

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 2, 2025

CAO File No. 0220-03695-0315

Council File No. 24-0975

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Transmittal from the Mayor's Office dated March 19, 2025

Subject: **FISCAL YEAR 2024 URBAN AREAS SECURITY INITIATIVE GRANT AWARD
ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept on behalf of the City and the Los Angeles/Long Beach Urban Area, the Fiscal Year 2024 Urban Areas Security Initiative Grant in the amount of \$49,119,978 from the California Governor's Office of Emergency Services, for a performance period of September 1, 2024 through May 31, 2027;
 - b. Submit to the grantor on behalf of the City and the Los Angeles/Long Beach Urban Area, requests for the drawdown of funds for payment or reimbursements of City and partner jurisdiction funds expended for approved grant purposes;
 - c. Execute subrecipient contracts, subject to the approval of the City Attorney as to form, for the distribution of the FY24 UASI grant funds, for a term of up to 33 months within the applicable performance period with the Los Angeles/Long Beach Urban Area partner jurisdictions including: Alhambra, Beverly Hills, Burbank, El Segundo, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, South Pasadena, Torrance, and the County of Los Angeles consistent with the approved grant budgets and in accordance with the Performance Agreement attached to this transmittal (Attachment 7);
 - d. Execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY24 UASI grant funds, for a term of 33 months with the Los Angeles World Airports (LAWA) and the City of Los Angeles Harbor Department (Port of LA) consistent with the approved grant budgets;
 - e. With the assistance of General Managers of affected City departments, release Requests for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, as detailed in the attached FY24 UASI budget; and,

- f. Execute on behalf of the City, the contracts referenced in Attachment 6 for a term of up to 33 months within the applicable performance period, subject to the approval of the City Attorney as to form;
 - g. Negotiate and execute a contract with a vendor to assist the Mayor’s Office Grant, Contract and/or Fiscal Teams, for a term of up to 24 months, within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form;
 - h. Execute on behalf of the City, the contracts referenced in Attachment 6 for a term of up to 33 months within the applicable performance period, subject to the approval of the City Attorney as to form;
 - i. Receive, deposit into, and disburse from a new FY24 UASI Homeland Security Grant Fund, the grant funds from the FY24 UASI grant award;
2. Authorize Resolution Position Authority for two grant-funded sworn positions for the Los Angeles Fire Department for Fiscal Year 2024-25 and subsequent fiscal years, one for the Joint Regional Intelligence Center and one for the Regional Training Group:

<u>No. of Positions</u>	<u>Class Code</u>	<u>Class Title</u>
1	2142-2	Fire Captain II
1	2152	Fire Battalion Chief

- 3. Authorize Resolution Position Authority for one Domestic Violence Extremism Intelligence Analyst (Crime and Intelligence Analyst I) in the Los Angeles Police Department for Fiscal Year 2024-25 and subsequent fiscal years;
- 4. Authorize the Controller to:
 - a. Establish a new interest-bearing fund entitled "FY24 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$49,119,978 for the FY24 UASI grant; and,
 - b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor’s Office of Public Safety to reimburse City departments and the Los Angeles/Long Beach Urban Area participants for approved FY24 UASI Homeland Security grant purchases;
 - c. Transfer funds between appropriation accounts upon request by the Mayor’s Office, pursuant to modifications of the grant approved by the grantor; and,
- 5. Adopt the attached FY24 UASI Grant Budget (Attachment 3 to the Mayor’s Transmittal dated March 19, 2025) and authorize the Mayor’s Office to create new appropriation accounts within the new FY24 UASI Homeland Security Grant Fund No. XXX for the FY 2024 UASI Grant, as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46A138	Fire	\$ 1,757,159.00
46A170	Police	266,302.00
46A299	Reimbursement of General Fund Costs	294,087.00
46A668	Partner Jurisdictions	29,632,712.00
46A904	LAWA Grant Allocation	1,333,333.00
46A942	POLA Grant Allocation	1,333,333.00
46A935	EMD Grant Allocation	1,141,294.00
46A938	LAFD Grant Allocation	1,711,434.00
46A946	Grant Management & Administration	2,735,998.00
46A950	LA/LB Region	3,400,000.00
46A970	LAPD Grant Allocation	5,514,326.00
Total		\$ 49,119,978.00

