



ERIC GARCETTI
MAYOR

August 14, 2020

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Rosa Russell to the Human Relations Commission for the term ending June 30, 2024. Ms. Russell's current term expired on June 30, 2020.

I certify that in my opinion Ms. Russell is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Rosa Russell
Commission: Human Relations Commission
End of Term: 6/30/2024

Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 10 - South
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Human Relations Commission
6. **Highest level of education completed:** Southwest Junior College, Los Angeles City College, West Los Angeles City College
7. **Occupation/profession:** Retired
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Dela Cruz-Viesca, Melany	South Valley	4	Asian Pacific Islander	F	30-Jun-20
Khalsa, Nirinjan S.	West LA	5	Other	M	30-Jun-20
Morgan-Greene, Courtney	South LA	10	African American	F	30-Jun-20
Solis-Moreno, Angelica	East LA	14	Latina	F	30-Jun-23
Khatchadorian, Herpsima	North Valley	7	Armenian	F	30-Jun-22
Mack, Anthony	South LA	10	African American	M	30-Jun-20
Russell, Rosa	South LA	10	African American	F	30-Jun-20
Twiley, Stacy	Central	4	Caucasian	F	30-Jun-22
Beserra-Nunez, Irma	South Valley	5	Latina	F	30-Jun-20
Tovar, Irene	North Valley	7	Latina	F	30-Jun-22

ROSA M. RUSSELL

SKILLS

- Computer Literate – Microsoft Word and Excel, Internet
- Customer Service
- Public Relations/Outreach
- Government Relations

EDUCATION

Graduated from David Starr High School

Attended – Southwest Jr. College, Los Angeles City College, and West L.A. City College.

PROFESSIONAL EXPERIENCE

Project Coordinator Assistant

October 2003 to May 2010

Tom Bradley Youth and Family Source Center

Community Development Department, City of Los Angeles

- Management of the daily center operations
- Budget Analysis
- Database Management
- Outreach – schools, churches and other Community-based organizations
- Community Liaison for non-profit agencies

Senior Citizens Deputy

June 1987 to June 2003

Councilman Nate Holden, 10th Council District

Los Angeles City Council

- Liaison between the Council District's Senior Citizen Residents and the Council Office
- Coordinate services to the Senior Citizen constituents of the 10th District
- Collaborated with the Bureau of Street Maintenance and Bureau of Sewer Maintenance under the Public Board of Works Department involving dispending information to the constituents regarding their concerns of tree trimming, pot holes, recycling program, and sewer lining from their home to the street.
- Ombudsman for Senior Citizen services in the City, County, State and Federal agencies
- Advocate for Senior/Section 8 Housing in the 10th District

Community Service Representative September 1978 to June 1987

Councilman David Cunningham, 10th Council District

Los Angeles City Council:

- Interface with Community-based organizations
- Liaison between City departments and Community-based organizations
- Management of constituent complaints, concerns and inquiries, also provide follow up and resolution

VOLUNTEER & COMMUNITY SERVICE AWARDS

Received the "SHero" Award from Senator Curren Price –May 8, 2012

The Volunteer of Year Award from the California State Democratic Party –April, 2013

President Tenth District Women's Steering Committee – Jan., 1998 to Jan., 2008

Board of Directors Center of Health Care Rights for seniors - Sept., 2000 to present

Elected member of the Los Angeles County Democratic Central Committee – July, 2000 to present.

Executive Board of Trustee for the New Frontier Democratic Club – March, 2008 to present.

Executive Board Member Mid City Chamber of Commerce – June, 1996 to 2008

President for the Advisory Council Retired Volunteer Program for Seniors - 2008 to 2011.

Chair of the 54th Assembly District Democratic Club -2012 to present

Served as Convenor for the Los Angeles County Democratic Party -2015

President of the Los Angeles Human Relations Commissioner – 2015 to present



August 14, 2020

Dear Ms. Russell:

I am pleased to inform you that I hereby reappoint you to the Human Relations Commission for the term ending June 30, 2024. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my Office at (213) 978-0621 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

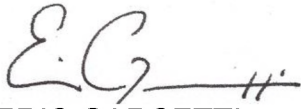
As part of the City Council confirmation process, you will need to meet with Herb J. Wesson, Jr., your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Immigrant Affairs, Civil Rights, and Equity Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Immigrant Affairs, Civil Rights, and Equity Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Ms. Rosa Russell
August 14, 2020
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If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Rosa Russell
August 14, 2020

Nominee Check List

I. Within seven days:

Mail or email the following forms to: Claudia Luna, Office of the Mayor, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

_____ **Remuneration Form**

_____ **Undated Separation Forms**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

II. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Herb J. Wesson, Jr.**

_____ **Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination**

Staff in the Mayor's Office of Legislative and External Affairs will assist you with these arrangements.