

CIVIL RIGHTS, EQUITY, IMMIGRATION, AGING AND DISABILITY COMMITTEE REPORT relative to contracts with five Service Providers for the operation of FamilySource Centers (FSC) and a Second Amendment to a contract with El Nido Family Centers to continue FSC Operations.

Recommendations for Council action:

1. AUTHORIZE the General Manager, Community Investment for Families Department (CIFD), or designee, to:
  - a. Negotiate and execute contracts and amendments with the five contractors identified as part of the Request for Proposals (RFP) process and detailed in Attachment A contained in the City Administrative Officer (CAO) report dated October 25, 2023, attached to the Council file, to operate FSCs for an amount not to exceed \$750,000 per contractor and for a six-month term from January 1, 2024 through June 30, 2024, with two one-year renewal options, subject to the review and approval by the City Attorney as to form, funding availability, compliance with the City's contracting requirements and federal and state grant guidelines, available grant funding, and satisfactory contractor performance.
  - b. Modify the FSC Operator Replacement List to add FSC proposers who achieved a score of 70 or higher as a result of the 2023 RFP process, as detailed in Attachment B of said CAO transmittal, and to report to the Council prior to the selection of a new FSC operator from said list.
  - c. Make technical corrections as necessary to transactions included in said CAO report to implement Mayor and Council intentions, subject to approval of the CAO.
2. AUTHORIZE the General Manager, CIFD, to negotiate and execute a Second Amendment to Contract No. C-143928 with El Nido Family Centers to increase the compensation amount by \$230,000, for a new compensation total of \$1,762,000, to provide additional emergency food assistance, in substantial conformance with the draft Second Amendment attached to said CAO report, subject to the review and approval by the City Attorney as to form, funding availability, and compliance with the City's contracting requirements and federal and state grant guidelines.

Fiscal Impact Statement: The CAO reports that the above recommendations will have no additional impact to the General Fund. The 2023-24 Adopted Budget provides \$16,815,009 in the General Fund to expand the FamilySource System (FSS) from a total of 16 to 20 FamilySource Centers throughout the City and provide additional emergency food assistance. The FSS is further supported by the Community Services Block Grant Trust Fund and the Community Development Trust Fund.

Financial Policies Statement: The CAO reports that the above recommendations comply with the City's Financial Policies in that budgeted funding is available to support anticipated contract expenditures.

Community Impact Statement: None submitted

## SUMMARY

At the meeting held on November 3, 2023, your Civil Rights, Equity, Immigration, Aging and Disability Committee considered a CAO report relative to contracts with five Service Providers for the operation of FamilySource Centers and a Second Amendment to a contract with El Nido Family Centers to continue FamilySource Center Operations.

After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

CIVIL RIGHTS, EQUITY, IMMIGRATION, AGING AND DISABILITY COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
SOTO-MARTÍNEZ	YES
HUTT	YES
HERNANDEZ	YES
PADILLA	YES
RODRIGUEZ	YES

ME

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**