

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: August 6, 2024

CAO File No. 0130-01862-0038

Council File No. 24-0758

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Board of Police Commissioners Transmittal dated June 21, 2024

Subject: **2023 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT PROGRAM GRANT – APPLICATION AND AWARD**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the interim Chief of Police or designee, to:
 - a. Retroactively apply for, negotiate, and accept a grant award for the 2023 Paul Coverdell Forensic Science Improvement Program (Coverdell Program) from the California Governor's Office of Emergency Services (Cal OES) in the amount of \$163,342 for the period of April 1, 2024 through June 30, 2025;
 - b. Execute the Cal OES 2023 Coverdell Program Grant Award Agreement on behalf of the City and submit the necessary documents or agreements relative to the grant award, subject to the approval by the City Attorney as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
 - a. Spend up to the grant amount of \$163,342 in accordance with the grant award agreement;
 - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
 - c. Prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;
3. Authorize the Controller to:
 - a. Establish a grant receivable and appropriate \$163,342 to an appropriation account, account number to be determined within Fund No. 339, Department No. 70, for the receipt and disbursement of the Cal OES 2023 Coverdell Program grant funds; and

- b. Increase appropriations on an as-needed basis from the 2023 Coverdell Program grant, as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70XXXX	2023 Coverdell Program	\$ 5,330

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001090	Overtime General	\$ 5,075
339/70	70XXXX	Related Costs	255

4. Authorize the Controller to transfer appropriations, as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70XXXX	2023 Coverdell Program	\$ 63,012

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001090	Overtime General	\$ 60,000
339/70	70XXXX	Related Costs	3,012

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$163,342 grant award for the Cal OES 2023 Paul Coverdell Forensic Science Improvement Program (Coverdell Program) from the California Governor's Office of Emergency Services (Cal OES) for the performance period of April 1, 2024 through June 30, 2025. The purpose of the Coverdell Program is to acquire and maintain accreditation for crime labs, reduce backlogs, and improve the quality and timeliness of forensic science and medical examiner/coroner services. This grant will be used to fund equipment, overtime, and associated fringe benefits to address the backlogs on unfinished cases within the LAPD's Forensic Science Division (FSD).

The grant award is allocated according to the Expense Categories shown in the table below:

Expense Category	Amount
Equipment	\$ 95,000
Civilian Overtime	65,075
Fringe Benefits	3,267
Total	\$ 163,342

The grant award will provide \$95,000 for the purchase of a comparison microscope; \$65,075 in civilian overtime for the Firearms Analysis Unit (\$60,314), and the Field Investigative Unit (\$4,761); and \$3,267 in associated fringe benefits, to be used collectively to improve the overall efficiency, quality and timeliness of services within the FSD. Funding for overtime will allow analysts to

respond to crime scenes on an emergency basis, and train new firearm analysts and field responders within the FSD from April 1, 2024 through June 30, 2025.

In accordance with Los Angeles Administrative Code (LAAC) Section 14.6, Mayor and Council approval of the grant award is required before accepting and receiving the grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the expenditure of the Cal OES 2023 Paul Coverdell Forensic Science Improvement Program grant award of \$163,342 for the term beginning on April 1, 2024 through June 30, 2025. No matching funds are required for this grant. There is no impact to the General Fund as a result of these recommendations.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report comply with the City's Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.

MWS:LMP:04250012