

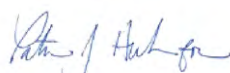
OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 20, 2024

CAO File No. 0220-03695-0310
Council File No. 13-1301-S9
Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Transmittal from the Mayor's Office dated September 27, 2024

Subject: **ACCEPTANCE OF THE FISCAL YEAR 2024 SECURING THE CITIES GRANT PROGRAM – NOTIFICATION OF APPLICATION AND AWARD, BUDGET MODIFICATIONS, AND REAPPROPRIATIONS FOR FISCAL YEARS 2020 AND 2023 GRANT FUNDING**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept on behalf of the City, the Securing the Cities (STC) Program Sustainment Fiscal Year 2024 Budget Period 5 award in the amount of \$3,166,000.00 from the U.S. Department of Homeland Security - Countering Weapons of Mass Destruction Office, for the performance period effective from September 1, 2020 through August 31, 2030;
- b. Negotiate and execute amendments to subrecipient agreements with the Los Angeles County Sheriff's Department, Los Angeles County Department of Public Health, Long Beach Police Department, Riverside Police Department, and Riverside Fire Department, for contract amounts not to exceed \$351,000.00 for FY 2024 subrecipient allocations and \$37,500.00 in FY 2020 subrecipient increases, as detailed in Attachment 3 of the Mayor's Transmittal, subject to the availability of annual Federal grant funding and Council approval thereof, and subject to the review and approval of the City Attorney as to form;
- c. Negotiate and execute a contract with a vendor to develop and maintain radiological and nuclear detection situational awareness software compatible with regional assets in an amount not to exceed \$505,659.00, and for a term not to exceed 36 months within the grant performance period, subject to the review and approval of the City Attorney as to form; and,
- d. Negotiate and execute a contract with a vendor for the installation of pre-purchased mobile radiation detection systems for three vehicles not to exceed \$15,000.00 and for a term of up to six months within the grant performance period, subject to the review and approval of the City Attorney as to form; and,

- e. Adopt the FY 24 STC Sustainment budget and authorize the Mayor's Office of Public Safety to expend the grants in accordance to the approved budget;
- f. Adopt the modifications to the existing grant budget by reallocating funds between projects as described in this report;
- g. Receive, deposit into, and disburse from Fund 64G, "FY20 STC";

2. Authorize the Controller to:

- a. Increase receivables in Fund 64G, "FY20 STC", in the amount of \$3,166,000.00 and create new appropriation accounts within Fund 64G, Department 46, as follows:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46A730	Equipment	\$2,115,303.00
64G/46	46A170	LAPD Salaries	\$142,632.00
64G/46	46A668	Partner Jurisdictions	\$193,500.00
64G/46	46A946	Management and Administration	\$55,700.00
64G/46	46A146	Mayor Salaries	\$457,873.00
64G/46	46A299	Reimbursement of General Fund Costs	\$200,992.00
TOTAL			\$3,166,000.00

- b. Transfer appropriations from Fund No. 64G/46, FY20 STC, to the General Fund to reimburse STC-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46A146	Mayor Salaries	\$457,873.00
64G/46	46A170	LAPD Salaries	\$142,632.00
TOTAL			\$600,505.00

TRANSFER TO:

100/46	001020	Grant Reimbursed	\$457,873.00
100/70	001092	Police	\$142,632.00
TOTAL			\$600,505.00

- c. Authorize the Controller to transfer up to \$186,124.00 from Fund 64G, Account 46A299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
- d. Authorize the Controller to transfer up to \$14,868.00 from Fund 64G, Account 46A299 to the General Fund, Department No. 70, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits; and,

3. Authorize the Controller to:

- a. Transfer appropriations within Fund 64G, Department 46, "FY20 STC", as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46T668	Partner Jurisdictions	\$37,500.00
64G/46	46T946	Grant Management & Administration	\$2,293.00
64G/46	46W946	Grant Management & Administration	\$1,459.00
64G/46	46W304	Contractual Services	\$65,000.00
TOTAL			\$106,252.00

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46T730	Equipment	\$39,793.00
64G/46	46W730	Equipment	\$66,459.00
TOTAL			\$106,252.00

4. Authorize the City Clerk to place the following action relative to the FY20 STC grant on the City Council agenda on July 1, 2025, or the first meeting day thereafter:

- a. Transfer appropriations within Fund No. 64G/46 as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46A173	LAPD Salaries	\$142,632.00
64G/46	46A299	Reimbursement of General Fund Costs	\$14,868.00
TOTAL			\$157,500.00

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46C170	LAPD Salaries	\$142,632.00
64G/46	46C299	Reimbursement of General Fund Costs	\$14,868.00
TOTAL			\$157,500.00

