



KAREN BASS

MAYOR

January 29, 2024

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Notification of Application and Award for Fiscal Year 2023 Securing the Cities Grant Program Sustainment Funding and Budget Modifications and Reappropriations for Fiscal Year 2020-2022 Awards (Council File Nos. 13-1301-S3, 13-1301-S4, and 13-1301-S7)

Dear Honorable Members:

The Securing the Cities (STC) Program is a radiological and nuclear detection program funded through a cooperative grant agreement administered by the U.S. Department of Homeland Security (DHS) Countering Weapons of Mass Destruction (CWMD) Office. Pursuant to Section 14.6 of the Los Angeles Administrative Code, my office is providing notification to the City Council of the submission of application for Fiscal Year 2023 Los Angeles-Long Beach (LA-LB) STC Sustainment funds and subsequent cooperative agreement award on August 31, 2023. The program began in 2012 and is currently in its sustainment and expansion project phase with a period of performance from September 1, 2020 through August 31, 2030.

The program and grant funds are managed and administered by my office to provide regional partners with state-of-the-art radiological and nuclear detection equipment and training. Allocations are based on forecasted spending on personnel proficiency training, drills, and regional exercises. As these investments are made, my office works to monitor spending rates and project costs to ensure complete and efficient use of funds.

As such, I am providing the attached report requesting award acceptance, budget modifications, and re-appropriation of funds for FY 23-24.

Sincerely,

KAREN BASS
Mayor

Attachment 1: Narrative & Recommendations

Attachment 2: STC Sustainment FY 23 Allocations and Budget Modifications

NARRATIVE & RECOMMENDATIONS

Fiscal Year 2023 STC Program Cooperative Agreement

Pursuant to Section 14.6 of the Los Angeles Administrative Code, the Mayor's Office of Public Safety (Mayor's Office) is providing notification to the City Council of the submission of a grant application for the Fiscal Year 2023 (FY 23) STC Sustainment Program cooperative agreement administered by the U.S. Department of Homeland Security (DHS) Countering Weapons of Mass Destruction (CWMD). Additionally transmitted herewith for City Council consideration are budget modifications for the continuation of Fiscal Year 2020 (FY 20), Fiscal Year 2021 (FY 21), Fiscal Year 2022 (FY 22) Securing the Cities Program Sustainment (STC Sustainment) awards (Council File Nos. 13-1301-S3, 13-1301-S4, 13-1301-S7). There is no match requirement for this grant.

Fiscal Year 2023 Application and Award

DHS CWMD released the STC Program Sustainment FY 23 letter to apply on July 10, 2023. The Mayor's Office submitted an application for funding on behalf of the LA-LB STC Program on August 3, 2023. The City of Los Angeles was awarded \$1,000,000 on August 31, 2023, for Budget Period 4 dating September 1, 2023 through August 31, 2024 (Attachment 2). The award also approves carryover funding from FY 20, FY 21, and FY 22 awards in the amount of \$4,594,651.77 to be utilized in the same budget period.

The FY 23 STC budget of \$1,000,000 reflects the following grantor approved projects:

Preventive Radiological and Nuclear Detection Equipment Maintenance

The amount of \$60,000 is budgeted for Preventive Radiological and Nuclear Detection (PRND) equipment maintenance expenditures anticipated for equipment repairs by qualified technicians for previously purchased radio-isotope identifying devices (RIIDs), radiation detection backpacks, and mobile detection systems to sustain operational readiness, as well as maintenance and service to the equipment calibration system to ensure accurate dose rates and operational efficiencies.

Partner Agency Training and Exercise Overtime

LA-LB STC Program partner agencies continue to utilize allocated funding for CWMD approved PRND primary and secondary screening training classes, drills and exercises reimbursed by the grant for personnel overtime funding to train personnel to perform primary screening duties, backfill on overtime for drills, workshops, tabletop exercises to maintain proficiencies for steady state and enhanced steady state deployments and search operations. To ensure operational readiness and proficiency, the costs for backfill/overtime for these drills will be for personnel who have been trained as primary and secondary screeners totaling \$418,000 for LA-LB STC partner agencies are listed in Attachment 3. [The allocation to the Los Angeles Police Department (LAPD) includes \$15,213.63 budgeted for fringe benefits.]