6. TRANSFER appropriations from FY24 UASI Homeland Security Grant Fund No. XXX, Department No. 46, to the General Fund to reimburse the General Fund for FY 2024 UASI as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46A138	LAFD	\$ 1,757,158.63
XXX/46	46A170	LAPD	266,302.00
Total			\$2,023,460.63

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salaries Sworn	\$ 314,610.63
100/38	001098	Sworn Overtime	1,442,548.00
100/70	001010	Salaries General	63,779.00
100/70	001090	Civilian Overtime	19,020.00
100/70	001092	Sworn Overtime	183,503.00
Total			\$ 2,023,460.63

7. Authorize the Controller to transfer up to \$230,389.00 from Fund No. XXX, Account No. 46A299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
8. Authorize the Controller to transfer up to \$63,698.00 from Fund No. XXX, Account No. 46A299 to the General Fund, Department No. 70, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
9. Authorize the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City departments, subject to the approval of the Mayor's Office of Public Safety;
10. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year (FY) 2024 Urban Areas Security Initiative (UASI) grant award and to take actions related to award implementation. The grant performance period is from September 1, 2024 through May 31, 2027. The grant award provides a total allocation of \$49,119,978 divided among the City of Los Angeles (City) and the Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant and receives a total allocation to distribute the grant funds in accordance with the approved grant budget. No matching funds are required for this grant.

Since the performance period of the FY 2024 UASI grant commenced on September 1, 2024, certain grant-approved activities that will be reimbursed by grant funds have already occurred; therefore, the recommendations to accept the grant, adopt the FY 2024 UASI budget, and enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period, but prior to the Council adoption of the recommendations set forth in this report.

The Mayor's Office transmittal dated March 19, 2025 includes a recommendation to authorize the continuation of Personnel Authority Resolution (PAR) for two Los Angeles Fire Department (LAFD) positions. Authority for these two positions is already included in the FY 2024-25 PAR (C.F. 24-1700): one for the Joint Regional Intelligence Center (JRIC), and one for the Regional Training Group. In addition, the transmittal requests authorization for one Domestic Violence Extremism Intelligence Analyst (DVEIA), for the Los Angeles Police Department and assigned to the JRIC, for Fiscal Year 2024-25. The DVEIA position will be filled with a Crime and Intelligence Analyst I classification, given no specific City classification exists for the DVEIA. The three positions will be funded through the FY 2024 UASI grant.

Program Background

The UASI grant program provides funding to dense urban areas to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

The DHS awards the UASI grant funds to the State Administrative Agent (SAA), which is the California Governor's Office of Emergency Services (Cal OES), using a risk-based methodology and assessment of each grant applicant's proposed solutions to urban area risks. The SAA then disperses the funds to the urban areas and is permitted by grant guidelines to retain up to 20-percent of the grant award to directly support the designated urban area in the respective state. The grant is then administered by the Mayor's Office of Public Safety, as designated by Cal OES, on behalf of the participating local area jurisdictions that comprise the LA/LB UA. The FY 2024 UASI funding retained by the Cal OES will be provided to the State of California for projects that will benefit the region, but will not be allocated to, or managed by, the LA/LB UA.

On April 16, 2024, DHS announced a FY24 UASI allocation of \$59,395,378 to the LA/LB UA. The Cal OES retained 17.3-percent of this award, totaling \$10,275,400. On October 29, 2024, the LA/LB UA received the formal award letter for its final allocation of \$49,119,978. The City, as the administrative fiscal agent for the LA/LB UA, distributes the grant funds to the Partner Jurisdictions based on the region's approved allocation plan and funding priorities. There is no General Fund match requirement associated with the FY24 UASI grant award.

The FY 2024 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as provided below.

FY 2024 UASI Investment Justifications

1. Strengthen interoperable and communications capabilities - \$9,400,000
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations; and 2A., Fusion Center/Joint Regional Intelligence Center - \$9,283,292
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$4,725,735
4. Catastrophic incident planning response and recovery - \$25,710,951

The remaining \$2,455,998 in FY 2024 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor's Office transmittal dated March 19, 2025.

Starting FY 2024, it is required that recipients of UASI funds submit an IJ for six National Priority Areas, as provided below.

