

**MOTION**

The Chatsworth Metrolink Station Depot is an inter-modal transit facility managed by the Los Angeles Department of Transportation, with General Services handling leasing agreements. Located at 10038 Old Depot Plaza Road, the facility encompasses 6,000 square feet of which approximately 2,000 square feet is a lobby and transportation museum, with the remainder of the space available for office/retail lease. The site is an important civic hub for the community of Chatsworth and the City of Los Angeles.

For many years, the Chatsworth/Porter Ranch Chamber of Commerce (Chamber) has leased a suite space at the northwest corner of the facility for their offices. The leased space occupied by the Chamber includes the "Hal Bernson Community Room." This Community Room was created for use by community and civic groups and is operated according to guidelines and use policies established by the City. The Community Room is currently managed by the Chamber as part of their lease agreement, which involves numerous responsibilities that include accepting and handling requests from the public, scheduling and maintaining a calendar, light maintenance and key management. Additionally, the Chatsworth Neighborhood Council (CNC) currently occupies an office space within the Chamber's office suite under a Space Sharing Agreement, per Council-adopted guidelines.

All lease extension options have been exercised and the current lease with the Chamber expires at the end of this calendar year. The structure of the current lease and Space Sharing Agreement between the Chamber, CNC and City is a benefit to the community. Additionally, the Chamber's management responsibilities of the Community Room is a benefit to the City and the community alike, in light of which it is prudent to offer a credit to fair market value for the rent collected.

It is in the City's best interest to have the Chamber and CNC's occupancy of the office space continue under a new lease and Space Sharing Agreement that follows the structure of the current agreements.

**I THEREFORE MOVE** that the City Council:

1. Instruct General Services to prepare a new lease between the City and the Chatsworth/Porter Ranch Chamber of Commerce at a rate of \$300 a month, with the agreement including the provision for management of the Community Room.
2. Instruct General Services, the Department of Transportation, the City Clerk, and the Department of Neighborhood Empowerment to prepare a new Space Sharing Agreement for the Chatsworth Neighborhood Council's continued occupancy of office space.

PRESENTED BY:

  
**JOHN S. LEE**

Councilmember, Twelfth District

SECONDED BY:



SEP 26 2023

BIB

ORIGINAL