Equipment Calibration Laboratory Overtime

The LA-LB STC Equipment Calibration Laboratory is used for conducting personal radiation detector (PRD) equipment calibration. In order to conduct equipment calibration, overtime funding is necessary to sustain this capability. \$36,000 is allocated for the Radiation Safety Officers (RSO) and Authorized Users to perform scheduled equipment calibrations for the program on overtime. Additionally, training and exercise source material used for primary screening classes and exercises require leak testing every six months. Overtime funding in the amount of \$17,500 is needed to remain in compliance with the regulatory requirement to maintain these sources. The

allocations for LAPD and the Los Angeles Department of Public Health (LACDPH) partner agencies are included within the allocations listed in Attachment 3.

Training Centers and Radiation Safety – Grant Management and Administration

The LA-LB STC Program currently functions with two training sites, each with source materials for radiation detection training. Licensing for these sites and the equipment calibration laboratory is required by the State of California for all regulated source materials. Annual sustainment cost of this license is budgeted at \$8,000 dependent on the amount of source material in possession and number of training facilities.

To maintain radiation source materials at each training site, trained RSO and Authorized Users are required by the State of California to be trained and listed on the program's radioactive materials license. RSO training and transportation certifications are necessary to ensure the safety of STC class participants and the training cadre. Due to re-assignments, transfers, and attrition, \$9,640 is budgeted for these new RSO Authorized Users will be trained and attend United States Department of Transportation training for radiation transportation safety.

LA-LB STC Calibration Laboratory Supplies - Grant Management and Administration

As detailed earlier, the LA-LB STC Equipment Calibration Laboratory is an operational unit to calibrate PRDs and conduct leak testing. Sustainment supply costs for the equipment calibration laboratory include consumable materials such as filters, leak testing supplies and maintenance supplies budgeted at \$5,000.

Additionally, continued dosimetry badging equipment and analysis are necessary for occupational and area radiation monitoring for RSO and Authorized Users who handle the training and exercise radiation source materials, conduct leak testing and equipment calibrations.

LA-LB STC Program Supplies - Grant Management and Administration

In order to sustain the LA-LB STC Program Office, \$2,000 is budgeted for office supplies to continue to manage and administer the STC program. In addition, in order to effectively support the LA-LB STC program for administrative and management purposes, monthly cellular phone subscription services are necessary at a cost of \$3,000 annually.

Travel - Grant Management and Administration

Budgeting for program-related travel in the amount of \$15,000 is requested for program planning. In-person participation is crucial to information sharing and learning within the national STC Program and enables collaboration and cohesion of federal goals. The budget includes travel to bi-annual STC meetings, senior level discussions in Washington, D.C.; attendance at the annual National Homeland Security Conference; and travel related to providing support to other STC program exercises for controller/evaluator needs. Travel cost estimates include airfare, lodging, and meals and incidentals based on United States Department of General Services Administration rates.

LA-LB STC Program Office Staffing

Personnel funding budgeted for the LA-LB STC Program office staff is \$302,780. The LA-LB STC Program Office ensures the implementation and administration of procurements, grant management, fiscal and asset monitoring, contracts, and sub-awards. The team consists of one STC Program Manager, one Contract Specialist, one Grants Specialist, one Accountant, and partially funds one Grants and Finance Director for support and program direction. These individuals work to support all LA-LB STC Program objectives and goals with the program's partners.

Based on the federally approved cost allocation plan (CAP) 41 for the City of Los Angeles for LA-LB STC Program Office staffing, fringe benefits are calculated at a 40.65% rate. \$123,080 (46Y299) is the budgeted amount to continue funding fringe benefits for the positions listed in the above for program management and grant administration.

Budget Modifications

Principal Radiation Protection Specialist

After discussions with the grantor, project modifications were necessary due to changes in programmatic needs to sustain equipment calibration capabilities, protect the health and safety of first responders, and maintain compliance with the State of California. LACDPH is a primary partner of the LA-LB STC Program and manages the radiological protection of first responders teaching and handling radiological source materials. The Principal Radiation Protection Specialist (PRPS) supervises and provides technical guidance conducting inspections, investigations, and tests to detect and control radiation hazards. The current PRPS is staffed with LACDPH. The LA-LB STC will fund the position beginning in FY 23-24.

On August 31, 2023, the Grantor approved budget modifications to fund the PRPS position from preventive radiological/nuclear detection equipment cost savings. \$222,000 of FY 20 funding is detailed in the subrecipient allocations in Attachment 3.