Transfer appropriations from Fund No. 64G/46, FY20 STC, to the General Fund to reimburse STC-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46C170	LAPD Salaries	\$142,632.00
TOTAL			\$142,632.00

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001092	Police	\$142,632.00
TOTAL			\$142,632.00

- b. Authorize the Controller to transfer up to \$14,868.00 from Fund 64G, Account 46C299 to the General Fund, Department No. 70, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
5. Authorize the Controller to transfer cash from Fund 64G/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety;
6. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests the authority to accept the Fiscal Year 2024 STC Sustainment Grant Program award in the amount of \$3,166,000.00 and requests approval to reappropriate funding from FY 2020 award in the amount of \$39,793.00 and \$66,459.00 in FY 2022 to support the purchase of new preventive radiological and nuclear detection equipment. The award also includes approved carryover funding from FY 2020, FY 2021, FY 2022 and FY 2023 awards in the amount of \$5,008,696.13, to be utilized in the same budget period. The STC program is a cooperative grant agreement with a performance period effective September 1, 2020 through August 31, 2030. There is no match requirement for this grant.

Program Background

The STC Program is administered by the United States Department of Homeland Security-Countering Weapons of Mass Destruction Office (CWMD) (Grantor) to assist state, local, tribal, and territorial governments in developing a robust infrastructure to detect and prevent nuclear or other radiological material attacks that pose a homeland security threat in high-risk urban areas.

In October 2012, the City of Los Angeles was awarded STC funding to establish the Los Angeles-Long Beach (LA-LB) Urban Area STC Program (Council Files 13-1301, 1301-S1, and 13-1301-S2). The STC sustainment grant was established in 2020 to support STC programs through August 31, 2030. The program funding is divided into annual cycles and budget periods in which awardees are required to reapply. The Mayor's Office is required to reapply for funding for each subsequent grant year and request Council approval to accept the next grant award.

The Mayor's Office submitted an application on behalf of the LA-LB STC Program and was awarded \$3,166,000 in FY 2024 STC Sustainment funds on August 27, 2024 for Budget Period 5, beginning September 1, 2024 through August 31, 2025. There is no match requirement for this grant.

Fiscal Year 2024 Securing the Cities Sustainment Award and Budget

Funding from the grant will be allocated toward City departments and partnering agencies in the LA-LB area. The Fiscal Year 2024 STC Sustainment budget will fund the following projects:

Preventive Radiological and Nuclear Detection Equipment Maintenance

In order to maintain current radiation detection capabilities, it is critical for the STC program to manage the lifecycle replacement of preventive radiological and nuclear detection (PRND) equipment throughout the region. Accordingly, the Mayor's Office intends to identify and replace personal radiation detectors (PRDs), radio-isotope identifying devices (RIIDs), and mobile radiation detection systems that have reached end of operational life cycles. The LA-LB Region was initially provided 2,100 new units through a Federal contract under the STC grant program. The Region now plans to expand the inventory by 495 new units through the STC Program at a budget of \$990,000.00. In addition, \$81,000.00 is budgeted to replace three RIIDs that will be meet useful life criteria. An additional program line item will provide \$516,000.00 to fund and install two mobile radiation detection systems and connectivity routers. Authority to contract is requested by the Mayor's Office for installation services for pre-purchased mobile radiation systems for three vehicles not to exceed \$15,000.00, and a contract with a vendor to install six pre-purchased routers for connectivity not to exceed \$4,000.00, with a term of up to six months.

The amount of \$22,644.00 is also budgeted for on-going PRND equipment maintenance and service expenditures anticipated for equipment repairs by qualified technicians to ensure accurate dose rates and operational efficiencies.

Situational Awareness Data Sharing Provider

During radiological incidents, real-time data sharing is critical to ensuring public health and the safety of first responders. As such, the STC Program will provide for the procurement of software for a situational awareness data sharing platform provider to allow for secondary screening real-time situational awareness, command and control and resource mapping for Region agencies. A vendor contract will be prepared by the Mayor's Office to develop software and provide licensing for administrative and operator access among Regional partners for effective Federal collaboration.

The Mayor's Office is requesting the required contracting authority for an amount not to exceed \$505,659.00, and for a term of up to 36 months.

Partner Agency Training and Exercise Overtime

The Mayor's Office continues to partner with regional public safety agencies to utilize allocated funding for Grantor-approved PRND primary and secondary screening training classes, drills and exercises reimbursed by the grant for personnel overtime. Funding is also allocated for Radiation Safety Officers (RSO) and Authorized Users to perform scheduled equipment calibrations and radiation source leak testing for the program on overtime. A detail of the costs per agency is provided in Attachment 3 of the Mayor's Office transmittal.

