

BUDGET AND FINANCE COMMITTEE REPORT relative to authorization for the Director of Finance to execute a contract with Electronic Output Solutions for variable imaging, mailing services, and electronic billing communications.

Recommendations for Council action:

1. AUTHORIZE the Director, Office of Finance, or designee, to execute a contract with Electronic Output Solutions for a term of June 1, 2016 through May 31, 2019, with an option to extend by up to two years, for a total of five years.
2. AUTHORIZE the Director, Office of Finance, or designee, to extend the term of the agreement with Electronic Output Solutions by up to two additional years, for a total of five years, subject to review and approval by the City Attorney.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding for the contract is available in Fund 100/39, Account 2120 (Printing and Binding). This recommendation is in compliance with the City's Financial Policies in that there is no additional impact on the General Fund.

Community Impact Statement: None submitted.

TIME LIMIT FILE - AUGUST 6, 2016

(LAST DAY FOR COUNCIL - AUGUST 5, 2016)

SUMMARY

At its regular meeting held on June 20, 2016, the Budget and Finance Committee considered a report from the CAO dated June 3, 2016 relative to authorization for the Director of Finance, or designee, to execute a contract with Electronic Output Solutions for variable imaging (printing), mailing services, and electronic billing communications.

After providing an opportunity for public comment, the Committee approved the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	YES
KORETZ:	ABSENT
BLUMENFIELD:	YES
BONIN:	ABSENT

REW
6/22/16
FILE NO. 16-0678

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