Recommendations

It is therefore requested that the City Council:

1. Accept on behalf of the City, the Securing the Cities Program Sustainment Fiscal Year 2023 Budget Period 4 award in the amount of \$1,000,000.00 from the U.S. Department of Homeland Security Countering Weapons of Mass Destruction for the period effective from September 1, 2020 through August 31, 2030;
2. Authorize the Mayor, or designee, to:
 - a. Negotiate and execute amendments to subrecipient agreements with the Los Angeles County Sheriff's Department, Consolidated Fire Protection District of Los Angeles County, Los Angeles County Department of Public Health, Long Beach Police Department, Orange County Sheriff's Department, California Highway Patrol, Riverside Police Department, Riverside Fire Department, and Ontario Fire Department for contract amounts not to exceed the amounts listed in Attachment 3 subject to the availability of annual federal grant funding and Council approval thereof and subject to the approval of the City Attorney as to form;
 - b. Negotiate and execute amendments to Memorandum of Agreement (MOA) with the Port of Los Angeles and Los Angeles World Airports for the distribution of STC grant funds not to exceed the amounts listed in Attachment 3 subject to the availability of annual federal grant funding and Council approval thereof and subject to the approval of the City Attorney as to form;
 - c. Adopt the FY 23 STC Sustainment budget and authorize the Mayor's Office of Public Safety to expend the grants in accordance to the approved budget;

- d. Adopt the modifications to the existing grant budget by reallocating funds between projects as described in this report;
- e. Receive, deposit into, and disburse from Fund 64G, "FY20 STC";
3. Authorize the Mayor, or designee, to modify the existing grant budget for the STC Sustainment grant by reallocating funds between projects and conducting the necessary fiscal transfers and reappropriations as described within this report;
4. Authorize the Controller to:
- a. Increase receivables in Fund 64G, "FY20 STC", in the amount of \$1,000,000.00 and create new appropriation accounts within Fund 64G, Department 46, as follows:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46Y730	Equipment	\$60,000.00
64G/46	46Y138	LAFD Salaries	\$16,800.00
64G/46	46Y170	LAPD Salaries	\$161,161.37
64G/46	46Y904	LAWA	\$45,920.00
64G/46	46Y942	POLA	\$28,520.00
64G/46	46Y668	Partner Jurisdictions	\$203,885.00
64G/46	46Y946	Management and Administration	\$42,640.00
64G/46	46Y146	Mayor Salaries	\$302,780.00
64G/46	46Y299	Reimbursement of General Fund Costs	\$138,293.63
		TOTAL	\$1,000,000.00

- b. Transfer appropriations and create new appropriations within Fund 64G, Department 46, "FY20 STC", as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46Y146	Mayor Salaries	\$302,780.00
		TOTAL	\$302,780.00

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$302,780.00
		TOTAL	\$302,780.00

- c. Transfer appropriations within Fund 64G, Department 46, "FY20 STC", as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46T730	Equipment	\$222,000.00
		TOTAL	\$222,000.00

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46T668	Partner Jurisdiction	\$222,000.00
		TOTAL	\$222,000.00

5. Authorize the Controller to transfer up to \$123,080.00 from Fund 64G, Account 46Y299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
6. Authorize the Controller to transfer up to \$15,213.63 from Fund 64G, Account 46Y299 to the General Fund, Department No. 70, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
7. Authorize the Controller to transfer cash from Fund 64G/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and
8. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

1. DATE ISSUED MM/DD/YYYY 08/31/2023		1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
2. CFDA NO. 97.106 - Cooperative Agreements, I - USE OF PROPERTY, FACILITIES, OR EQUIPMENT, L - DISSEMINATION OF TECHNICAL INFORMATION			
3. ASSISTANCE TYPE Cooperative Agreement			
4. GRANT NO. 20CWDSTC00010-04-00 Formerly		5. TYPE OF AWARD Other	
4a. FAIN 20CWDSTC00010		5a. ACTION TYPE Non-Competing Continuation	
6. PROJECT PERIOD MM/DD/YYYY From 09/01/2020		Through MM/DD/YYYY 08/31/2030	
7. BUDGET PERIOD MM/DD/YYYY From 09/01/2023		Through MM/DD/YYYY 08/31/2024	
8. TITLE OF PROJECT (OR PROGRAM) Los Angeles - Long Beach Securing the Cities Program Sustainment			

Department of Homeland Security

DHS Grants and Financial Assistance Division (GFAD)

