



KAREN BASS
MAYOR

July 29, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Chinedu Udeh to the Commission on Community and Family Services for the term ending June 30, 2028. Ms. Udeh's current term expired on June 30, 2024.

I certify that in my opinion Ms. Udeh is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Chinedu Udeh
Commission: Commission on Community and Family Services
End of Term: 6/30/2028

Appointee Information

1. **Race:** African American
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 8 - South LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.A., Educational Leadership and Administration, Columbia University
7. **Occupation/profession:** Principal, KIPP Empower Academy
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Race	Gender	Term End
Cohen, Mara	Central	5	Caucasian	F	6/30/2027
Vasquez, Luis	South LA	8	Latinx	M	6/30/2024
Roldan, Elmer	South LA	9	Latinx	M	6/30/2025
Udeh, Chinedu	South LA	8	African American	F	6/30/2026
Dillon, Kelli	South LA	8	African American	F	6/30/2028
Vasquez, Lisa	South LA	10	African American	F	6/30/2024
Herndon, Loretta	Central	10	Latinx	F	6/30/2024
Aranguren, Teresita	East LA	14	Latinx, African American	F	6/30/2026
Rucker-Trapp, Rashad	South LA	8	African American	M	6/30/2024
Torres, Benjamin	East LA	13	Latinx	M	6/30/2026
Hernandez, Brenda	South LA	10	Latinx	F	6/30/2024
Strickland, Danielle	South LA	8	African American	F	6/30/2026
Sanchez, Carola	Central	5	Latinx	F	6/30/2026
Wilson, Jesse	East LA	13	Caucasian	F	6/30/2026
Yellowhair, Alexandria	East LA	14	Native American	F	6/30/2024

Summary

Dedicated leader with a proven track record in leadership development and instructional expertise. Skilled in cultivating identify affirming and strengths based adult learning environments through coaching, and formal learning experiences. Adept at driving organizational growth and fostering a culture of continuous learning through targeted formal development programming. Demonstrated success in implementing effective strategies to promote anti-racist practices and create inclusive workplaces. Strong ability to lead teams, manage projects, and achieve outstanding results. Committed to lifelong learning and dedicated to empowering leaders to reach their full potential. Eager to contribute expertise.

Skills

Leadership & Talent Development/ Program Development/ Analytical Skills/ DEI/ Facilitation/ Public Speaking/ Adaptability / Research/ Communication/ Data Analysis/ Google Suite Proficiency/ Problem-Solving/ Collaboration

Experience

KIPP Empower Academy

Los Angeles, CA

Principal

October 2017 - Present

- Developed, led, and progress-monitored the instructional vision encompassing curriculum, instruction, and data-driven systems. Achieved an average 10% year-over-year increase in student achievement results in K-2 from 2017-2019 in MAP ELA and Math, culminating in an average 91% pass rate in Kinder.
- Increased 3-4th grade math state scores by 9% percent from the 2021-2022 school year to the 2022-2023 school year
- Created family support structures and implemented community-based practices to reduce Chronic Absenteeism by 8% from the 2018-2019 to the 2019-2020 school year. Achieved the lowest Chronic Absenteeism Rates among all KIPP SoCal South Los Angeles and Compton schools and the second lowest in the current school year.
- Cultivated a robust development structure resulting in team satisfaction exceeding the national average in Diversity Equity and Inclusion, Observation and Feedback, Instructional Planning for Student Growth, Professional Development and Evaluation in The New Teacher Project (TNT) Instructional Culture Insight Survey from 2020-2023
- Mentored and developed in-house talent of 14 regionally recognized team members by establishing a leadership development framework based on identity-affirming and strengths-based practices.
- Coached and developed 10+ Managers, Deans and Assistant Principals in strategic planning, data analysis and action, content expertise, and racial awareness, resulting in a founding school principal and successor school principal.
- Successfully led the 5-year renewal of the school charter in 2019 through strategic and priority planning.
- Cultivated a positive and inclusive school environment, overseeing Family Leadership Councils, 3 student mentorship groups, and an extensive after-school program.
- Awarded the KIPP Foundation's KIPP Six Award, recognizing the vital role of veteran school leaders.

