

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 16, 2023

CAO File No. 0220-03790-0063

Council File No. 22-1300

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Board of Police Commissioners Transmittal dated October 14, 2022; referred for report December 9, 2022

Subject: **2022 DEOXYRIBONUCLEIC ACID CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM GRANT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or designee, to:
 - a. Retroactively apply for and subsequently accept the grant award for the 2022 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program in the amount of \$1,713,782 for the period of October 1, 2022 through September 30, 2024 from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance;
 - b. Negotiate and execute the grant award agreement, subject to the approval of the City Attorney as to form;
2. Authorize the Los Angeles Police Department to:
 - a. Spend up to the total grant amount of \$1,713,782 in accordance with the grant award agreement;
 - b. Submit grant reimbursement requests to the grantor and deposit the grant receipts in the Police Department Grant Fund No. 339, Department No. 70;
 - c. Prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions; and,

3. Authorize the Controller to:

- a. Establish a grant receivable and appropriate \$1,713,782 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of the 2022 DNA Capacity Enhancement and Backlog Reduction Program grant;
- b. Transfer appropriations within Fund No. 339, Department No. 70, account number to be determined, for fringe benefits and related costs upon submission of proper documentation by the Police Department, subject to the approval of the City Administrative Officer, for related costs incurred during the grant performance period;

4. Authorize the City Clerk to:

- a. Place the following action relative to the 2022 DNA Capacity Enhancement and Backlog Reduction Program on the City Council agenda on July 1, 2023 or the first meeting thereafter:

Authorize the Controller to transfer from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090	Overtime General	\$500,000
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- b. Place the follow action relative to the 2022 DNA Capacity Enhancement and Backlog Reduction Program on the City Council agenda on July 1, 2024 or the first meeting thereafter:

Authorize the Controller to transfer from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090	Overtime General	\$130,024
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SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$1,713,782 grant award for the 2022 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The grant award has a performance period of October 1, 2022 through September 30, 2024. No matching funds are required.

The 2022 DNA Capacity Enhancement and Backlog Reduction Program provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and DNA database samples. Funding will also be utilized to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

Funding from this grant will allow the LAPD’s Forensic Science Division, Serology/DNA Unit (SDU) to analyze at least 630 additional DNA cases. Funds from the grant award will be used for personnel overtime, travel, equipment, supplies, and other related costs that will enhance the LAPD’s ability to meet existing and future demands for DNA screening and testing.

The 2022 DNA Capacity Enhancement and Backlog Reduction Program grant funding provides \$1,713,782 to support the following expenses:

Expense Category	Amount
Personnel (Overtime)	\$ 630,024
Travel	98,361
Equipment	237,080
Supplies	355,417
Procurement Contracts	185,000
Other*	207,900
Total	\$ 1,713,782

*Includes software purchase and registration fees for training, events and conferences.

The grant budget provides funding for civilian Criminalists and support staff to process DNA cases on an overtime basis; travel expenses for training and continuing education of DNA analysts; equipment purchases of liquid handling instruments and a glassware dishwasher; and the purchase of DNA reagent supplies. Other expenses include the purchase of FaSTR™ DNA analysis software and registration fees for training, events and conferences.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will have no additional impact to the General Fund and will allow for the expenditure of \$1,713,782 in 2022 Deoxyribonucleic Acid Capacity Enhancement and Backlog Reduction Program grant funds from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report comply with the City’s Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.