The Mayor's Office is also requesting contracting authority to amend the subrecipient agreements and memoranda of understanding with the partner agencies listed in Attachment 3 of the Mayor's Office transmittal, in order to adjust the respective compensation amounts.

Equipment Calibration Laboratory Overtime

The LA-LB STC Equipment Calibration Laboratory is used for conducting personal radiation detector (PRD) equipment calibration. In order to conduct equipment calibration, overtime funding is necessary to sustain this capability. \$45,000 is allocated for the Radiation Safety Officers (RSO)

and Authorized Users to perform scheduled equipment calibrations for the program on overtime. Additionally, training and exercise source material used for primary screening classes and exercises require leak testing every six months. Overtime funding in the amount of \$45,000 is needed to remain in compliance with the regulatory requirement to maintain these sources.

Training Centers and Radiation Safety – Grant Management and Administration

The LA-LB STC Program training sites and equipment calibration laboratory is required by the State of California for all regulated source materials. Annual sustainment cost of this license is budgeted at \$8,000 dependent on the amount of source material in possession and number of training facilities.

Trained RSO and Authorized Users are required by the State of California and must be listed on the program's radioactive materials license. Due to re-assignments, transfers, and attrition, \$9,700 is budgeted for RSO training and radiation transportation safety training.

LA-LB STC Calibration Laboratory Supplies - Grant Management and Administration

The LA-LB STC Equipment Calibration Laboratory calibrates PRD equipment. Sustainment supply costs for the equipment calibration laboratory include consumable materials such as filters, leak testing supplies and maintenance supplies budgeted at \$5,000.

Travel - Grant Management and Administration

Funding for STC program-related and Grantor-approved travel is provided at \$28,000.00 for program planning, information sharing and learning among the national STC Program participants and fosters collaboration and cohesion in meeting Federal goals. The budget includes travel to bi-annual STC meetings, senior level discussions in Washington, D.C.; attendance at the 2025 National Homeland Security Conference, also scheduled to be held in Washington, D.C; and travel related to providing support to other STC program exercises for controller/evaluator needs. Travel cost estimates include airfare, lodging, and meals and incidentals based on United States Department of General Services Administration per diem rates.

LA-LB STC Program Office – Grant Management and Administration

The Mayor's Office serves as the grant administrator and fiscal agent for the grant. The LA-LB STC Program Office ensures the implementation and administration of procurements, grant management, fiscal and asset monitoring, contracts, and sub-awards. Funding in the amount of \$457,873.00 will support the salary costs of existing staff, including one STC Program Director; one Deputy Program Director; and partially funds one Contract Specialist; one Accountant; one Grants and Finance Director; and an Executive Officer for administrative and program oversight. Fringe benefits costs, based upon Federally-approved cost allocation plan (CAP) 41, in the amount of \$186,124.00 (46A299), is also funded by the grant award. In addition, \$2,000 is budgeted for office supplies and \$3,000 for cellular phone services.

Budget Modifications

FY 2020 PRND Equipment

The Riverside Police Department and Riverside Fire Department returned \$18,750.00 in STC grant funds respectively, due to limited time for expenditure of grant funds. These funds will now be designated for regional agency reallocation for the purchase of RIIDs. Additionally, cost savings from the program's radiological materials license in the amount of \$2,293.00 were approved for modification by the Grantor on August 21, 2024 to fund the purchase of new mobile radiation detection systems. The Mayor's Office requests authority to amend Contract No. C-140031 with the City of Riverside, acting by and through its Police & Fire Departments, to decrease the current total contract amount to \$154,500.00.

FY 2022 Keyboards and RIIDs

The Mayor's Office seeks authority to fund the completion of a computing package for first responders and the purchase of new RIID technology derived from project cost savings. In early 2024, the National STC Program provided computer equipment without corresponding keyboard components. In order to complete the computer equipment package, keyboards will be purchased for the units. The grantor approved the modification of FY 22 grant funds on August 27, 2024 through \$1,459.00 in cost savings from the radiological materials license and \$65,000.00 from Contractual Services previously allocated for a Workshop/Seminar Consultant. The Mayor's Office states that the consultant services are no longer needed, as CWMD has provided exercise development services through its contracted vendor, as part of the program's cooperative agreement.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide the Mayor's Office with authority to accept the Fiscal Year 2024 Securing the Cities Sustainment Grant Program in the amount of \$3,166,000.00, budget modifications in the amount of \$106,252.00, and includes approved carryover funding from the FY 2020, FY 2021, FY 2022 and FY 2023 awards in the amount of \$5,008,696.13. No matching funds are required and there is no impact to the General Fund.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report are in compliance with the City's Financial Policies in that all grant funds will be utilized for all grant-eligible activities.

MWS:EFR:04250064