



KAREN BASS
MAYOR

February 28, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Charlie Cea to the newly created House LA Citizens Oversight Committee for the term ending June 30, 2025.

I certify that in my opinion Mr. Cea is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Charlie Cea
Commission: House LA Citizens Oversight Committee
End of Term: 6/30/2025

Appointee Information

1. **Race:** Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 13 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:** Olivia E. Mitchell Los Angeles Youth City Council, and Youth Representative Committee Chair, Rampart Village Neighborhood Council
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**



CHARLIE J. CEA

CONTACTS



EDUCATION

LOS ANGELES SENIOR HIGH SCHOOL

Expected Graduation June 2023

EAST LOS ANGELES COLLEGE

2019-2020

SKILLS

//PROFESSIONAL

Public Speaking
Community Engagement
Attention to Detail
Event Planning
Campaign Planning
Volunteer Recruitment

//TECHNICAL

Adobe Creative Suite
Microsoft Office Suite
Google Workspace

//COMMUNITY SERVICE

Salvadoran American
Leadership and Educational

PROFILE

My name is Charlie J. Cea and I am a proud Angeleno. I reside in the Rampart Village area and attend high school in the Mid-Wilshire area. I am passionate about serving my community at every level. As a Central American youth, I feel that it is important to include the voices of diverse immigrant communities. These past few years have highlighted the disparities that exist in my community like food insecurity, homelessness and racial inequities. I believe that I can help transform my community to a place where all people can thrive.

WORK EXPERIENCE

Olivia E. Mitchell Los Angeles Youth City Council

Los Angeles, CA | July 2022 – Present

Represent Council District 13

- Provide policy and budget recommendations to elected officials and city leadership.
- Participate in Protest and Promise Programming.
- Assist in the planning of special community projects and civic events.
- Participate meetings and discuss concerns about current issues impacting Angelenos.

Rampart Village Neighborhood Council

Los Angeles, CA | May 2021 – Present

Youth Representative Committee Chair

- Attend and participate in monthly meetings.
- Develop and foster relationships with key community partners and stakeholders.
- Plan and coordinate community events to uplift community.
- Chair the Youth Committee and develop work plan for youth in the district.

RECOMMENDATIONS UPON REQUEST



KAREN BASS
MAYOR

February 28, 2023

Dear Mr. Cea:

I am pleased to inform you that I hereby appoint you to the House LA Citizens Oversight Committee for the term ending June 30, 2025. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Mr. Charlie Cea
February 28, 2023
Page 2

As part of the City Council confirmation process, meetings will be offered to Hugo Soto-Martinez, your Councilmember, and Councilmember Nithya Raman, the Chair of the Housing and Homelessness Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing and Homelessness Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Charlie Cea
February 28, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Hugo Soto-Martinez

_____ Councilmember Nithya Raman, Chair of the Council Committee considering your nomination