



September 5, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Irma Ramirez to the Board of El Pueblo de Los Angeles Historical Monument Authority Commissioners for the term ending June 30, 2028.

I certify that in my opinion Ms. Ramirez is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Ramirez will fill the vacancy created by the departure of Laura Peralta.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Irma Ramirez
Commission: Board of El Pueblo de Los Angeles Historical Monument
Authority Commissioners
End of Term: 6/30/2028

Appointee Information

1. **Race:** Latinx
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 1 - East LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Master of Architecture and Master of Urban Planning, University of California, Los Angeles
7. **Occupation/profession:** Tenured Professor of Architecture, Master of Interior Design Graduate Program Coordinator, California State Polytechnic University Pomona
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment

10. Current composition of the commission (excluding appointee):

Commissioner	APC	CD	Race	Gender	Term End
Chu, Brian	West LA	5	API	M	6/30/2025
Cardenas, Zelenne	South LA	8	Latinx	F	6/30/2026
Quon, Lori	West LA	11	API	F	6/30/2026
Romero, Marcial	South LA	9	Latinx	M	6/30/2025
VACANT					6/30/2025
Wirfs, John	East LA	1	API	M	6/30/2026
Perez, Liliana	East LA	13	Latinx	F	6/30/2025
Manriquez, Suzanne	East LA	14	Latinx	F	6/30/2028
VACANT					6/30/2028

CV - IRMA E. RAMIREZ

Professor of Architecture | School of Environmental Design | California State Polytechnic University Pomona

Tenured Professor of Architecture, California State Polytechnic University Pomona (Cal Poly Pomona)
Master of Interior Design Graduate Program Coordinator, Cal Poly Pomona

EDUCATION

University of California Los Angeles: Master of Architecture 1997; Master Urban Planning, 1998

University of California, Berkeley: Bachelor of Arts in Architecture, 1993

Universidad Nacional Autónoma de México / UC Berkeley 1993: Studies in Contemporary Mexican Architecture

PRIMARY COURSEWORK AND PROGRAM LEADERSHIP

Programs

Japan Summer Study Abroad Interdisciplinary Program, School of Environmental Design, Cal Poly Pomona, 2019-Present

Design Studios, Cal Poly Pomona

ARC 4011L, ARC 4031L

Topics Architectural Design 1 and 3

Arc 6011L

Advanced Architectural Design 1 Laboratory

ARC 405/L

Fifth Year Design 1/Laboratory

Arc 401/401L

Fourth Year Design/Laboratory

ARC 506/L

Architectural Design Graduate Studio

ARC 505/505L

Architectural Design Graduate Studio

Lecture/Seminars

ARC 3620/22

Architectural from the Renaissance through the Modern Era

ARC 499

Special Topics for Upper Division Students

ARC 3020, ARC 5040L

Architecture Design Lecture- Housing and Urbanism; Design Studio

ARC 4840S

Community Practicum Service-Learning course

Adjunct Teaching

Adjunct Faculty, Department of Architecture, East Los Angeles Community College, 1997-Present

Department of Architecture Assignments, Cal Poly Pomona

Chair of Tenure Track Faculty Searches, 2022, 2023 and 2024

Associate Chair, Architecture, 2021-2023

Master of Interior Architecture Graduate Coordinator, 2017-Present

Tenure Retention and Promotion Committee Chair, Architecture Department, 2019-2021

International Programs Coordinator, Architecture Department, 2012-present

Curriculum Committee Chair, Architecture Department, 2007-2009; member 2008-present

Faculty Search Committee Chair, Architecture Department, 2019-20, 2021-2022

ENV China Study Abroad Program (Founder and Lead Faculty) North China University of Technology, 2005-2019

Architecture Department Scholarships Awards Committee, 2017-present

Advisor, National Organization of Minority Architecture Students

College of Environmental Design Assignments, Cal Poly Pomona

Liaison, Compton Unified School District and CPP College of Environmental Design Partnership, 2020-present

