop self-esteem, values for daily living, and a sense of community. The OHV4ME provides hands-on and classroom training on minibike use and safety, environmental responsibility, and respect for private property.

To continue implementing the LAPD-OHV4ME program, the grant award will provide a total of \$199,972 for the following grantor-approved expenditures: sworn overtime and related fringe benefit costs; safety equipment; and OHV4ME administrative costs for program insurance. A summary of expenditures is listed below:

<b>Expenditure</b>	<b>Amount</b>
Sworn Overtime	\$169,859.28
Safety Equipment	10,578.00
Program Insurance	3,500.00
Sworn Overtime Fringe Benefits	16,034.72
<b>Total</b>	<b>\$199,972.00</b>

**FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will provide \$199,972 in funding to the Los Angeles Police Department for the 2024 Off-Highway Motor Vehicle Recreation (OHMVR) Grant – Education and Safety Program. The grant requires a 26-percent match that will be fulfilled through the equivalent salary and safety equipment expenditures of sworn officers assigned to the Department’s Off-Road Unit. There is no additional impact to the General Fund.

**FINANCIAL POLICIES STATEMENT**

The recommendations provided in this report comply with the City’s Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.