301 7th Street, SW, RM 3051
Mail Stop 0115
Washington, DC 20528

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)
Homeland Security Act of 2002, Public Law 107-296, 6 U.S.C 596

9a. GRANTEE NAME AND ADDRESS LOS ANGELES, CITY OF 200 N Spring St Ste 303 Los Angeles, CA 90012-3239	9b. GRANTEE PROJECT DIRECTOR John Benedetti 200 N. Spring Street, Room 303 Los Angeles, CA 90012-4801 Phone: 213-978-0824
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10a. GRANTEE AUTHORIZING OFFICIAL Mr. Jeff Gorell 200 N SPRING ST RM 303 LOS ANGELES, CA 90012-3239 Phone: 213-978-0067	10b. FEDERAL PROJECT OFFICER Kristina Frierson 7th And D Street SW Washington, DC 20407-0001 Phone: 202-440-1703
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ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) 5,594,651.77	
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods 4,594,651.77	
a. Salaries and Wages	1,125,132.00	c. Less Cumulative Prior Award(s) This Budget Period 0.00	
b. Fringe Benefits	456,975.00	d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 1,000,000.00	
c. Total Personnel Costs	1,582,107.00	13. Total Federal Funds Awarded to Date for Project Period 5,946,899.00	
d. Equipment	975,174.00	14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):	
e. Supplies	61,500.00	YEAR	TOTAL DIRECT COSTS
f. Travel	40,578.00	a. 5	d. 8
g. Construction	0.00	b. 6	e. 9
h. Other	2,795,292.77	c. 7	f. 10
i. Contractual	140,000.00	15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
j. TOTAL DIRECT COSTS	5,594,651.77	a. DEDUCTION	
k. INDIRECT COSTS	0.00	b. ADDITIONAL COSTS	
l. TOTAL APPROVED BUDGET	5,594,651.77	c. MATCHING	
m. Federal Share	5,594,651.77	d. OTHER RESEARCH (Add / Deduct Option)	
n. Non-Federal Share	0.00	e. OTHER (See REMARKS)	
REMARKS (Other Terms and Conditions Attached - <input checked="" type="radio"/> Yes <input type="radio"/> No)		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
The full award in the amount of \$5,594,651.77 is restricted. Recipient must update SAM.gov certification.		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

GRANTS MANAGEMENT OFFICIAL:

Janet Bailey
7th and D Street SW
Washington DC , DC 20407
Phone: (202)447-0362

17. OBJ CLASS 4102	18a. VENDOR CODE 956000735	18b. EIN 956000735	19a. UEI DEP8HN43J238	19b. DUNS 611501243	20. CONG. DIST. 34
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION	
21. a. O30970350411	b. CWDSTC00010A	c. STC	d. \$1,000,000.00	e. 70350411	
22. a.	b.	c.	d.	e.	
23. a.	b.	c.	d.	e.	

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 4	DATE ISSUED 08/31/2023
GRANT NO. 20CWDSTC00010-04-00	

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
09/01/2020	09/30/2020	Quarterly	10/15/2020
10/01/2020	12/31/2020	Quarterly	01/15/2021
01/01/2021	03/31/2021	Quarterly	04/15/2021
04/01/2021	06/30/2021	Quarterly	07/15/2021
07/01/2021	09/30/2021	Quarterly	10/15/2021
10/01/2021	12/31/2021	Quarterly	01/30/2022
01/01/2022	03/31/2022	Quarterly	04/30/2022
04/01/2022	06/30/2022	Quarterly	07/30/2022
07/01/2022	09/30/2022	Quarterly	10/30/2022
10/01/2022	12/31/2022	Quarterly	01/30/2023
01/01/2023	03/31/2023	Quarterly	04/30/2023
04/01/2023	06/30/2023	Quarterly	07/30/2023
07/01/2023	09/30/2023	Quarterly	10/30/2023
10/01/2023	12/31/2023	Quarterly	01/30/2024
01/01/2024	03/31/2024	Quarterly	04/30/2024
04/01/2024	06/30/2024	Quarterly	07/30/2024
07/01/2024	09/30/2024	Quarterly	10/30/2024
10/01/2024	12/31/2024	Quarterly	01/30/2025
01/01/2025	03/31/2025	Quarterly	04/30/2025
04/01/2025	06/30/2025	Quarterly	07/30/2025
07/01/2025	09/30/2025	Quarterly	10/30/2025
10/01/2025	12/31/2025	Quarterly	01/30/2026
01/01/2026	03/31/2026	Quarterly	04/30/2026
04/01/2026	06/30/2026	Quarterly	07/30/2026
07/01/2026	09/30/2026	Quarterly	10/30/2026
10/01/2026	12/31/2026	Quarterly	01/30/2027
01/01/2027	03/31/2027	Quarterly	04/30/2027
04/01/2027	06/30/2027	Quarterly	07/30/2027
07/01/2027	09/30/2027	Quarterly	10/30/2027
10/01/2027	12/31/2027	Quarterly	01/30/2028
01/01/2028	03/31/2028	Quarterly	04/30/2028
04/01/2028	06/30/2028	Quarterly	07/30/2028
07/01/2028	09/30/2028	Quarterly	10/30/2028
10/01/2028	12/31/2028	Quarterly	01/30/2029
01/01/2029	03/31/2029	Quarterly	04/30/2029
04/01/2029	06/30/2029	Quarterly	07/30/2029
07/01/2029	09/30/2029	Quarterly	10/30/2029
10/01/2029	12/31/2029	Quarterly	01/30/2030
01/01/2030	03/31/2030	Quarterly	04/30/2030
04/01/2030	06/30/2030	Quarterly	07/30/2030

