

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 25, 2024

CAO File No. 0220-05703-0005

Council File No. 24-1119

Council District:

To: The City Council

From: *for* Matthew W. Szabo, City Administrative Officer 

Reference: Transmittal from the Mayor dated September 17, 2024; Additional information received through October 11, 2024

Subject: **ACCEPT THE \$2.4 MILLION JUVENILE JUSTICE CRIME PREVENTION ACT GRANT AWARD FROM THE COUNTY OF LOS ANGELES PROBATION DEPARTMENT**

RECOMMENDATIONS

That the City Council:

1. Note and file the Mayor's Office of Gang Reduction and Youth Development (GRYD) report dated September 17, 2024;
2. Authorize the Mayor or designee to:
 - a. Accept the 2024-25 Justice Juvenile Justice Crime Prevention Act (2024-25 JJCPA) Grant in the amount of \$2,400,000 from the County of Los Angeles Probation Department (County) to support the Juvenile Re-Entry Partnership Program for the performance period from July 1, 2024 through June 30, 2025; and,
 - b. Submit any other necessary agreements and documents relative to the implementation of this program, subject to the review and approval of the City Attorney as to form and legality;
3. Approve the Memorandum of Understanding (MOU) attached to the Mayor's report and authorize the Mayor, or designee, to execute the MOU between the City and the County for the period July 1, 2024 through June 30, 2025 for the Re-Entry Program;
4. Approve the funding allocation of the JJCPA grant award to implement the Re-Entry Program for the period retroactive to July 1, 2024 through June 30, 2025 as follows:

Category	Amount
Salaries and Benefits	\$ 287,500
Service Provider Contracts	1,912,500
Evaluation/Data Collection	200,000
Total	\$ 2,400,000

5. Instruct the Mayor's GRYD Office to report to the City Council the results of the Request for Proposals with selected contractor(s) and funding recommendations for juvenile re-entry services;
6. Request the Controller to:
 - a. Establish a new interest-bearing fund entitled, "2024-25 Juvenile Justice Crime Prevention Act (2024-25 JJCPA) Grant Fund" No. XXX/46, for the receipt and disbursement of JJCPA grant funds, to be administered by the Mayor's Office;
 - b. Establish new appropriation accounts within the 2024-25 JJCPA Grant Fund No. XXX/46 as follows:

Account No.	Account Name	Amount
46A146	Mayor	\$ 190,713.10
46A299	Reimbursement of General Fund Costs	96,786.90
46A304	Contractual Services	2,112,500.00
	Total	\$ 2,400,000.00

- c. Increase appropriations in the amount of \$190,713.10 within the Mayor's Fund No. 100/46, Account No. 001020, Grant Reimbursed for the reimbursement of grant-funded salary costs; and
 - d. Transfer \$96,786.90 from the 2024-25 JJCPA Grant Fund No. XXX/46, Account No. 46A299 to the Mayor's Fund No. 100/46, Revenue Source Code 5346 for the reimbursement of grant-funded fringe benefits; and
7. Authorize the Mayor, or designee, to prepare Controller instructions and/or make technical adjustments as necessary to implement the actions approved by the Mayor and City Council, subject to the approval of the City Administrative Officer, and request the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Gang Reduction and Youth Development (GRYD) requests authority to accept the 2024-25 Juvenile Justice Crime Prevention Act (2024-25 JJCPA) Grant award in the

amount of \$2.4 million from the County of Los Angeles Probation Department (County Probation) to support the GRYD and County Probation Juvenile Re-Entry Partnership Program (Re-Entry Program) for the grant period of July 1, 2024 through June 30, 2025. The Re-Entry Program provides juvenile re-entry services to youth exiting the County Probation camps and returning to their communities within the City. There is no match requirement for this grant. A new Memorandum of Understanding (MOU) will be executed with County Probation for the 2024-25 Re-Entry Program for a one-year period from July 1, 2024 through June 30, 2025.

Background

Established in Fiscal Year 2014-15, the Re-Entry Program was initially funded by federal grants, but funding reductions in subsequent years resulted in a General Fund subsidy to finance the majority of program costs. The Re-Entry Program was suspended in 2018-19 due to lack of funds, then restored in 2019-20 with a \$1 million grant award and a shortened performance period from January 22, 2020 through June 30, 2020. Subsequently, County Probation and GRYD agreed to an extension through June 30, 2021 and has continued to renew the partnership annually since 2021-22. Pending acceptance of the \$2.4 million 2024-25 JJCPA Grant, GRYD and County Probation will execute a new MOU for the 2024-25 Re-Entry Program.