FY 2024 UASI National Priority Areas

- Enhancing cybersecurity
- Enhancing the protection of soft targets/crowded places
- Enhancing information and intelligence sharing and analysis, and cooperation with Federal agencies, including DHS
- Combating domestic violent extremism
- Enhancing community preparedness and resilience
- Enhancing election security

City of Los Angeles Allocations

The FY 2024 UASI grant award is allocated to the City as follows:

City Department/Agency	Allocation
Emergency Management Department	\$ 1,141,294
Los Angeles Fire Department	3,698,982
Los Angeles Police Department	5,844,326
Information Technology Agency (Cybersecurity)	400,000
Mayor's Office (Management and Administration)	2,455,998
Total	\$ 13,540,600

The grant guidelines allow up to five-percent of the grant award, or \$2,455,998, to be allocated for Management and Administration (M&A) of the grant. Of the Mayor's Office M&A allocation, funding in the amount of \$2,080,998 will support salaries and fringe benefits of the Mayor's Office UASI team throughout the grant performance period of September 1, 2024 through May 31, 2027. The Mayor's Office utilizes funding from various UASI grant award cycles to support salaries over several fiscal years. An amount of \$165,000 in M&A funding will cover administrative expenses, including office supplies and grant-related travel. Also, \$120,000 is provided to the City of Long Beach in order to fund personnel costs incurred in managing the UASI projects. The remaining \$90,000 is allocated towards contractual services for temporary staffing. To procure these services, the Mayor's Office requests the authority to contract with a temporary employment agency to assist the Mayor's Office in grant fiscal operations and compliance according to City and grant standards. Attachment 4 to the Mayor's transmittal provides a detailed list of the projects to be completed by the City as part of the FY 2024 UASI grant program.

Partner Jurisdiction Allocations and Contracting Authority

The Mayor's Office requests authority to execute subrecipient agreements with the cities of Alhambra, Beverly Hills, Burbank, El Segundo, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, South Pasadena, Torrance, and the County of Los Angeles. Partner Jurisdictions will receive a total of \$29,632,712 in FY 2024 UASI funding. Attachment 7 to the Mayor's transmittal dated March 19, 2025 provides a draft of the Subrecipient Performance Agreement. In addition, \$1,333,333 will be allocated to the Los Angeles World Airports and \$1,333,333 to the City of Los Angeles Harbor Department (Port of LA). The remaining \$3,400,000 in FY 2024 UASI funds is allocated to the Joint Powers Authority for the LA/LB Region.

UASI Grant Program Management

It should be noted that the narrative provided below from the Mayor's Office is primarily contextual, for the purpose of noting the complexity of managing a large grant program such as the UASI. As the majority of management and administrative salary costs will occur in FY 2024-25, FY 2025-26 and subsequent fiscal years, future transmittals from the Mayor's Office will detail the necessary salary account transfers related to these activities.

➤ **Fiscal Year 2024 UASI Grant Cash Flow**

The California Governor's Office of Emergency Services allows the City, as fiscal agent for the Urban Area, to request funds up to 120 days prior to an eligible expenditure.

➤ **Fiscal Year 2024 UASI Performance Period**

The FY24 UASI grant has an overall performance period of September 1, 2024 through May 31, 2027. Therefore, the acceptance of the grant, the recommendation to adopt the FY24 UASI budget and the authorization to enter into certain contracts, is accompanied with the request to include retroactive approval of grant-funded activities that occurred with the grant performance period but prior to the Council adoption of the recommendations set forth in the grant transmittal. In addition, in consideration of the large number of programs to be managed and the length and complexity of the City's stringent procurement policies, the Mayor's Office, working with impacted General Managers and the City Attorney's Office, requests authority to:

- Prepare and release Request for Proposals (RFPs), or perform other procurement processes as required, for FY24 UASI grant projects;
- Evaluate responses from contractors, as determined by the relevant procurement process;
- Negotiate and execute contracts subject to the approval of the City Attorney.

Attachment 6 in the Mayor's Office transmittal lists those budgeted projects for which service contracts are anticipated. In the absence of the specific procurement authorities listed above, the City would place itself at substantial risk of failing to execute all FY24 UASI grant-funded Homeland Security projects in a timely manner.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will have no additional impact to the General Fund and will provide a total allocation of \$49,119,978 to various City departments and the Los Angeles/Long Beach Urban Area Partner Jurisdictions from the Fiscal Year 2024 Urban Areas Security Initiative grant award. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report are in compliance with the City's Financial Policies in that all grant-eligible costs are fully funded by grant funds.