ENV College Service-Learning Committee Coordinator, 2005-2009

University Assignments, Cal Poly Pomona

Cal Poly Pomona Representative at the Academic Council on International Programs of the California State University Chancellor's Office, 2023-Present

Member, Academic Programs Committee Standing Committee of the Academic Senate, Cal Poly Pomona, 2021-2022

Faculty Learning Community on Academic Leadership led by Shanthi Shrinivas State Chair ACE Women's Network and Presidential Fellow for Leadership Excellence for Institutional Development, 20-21

Committee Member, Instructionally Related Activities University Advisory Committee, 2019-Present

Board Member, Advisory Board to the International Center at Cal Poly Pomona, 2009-2015

Professional Leave Committee, Chair 2017-2019

Professional Leave Committee, ENV Representative, 2010-12

COMMUNITY SERVICE

Board Member, Science, Technology Engineering and Mathematics (STEM) Advisory Board Roosevelt High School, Los Angeles, CA, 2019-present

Community Liaison and Collaborator, Comunidades Indigenas en Liderazgo (CIELO- Indigenous Communities in Leadership, South Los Angeles

Collaborator, Healthy Los Angeles Community Vision Project, Augustus Hawkins High School, South Los Angeles, 2018-2020

American Institute of Architects Los Angeles (AIA LA) Justice Equity Diversity Inclusivity Committee, 2020-present

AIA LA Architecture for Community Los Angeles Academic Outreach Committee, 2020-present

American Institute of Architects Los Angeles Chapter Educational Outreach Committee Liaison, 2005

National Organization of Minority Architecture Students Advisor, 2020-present

MEMBERSHIPS

Association of Women in Architecture (AWA+D), 2018-present

National Organization of Minority Architects (NOMAS), 2018-present

CV - IRMA E. RAMIREZ, Professor of Architecture | School of Environmental Design | California State Polytechnic University Pomona

Southern California Chapter of National Organization of Minority Architects (SoCal NOMAs), 2020-present

ACADEMIC AND PROFESSIONAL HONORS

Outstanding International Engagement Award, Cal Poly Pomona, 2019
Honorary Credential Excellence Exchange Programs. National Board of Architectural Accreditation China/Institute of Architectural Education 2014, 2015
EDRA Great Places Award, Environmental Design Research Association Award, 2012
Best Project in Applied Research, AICP American Institute of Certified Planners, 2012
California State Award of Merit for Planning Achievement, American Planning Association, 2011
American Planning Association Los Angeles Chapter Award of Merit, 2011
Advisor of the Year, ENV Council, College of Environmental Design, Cal Poly Pomona, 2009-10
Distinguished Teaching Award, College of Environmental Design Cal Poly Pomona, 2009
Faculty Excellence Award for Community Service, Cal Poly Pomona, 2010
NCARB Grand Prize, National Council of Architectural Registration Board. Co-awarded, 2008
Lynton Citation for Distinguished Engaged Scholarship, New England Resource Center for Higher Education, 2007
University Award for Excellence in Community Engagement- Faculty Award, Cal Poly Pomona 2005
Honorable Mention. Design for a New Majority Foundation Design Competition, New York, 1996

LECTURES & CONFERENCE PRESENTATIONS

Panelist, Association for Women in Architecture and Design (AWA+D) Symposium – Design is Political Symposium, Los Angeles CA, May 2021
Featured Panelist, AWA+D Symposium – Intersectionality, Los Angeles CA, May 2018
Featured Interviewee, XX/LA Architects Podcast, Los Angeles, CA 2018
Presenter, EDRA Conference, Environmental Design Research Association. Seattle WA. June 2012
Presenter, Provost's Symposium on Faculty Scholarship and Teaching, Cal Poly Pomona, 2010
Presenter, International Conference of Design Principles and Practices, Chicago Feb. 2010
Presenter, Erasing Boundaries Symposium: Community Matters, Hunter College New York. April 2011
Presenter, ACSA West Regional Conference, Woodbury University. Los Angeles, Ca. October 2006
Co-Presenter, National Association of Women in Construction Conference Keynote, Pomona, CA 2006
Presenter, 44th International Making Cities Livable Conference, Santa Fe, New Mexico. 2006
Presenter, National ACSA Conference, Chicago, Illinois. March 2005
Presenter, ACSA Internacional Conference, Universidad Nacional Autónoma de México, Mexico City, 2005