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 4	DATE ISSUED 08/31/2023
GRANT NO. 20CWDSTC00010-04-00	

07/01/2030	08/31/2030	Final	11/29/2030
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NOTICE OF AWARD (Continuation Sheet)

PAGE 4 of 4	DATE ISSUED 08/31/2023
GRANT NO. 20CWDSTC00010-04-00	

FUNDING RESTRICTIONS

DESCRIPTION	AMOUNT RESTRICTED	DUE DATE
The full award in the amount of \$5,594,651.77 is restricted. Recipient must update SAM.gov certification.	\$5,594,651.00	2023-09-12

AWARD ATTACHMENTS

LOS ANGELES, CITY OF

20CWDSTC00010-04-00

1. Award Letter
2. FY 2023 DHS Terms and Conditions Version 2 Dated November 29 2022 (1)
3. GFAD Terms and Conditions



August 11, 2023

Mr. Brian K. Williams
Deputy Mayor
Mayor's Office of Public Safety
City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012-4801

RE: 20CWDSTC00010

Dear Mr. Williams:

The Department of Homeland Security (DHS) has approved your Securing the Cities continuation application in the amount of \$ 1,000,000.00 and \$ 4,594,651.77 carryover. The entire award in the amount of \$5,594,651.77 is restricted pending update of SAM.gov. Please forward an email notification when the process is completed.

We want to provide guidance on the assignment of personnel working with principal partners. It is crucial to the success of the program for each principal partner to assign personnel of sufficient rank possessing necessary authority to be able to make decisions for their organizations.

Additionally, principal partners may be designated in subsequent years during continuation award periods. Sub-partners should also be included in the resulting regional nuclear detection program and plans, but do not need to be identified in a region's continuation application. Because a layered defense inside and surrounding an HRUA is required to detect and prevent terrorist attacks and other high consequence events in the HRUA, partnerships with outlying areas are essential. The lead HRUA agency uses STC's funding, along with advice from their federal partners (CWMD, FBI, DOE, etc.), to determine how to allocate resources to outlying areas in a way that will best enhance the HRUA's defense against a radiological/nuclear (R/N) attack. The lead agency is empowered to designate principal partners and sub-partners that will support the region's efforts to accomplish STC goals and objectives. Designated STC partners, whether located within or outside of the FEMA designated HRUA, are eligible to receive STC resources as long as the purpose of providing the resources is to enhance the ability to detect and prevent terrorist attacks and other R/N threats to and in the HRUA. Any funding passed through to partners and sub-partners must be documented through subawards consistent with 2 C.F.R. Part 200.

If you have questions concerning this award, please contact the appropriate DHS official listed below.

Program/Technical matters: Program Officer, Ki Harvey
ki.harvey@hq.dhs.gov
Desk: 202-893-7908
Cell: 202-961-8010

Grant/Fiscal related matters: Grant Officer, Ms. Janet Bailey
Janet.Bailey@HQ.DHS.GOV
Phone: (202) 505-8897

All previous terms and conditions remain in effect.

