

November 25, 2024

The Honorable City Council
c/o Office of the City Clerk
Room 395, City Hall
Mail Stop 160

Honorable Members:

Subject: Approval of Salary Setting for Elevator Repair Supervisor for the Los Angeles Department of Water and Power

This letter recommends the City Council approve the proposed salary setting for the Los Angeles Department of Water and Power (LADWP) classification of Elevator Repair Supervisor (ERS), Class Code No. 3869, Duties Description Record (DDR) No. 95-38690. This approval is consistent with the recommendation received by the Executive Employee Relations Committee at its meeting on October 22, 2024.

The classification of ERS at LADWP is not currently represented by any labor organization. It is anticipated the International Brotherhood of Electrical Workers (IBEW), Local 18, will submit a petition to the Employee Relations Board (ERB) to accrete the ERS classification. In anticipation that the ERB will approve accretion of ERS into IBEW, Local 18, LADWP has discussed the proposed salary and duties with IBEW, Local 18, and they have no objections.

Background

There are nine (9) Elevator Mechanics (EMs) who are currently supervised by a Construction and Maintenance Supervisor. As a result of modernization and the need to update, repair, and maintain the existing fleet of elevators, LADWP requires a classification that can perform the higher-level duties of an ERS. The ERS will direct a group of EMs and Elevator Mechanic Helpers engaged in elevator maintenance and repair activities of LADWP-owned buildings and related equipment. An employee of this class performs skilled elevator mechanic work. Incumbents in the class of ERS, as bona fide supervisors, are distinguished from lead workers in that they are responsible for the performance of the full range of supervisory activities.

The ERS will supervise and train elevator mechanic personnel and inspect and provide advice in the installation, modification, and repair of vertical and horizontal

transportation and appurtenant equipment. Additionally, the ERS will review and make recommendations on new specifications for elevator construction and maintenance contracts; inspect and recommend acceptance of elevator and escalator work performed by contracts; setup and conduct training courses; keep informed of the latest techniques in elevator maintenance and repair; make sketches and cost estimates, and prepare material lists necessary in recommending alterations, replacements, and changes to improve existing elevator facilities; and furnish technical advice to journey-level workers on the more difficult or technical elevator repair work.

Salary Proposal

LADWP recommends the ERS salary be set at Salary Range 6135. The salary reflects the increase in staffing, additional responsibilities, and the necessity to execute programs critical to meeting LADWP goals.

Classification / DDR	Current		Proposed		Salary Range
	Monthly Salary*	Annual Salary*	Monthly Salary*	Annual Salary*	
Elevator Repair Supervisor 95-38690	N/A	N/A	\$13,262.28	\$159,147.36	6135

*This position will only utilize Step 4 and 5. Salary is depicted at the top salary step (Step 5) of the IBEW MOU for the Cost of Living Adjustment, effective October 1, 2024.

Fiscal Impact

There is no fiscal impact to the City's General Fund, as all funds are budgeted under LADWP. LADWP expects to budget funds to cover one (1) position.

The estimated average year over year financial impact associated with the new position ranges approximately \$163,126 to \$167,900. Assumptions are based on the Cost-of-Living Adjustments (COLA) floor of two and one half percent (2.5%) and ceiling of five and one half percent (5.5%), which are based on Consumer Price Index.

Recommendation

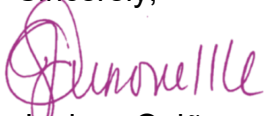
The LADWP respectfully requests approval from City Council relative to the salary setting proposal summarized above for the new ERS position. Should you have any questions or require additional information, please contact Mr. Thomas Simonovski, Director of Labor Relations, at (213) 367-1951.

The Honorable City Council

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Sincerely,

A handwritten signature in purple ink, appearing to read "Janisse Quiñones", is written over the word "Sincerely,".

Janisse Quiñones

Chief Executive Officer and Chief Engineer

JQ:ol/mm

c: Mr. Matthew W. Szabo, City Administrative Officer
Mr. Paul A. Girard, Employee Relations Chief
Ms. Tracey K. Pierce
Mr. Thomas Simonovski