KIPP Empower Academy

Los Angeles, CA

Assistant Principal / Instructional Coach

July 2017 - October 2017

- Planned the 2017 annual school-wide priority focused on data-driven instruction, resulting in strong academic performance in the 2017-2018 school year.
- Drove results in instruction and culture through biweekly observations and feedback sessions for eight team members.
- Increased 4th grade level California state test interim results by 15%.
- Enhanced parent engagement as Parent Leadership Council Lead and as a Family Ambassador.
- Supported a positive school-wide culture through assemblies, clubs, and school-wide celebrations.



KIPP Empower Academy

Los Angeles, CA

Lead Teacher/ Grade Level Chair

July 2014 - July 2016

- Led meetings focused on lesson execution and data analysis in the role of Grade Level Chair.
- Developed a comprehensive Reader's Workshop scope and sequence, influencing 120 students and achieving a 65% pass rate in ELA California state test.
- Customized academic curriculum, fostered a positive academic culture, and attained a proficiency rate of 70% or higher for students scoring proficient or above on the California state test

Teach For America

Tulsa, OK

Corp Member Advisor

Seasonal

- Led observations of 8 teachers and delivered feedback utilizing the Teach For America teacher practice rubric
- Facilitated professional development sessions centered on data analysis, lesson design, and classroom management.
- Collaborated with a school team and institute staff to make informed, data-driven decisions.

Teach For America/Hawthorne Elementary

Tulsa, OK

4th Grade Teacher

August 2012 - June 2014

- Highest level proficiency in the grade level with a 30%+ proficiency increase on the Oklahoma reading and math state tests.

Additional Leadership Roles

KIPP SoCal Public Schools

Los Angeles, CA

Mentor School Leader

- Develop a successor leader over 16 month program

Expanded Learning Manager Facilitator

- Lead facilitator of performance management sessions for 23 managers impacting 1000+ students across KIPP SoCal

Assistant School Leader / School Leader Fellow Program Selector

- Supported the development of KIPP SoCal's school leader pipeline as an interview selector

KIPP SoCal Tactical School Leader Support

- Founded a coaching and development program for novice school leaders, achieving 100% retention.

KIPP SoCal Change Team Committee Member

- Supported the creation of KIPP SoCal's Inaugural Anti-Racism Standards.

School Leader and Business Operations Salary Scale Committee 2020

- Collaborated on an inclusive and equitable pay scale for school leaders and business operations managers

City of Los Angeles

Los Angeles, CA

Commission for Children and Families

- Advise the Mayor and City Council on issues related to poverty, and the needs of families, children, and youth in order to build stronger and more resilient communities.

Education

2008 – 2012

BA, History; Dartmouth College, Hanover, NH Cumulative GPA:3.64 Cum Laude

2016 – 2017

MA, Education in Public School Building Leadership ; Columbia University, NYC

Certification

California CLEAR Multi-Subject Teaching Credential

California Preliminary Administrative Services Credential



KAREN BASS
MAYOR

July 29, 2024

Dear Ms. Udeh:

I am pleased to inform you that I am reappointing you to the Commission on Community and Family Services for the term ending June 30, 2028, subject to confirmation by the City Council.

To begin the reappointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

As part of the reappointment process, Marqueece Harris-Dawson, your Councilmember, and Councilmember Hugo Soto-Martinez, the Chair of the Civil Rights, Equity, Immigration, Aging, and Disability Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

Additionally, you will be required to attend public meetings at City Hall where your reappointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your reappointment will be considered by the Civil Rights, Equity, Immigration, Aging, and Disability Committee. Sometime thereafter, you will be notified of the date when your reappointment will be presented to the full City Council. Immediately following the meeting, you will again be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Ms. Chinedu Udeh
July 29, 2024
Page 2

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Chinedu Udeh
July 29, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Marqueece Harris-Dawson
- ☐ Councilmember Hugo Soto-Martinez, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Civil Rights, Equity, Immigration, Aging, and Disability Committee Hearing
- ☐ Full Council Hearing