Sincerely,

**JANET T
BAILEY**

Digitally signed by
JANET T BAILEY
Date: 2023.08.31
13:20:30 -04'00'

Janet Bailey
Grants Officer
Grants and Financial Assistance Division
Office of Procurement Operations
Office of the Chief Procurement Officer

Enclosures

Cc: john.benedetti@lacity.org
Emily.helder@lacity.org

FY 2023 DHS Standard Terms and Conditions

The Fiscal Year (FY) 2023 DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2023. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations.

All legislation and digital resources are referenced with no digital links. The FY 2023 DHS Standard Terms and Conditions will be housed on dhs.gov at www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions.

A. Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

- I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency.
- II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.
- III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

B. General Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

- I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.
- II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.
- III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
- IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.
- V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and

FY 2023 DHS Standard Terms and Conditions

Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

C. Standard Terms & Conditions

I. Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

II. Activities Conducted Abroad

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

III. Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

IV. Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

V. Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

VI. Civil Rights Act of 1964 – Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

VII. Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection

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therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

VIII. Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

IX. Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

X. Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

XI. Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.

XII. Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

XIII. E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

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XIV. Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

XV. False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729-3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

XVI. Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

XVII. Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.

XVIII. Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

XIX. Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a

XX. John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

XXI. Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

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XXII. Lobbying Prohibitions

Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

XXIII. National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

XXIV. Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

XXV. Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

XXVI. Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

XXVII. Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

XXVIII. Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

XXIX. Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides

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that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

XXX. Reporting of Matters Related to Recipient Integrity and Performance

General Reporting Requirements:

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

XXXI. Reporting Subawards and Executive Compensation

Reporting of first tier subawards.

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

XXXII. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients must comply with the “Build America, Buy America” provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

(1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

(2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

(3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

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Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below.

- (a) When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:
- (1) applying the domestic content procurement preference would be inconsistent with the public interest;
 - (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
 - (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#).

The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the "Build America, Buy America" provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.

XXXIII. SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

XXXIV. Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

XXXV. Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons.

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

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XXXVI. Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

XXXVII. USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

XXXVIII. Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

XXXIX. Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

CONTINUATION TERMS AND CONDITIONS
GRANTS AND FINANCIAL ASSISTANCE DIVISION (GFAD)

In addition to the DHS Standard Terms and Conditions as outlined here: In addition to the DHS Standard Terms and Conditions shown in Article II, below, and at: [DHS Standard Terms and Conditions](#), the following Terms and Conditions apply specifically to this Award as administered by the Grants and Financial Assistance Division (GFAD):

ARTICLE I. GENERAL ADMINISTRATIVE TERMS AND CONDITIONS

A. GENERAL TERMS AND CONDITIONS

This award is subject to the requirements of the Terms and Conditions outlined in your original award document. The recipient and any sub-recipient must continue to comply with these terms and conditions, as well as the updated terms and conditions presented below.

B. AWARD SPECIFIC TERMS AND CONDITIONS

-This Award does not include any Award Specific Terms and Conditions.

C. DHS PROGRAMMATIC INVOLVEMENT

-Previous DHS programmatic involvement remains in effect.

D. GOVERNING PROVISIONS

This award is subject to the requirements of the Governing Provisions outlined in your original award.

E. ORDER OF PRECEDENCE

1. The terms and conditions of this Award.
2. The Funding Opportunity, DHS-ST-20-106-STC-0001, Securing the Cities Program, 2020 STC Sustainment
3. Application and Assurances dated 8/7/2023

Attachment 2

Fiscal Year 2023 Subrecipient Allocations and Fiscal Year 2020 Budget Modifications

Partner Agency	Fiscal Year 2023 Allocation	Fiscal Year 2020 Budget Modification
Los Angeles Police Department	\$176,375.00	\$0.00
Los Angeles Fire Department	\$16,800.00	\$0.00
Los Angeles World Airports Police	\$45,920.00	\$0.00
Los Angeles Port Police	\$28,520.00	\$0.00
Los Angeles Sheriff's Department	\$88,200.00	\$0.00
Los Angeles County Department of Public Health	\$46,245.00	\$222,000.00
Los Angeles County Fire Department ¹	\$0.00	\$0.00
Long Beach Police Department	\$34,720.00	\$0.00
Orange County Sheriff's Department	\$34,720.00	\$0.00
Riverside Police Department	\$0.00	\$0.00
Riverside Fire Department	\$0.00	\$0.00
Ontario Fire Department	\$0.00	\$0.00
California Highway Patrol	\$0.00	\$0.00
Total	\$471,500.00	\$222,000.00

¹ Also identified as the "Consolidated Fire Protection District of Los Angeles County."