The purpose of the Re-Entry Program is to provide the juvenile re-entry population with services designed to increase pro-social behavior, decrease gang identity and violence, and assist with a successful re-entry into their communities. Deputy Probation Officers (DPOs) coordinate aftercare services and referrals to the Re-Entry Program for juveniles exiting probation camps. A City-designated re-entry provider assesses the referral for eligibility and enrollment. Once enrolled, the juveniles and their family members receive family case management services. GRYD staff, re-entry contractors, and DPOs work together to ensure that youth participate and successfully complete the Re-Entry Program.

Program goals include:

- Reduction of youth gang identity, involvement in violence, and recidivism.
- Refocus youth attachment to positive activities and pro-social connections.
- Reunify youth with family and reintegrate youth into the home environment.

2024-25 Re-Entry Program

The 2024-25 JJCPA Grant funds will be allocated as detailed in the table below.

Category	Amount
Salaries	\$ 190,713.10
Fringe Benefits	96,786.90
Contractual Services – Re-Entry Service Providers	1,912,500.00
Contractual Services – Evaluation/Data Collection	200,000.00
Total	\$ 2,400,000.00

On August 26, 2024, the Mayor's Office released a Request for Proposals (RFP) to solicit five re-entry service providers within the Los Angeles Police Department's South, Central, and Valley Bureaus. The RFP process is ongoing, and contract amendments were executed with the five current juvenile re-entry service providers to extend the contracts through December 31, 2024 and ensure continuity of the program while the RFP process is finalized. The Mayor's GRYD Office will execute new contracts effective January 1, 2025 through June 30, 2025.

The \$1.9 million contractual services allocation will be used to fund the new service provider contracts for the delivery of aftercare services to youth exiting County probation camps and re-entering communities within the City.

The Mayor's GRYD Office administers the JJCPA grant and oversees the Re-Entry Program. Grant funds in the amount of \$190,713.10 is allocated to support a portion of seven positions, consisting of two Deputy Directors, one Program Director, one Program Manager, one Senior Accountant, and two Accountants. Draft Cost Allocation Plan (CAP) 46 was used to calculate fringe benefits totaling \$96,786.90. The Re-Entry Program also utilizes a database collection software, Efforts to Outcomes (ETO), for case management, data analysis, and compliance monitoring. The Mayor's Office will utilize the \$200,000 allocation to support ETO database costs.

Reserve Fund Loan Request

The Mayor's GRYD Office requests a \$1 million Reserve Fund Loan to facilitate cash flow and immediate disbursement of funds to service providers for program-related activities associated with the Re-Entry Program implementation. County Probation administers the JJCPA Grant Program on a reimbursement basis only, requiring grant recipients to front-fund expenditures. Based on the \$1.9 million grant allocation for re-entry service providers, the Mayor's Office will submit requests for reimbursement on a monthly basis totaling approximately \$318,750. An outstanding Reserve Fund Loan of \$225,000 for the 2023-24 JJCPA grant is anticipated to be repaid by November 30, 2024, pending final reimbursement from the grantor. This Office recommends using existing resources in lieu of the requested \$1 million Reserve Fund Loan. Based on the current balance of the Reserve Fund and approved and upcoming transfers to address judgements and settlements, this Office projects the Reserve Fund will be at or dip below the 2.75 percent Emergency Reserve Fund level (CF 24-0600-S37). This Office will be issuing a separate report recommending measures to restore the Reserve Fund to the five percent minimum level set in the City Financial Policies, including restricting the use of Reserve Fund loans for cash flow purposes.

FISCAL IMPACT STATEMENT

There is no additional impact to the General Fund. The proposed grant activities will be funded by the 2024-25 Juvenile Justice Crime Prevention Act Grant, and the salary costs for the seven positions will be offset by available funds in the Mayor's 2024-25 Adopted Budget. There is no match requirement associated with the grant.

FINANCIAL POLICIES STATEMENT

The recommendations in this report are in compliance with the City's Financial Policies in that all grant funds will be utilized for grant-eligible activities.

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