

ORDINANCE NO. _____

An ordinance authorizing the employment of personnel in the Department of Public Works, Bureau of Street Lighting of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2023-24 is hereby granted to the Department of Public Works, Bureau of Street Lighting for the designated number of positions in each code and title as provided in this ordinance.

BUREAU OF STREET LIGHTING

<u>No.</u>	<u>Code</u>	<u>Title</u>
(a) Regular Positions:		
1	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
1	1170	Payroll Supervisor
3	1223	Accounting Clerk
3	1358	Administrative Clerk
3	1368	Senior Administrative Clerk
1	1409-1	Information Systems Manager I
2	1539	Management Assistant
3	1596	Systems Analyst
4	1597-1	Senior Systems Analyst I
1	1597-2	Senior Systems Analyst II
1	1832-1	Warehouse and Toolroom Worker I
1	1835-2	Storekeeper II
1	1837	Senior Storekeeper
3	3115	Maintenance and Construction Helper
1	3351	Cement Finisher Worker
1	3353	Cement Finisher
1	3771	Mechanical Helper
4	3796	Welder
33	3799	Electrical Craft Helper
24	3809	Assistant Street Lighting Electrician
31	3811	Street Lighting Electrician
2	3820-1	Street Lighting Construction and Maintenance Supt I

(a) Regular Positions:

1	3820-2	Street Lighting Construction and Maintenance Supt II
7	3840	Street Lighting Electrician Supervisor
1	7212-2	Office Engineering Technician II
3	7212-3	Office Engineering Technician III
4	7213	Geographic Information Systems Specialist
1	7214-1	Geographic Information Systems Supervisor I
4	7232	Civil Engineering Drafting Technician
31	7527-2	Street Lighting Engineering Associate II
13	7527-3	Street Lighting Engineering Associate III
1	7527-4	Street Lighting Engineering Associate IV
2	7536	Assistant Director Bureau of Street Lighting
6	7537	Street Lighting Engineer
5	9171-1	Senior Management Analyst I
1	9171-2	Senior Management Analyst II
1	9182	Chief Management Analyst
3	9184	Management Analyst
1	9265	Director of Street Lighting
3	9536	Senior Street Lighting Engineer

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(b) To be Employed As Needed in Such Numbers as Required:

1358	Administrative Clerk
1501	Student Worker
1535-1	Administrative Intern I
3112	Maintenance Laborer
3115	Maintenance and Construction Helper
3353	Cement Finisher
3796	Welder
3799	Electrical Craft Helper
3811	Street Lighting Electrician

(c) Hiring Hall to be Employed As Needed in Such Numbers as Required:

0860-1	Cement Finisher I - Hiring Hall
0860-2	Cement Finisher II - Hiring Hall
0862	Electrical Craft Helper - Hiring Hall
0870	Painter - Hiring Hall
0879	Street Lighting Electrician - Hiring Hall

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Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of Schedule "A" and Section 4.72, payment of the adjusted compensation may then be made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.

Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

HYDEE FELDSTEIN SOTO, City Attorney

By Travis Hall *Travis Hall for Vivienne Swanigan*
VIVIENNE SWANIGAN
Assistant City Attorney

Date 11/14/2023

File No. _____

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed _____

Approved _____