PUBLICATIONS and RESEARCH

Sabbatical Professional Leave, Research Collaboration with North China University of Technology, Beijing China. W2017
Border Urbanities: Embodied Enacted Performance in a Transnational City. In J. Hou, B. Spencer, T. Way & K. Yocom (Ed.), Now Urbanism: The Future City is Here. (pp. 132-146). Routledge 2015
Mass impact of Remote, Embodied, and Enacted Performance. In P. Hoikkala & D. Wills (Ed.) Dimensions of Migrations (pp191-201). New Castle Tyne, UK: Cambridge Scholars Publishing, 2011
Tijuana Settlements, ACSA West Regional Conference Proceedings. Los Angeles, 2006
Sustainable Housing Prototype for Tijuana (co-authored), Passive/Low Energy Conf. Proceedings. Geneva, 2006
ACSA National Conference (participant), Louisville, Kentucky 2005.
Collaborating for Change: Transforming Knowledge into Action Conference (presenter), Cal Poly Pomona 2005
The Market as Generator of Urban Form, ACSA National Conference (ACSA) Proceedings, Chicago Mar 2005
St. Vibiana Cathedral: Collision of Past and Present Culture. ACSA International Conference, Mexico City 2005

PROFESSIONAL EXPERIENCE

Irma Ramirez Design, Los Angeles, California, 2002-Present
Withee Malcolm Architects (designer). Torrance, California. December 2000-2001
Moule and Polyzoides Architects and Urbanists (designer). Pasadena, California. 1999-2001
California Mutual Housing Association (project manager). Los Angeles, California. 1996-1997
Zaha Hadid Architect (production designer and exhibits coordinator). London, England. 1995-1996
Herman Stoller Coliver Architects (designer). San Francisco, California. 1993-1994

GRANTS

Professional Development Funds Awardee, College of Environmental Design, 2020-21, 2021-2022
National Collegiate Inventors/Innovators Alliance Grant, Lemelson Foundation (Co-PI) Tijuana Settlements 2005-2010
NCARB – National Council of Architectural Registration Board Grand Prize Academic, 2008
Getty Fund Grant (Co-Principal Investigator), Cal Poly Pomona for Project: Linking Service Learning and the Visual Arts. Service-Learning Funded Studio, Cabazon Band of Mission Indians, Indio Ca, 2003

EXHIBITS:

Latino Visions: New Perspectives in Architecture Exhibition (collaborator). Latino Urban Forum, Los Angeles, 2004 Showcase of Civic Engagement (co-curator/exhibitor). School of ENV, Cal Poly Pomona, 2004, 2005.
International Exhibit Otra/Another Multiforo, Instituto de Cultura de Baja California Tijuana, Mexico. May, 2004
Challenging Creations (Exhibitor). Hollyhock House, Los Angeles California 1998. Association for Women in Architecture



KAREN BASS
MAYOR

September 5, 2024

Dear Ms. Ramirez:

I am pleased to inform you that I hereby appoint you to the Board of El Pueblo de Los Angeles Historical Monument Authority Commissioners for the term ending June 30, 2028, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Samantha Rodriguez at the City Ethics Commission by email at samantha.rodriguez@lacity.org.

As part of the appointment process, Eunisses Hernandez, your Councilmember and the Chair of the Neighborhoods and Community Enrichment Committee, may wish to meet with you to answer any questions she may have. Our office will assist with arranging this meeting.

Ms. Irma Ramirez
September 5, 2024
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Neighborhoods and Community Enrichment Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Irma Ramirez
September 5, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmember of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember and Chair of the Council Committee considering your nomination, Eunisses Hernandez

IV. Public Meetings at City Hall:

- ☐ Neighborhoods and Community Enrichment Committee Hearing
- ☐ Full Council Hearing