



Los Angeles World Airports



REPORT TO THE BOARD OF AIRPORT COMMISSIONERS

David L. Maggard Jr.

Approved by: David L. Maggard, Jr., DED Public Safety and Security

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Reviewed by: David L. Maggard, Jr., DED Public Safety and Security

D. D. Jr.

[Signature]

City Attorney

Justin Erbacci, Chief Executive Officer

Meeting Date:

11/19/2020

CAO Review:

☐ Completed
☒ Pending
☐ N/A

<u>Reviewed for</u>	<u>Date</u>	<u>Approval Status</u>	<u>By</u>
Finance	10/19/2020	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	CI
CEQA	10/20/2020	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	VW
Procurement	10/20/2020	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> Cond	QM
Guest Experience	10/21/2020	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	TB
Strategic Planning	10/19/2020	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	KC

SUBJECT: First Amendment to Contract No. DA-5249 with Telos Identity Management Solutions, LLC, to provide background fingerprint clearance at Los Angeles World Airports

APPROVE First Amendment to Contract No. DA-5249 with Telos Identity Management Solutions, LLC, to extend the term by one year, through January 2, 2022, and AUTHORIZE a one-year renewal option, to provide background fingerprint clearance through the Transportation Security Administration's Designated Aviation Channeling Services, for aviation workers' Criminal History Records Checks, Security Threat Assessments, Transportation Security Administration's FBI Rap Back, and in the future, Customs and Border Protection E-Badge Program, for the Los Angeles World Airports at the Los Angeles International Airport and Van Nuys Airport.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is administratively exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f. of the Los Angeles City CEQA Guidelines.

3. APPROVE the Amendment to Contract No. DA-5249 with Telos Identity Management Solutions, LLC, extending the contract for one year ending on January 2, 2022, and adding a one-year renewal option through January 2, 2023, with no additional funding authority.
4. AUTHORIZE the Chief Executive Officer to execute the First Amendment after approval as to form by the City Attorney and approval by the Los Angeles City Council.

DISCUSSION:

1. Purpose

Extend the current three-year contract with Telos Identity Management Solutions, LLC (Telos) for background fingerprint clearance through the Transportation Security Administration's Designated Aviation Channeling Services for the term through January 2, 2022, and Authorize the Chief Executive Officer to execute a one-year renewal option for a contract term through January 2, 2023. The impact of COVID-19 has drastically reduced the demand for fingerprint-related services. It is projected that the current funding authority for contract DA-5249 will be sufficient for the one-year extension and one-year renewal option, if executed. No additional funding is being requested.

2. Prior Related Actions

- October 21, 2004 - Resolution No. 22509 (DA -3988)
The Board approved authorization for the Executive Director to execute a ten-year City of Los Angeles contract with TSC for background clearance services and replenishment of the revolving working capital account to be maintained at not less than \$200,000 through periodic reimbursements based on statements of actual expenses incurred.
- December 10, 2014 – Resolution No. 25520 (DA-4940)
The Board approved authorization for the Executive Director to execute a two-year City of Los Angeles contract with TSC for background clearance services and replenishment of the revolving working capital account to be maintained at no less than \$200,000 through periodic reimbursements based on statements of actual expenses incurred.
- November 2, 2017 – Resolution 26365 (DA-5249)
The Board approved authorization for the Chief Executive Officer to execute a 3-year City of Los Angeles contract with Telos Identity Management Solutions, LLC, for designated aviation channeling services for the Airport Police Division, Security Credentials Section, for an amount not to exceed \$3,137,655 at Los Angeles International Airport.

3. Current Action

LAWA is required, under Transportation Security Administration regulations and security directives, to process fingerprint-based Criminal History Record Checks and Security Threat

Assessments, and to subscribe to Transportation Security Administration's FBI Record of Arrest and Prosecution Background (Rap Back) services through a Transportation Security Administration's -certified Designated Aviation Channeling service provider. Rap back is a service that employers can use to continuously monitor their employee's criminal and arrest records by receiving alerts from the FBI if there are any additions to an employee's FBI records. The current contracted Designated Aviation Channeling Services Provider, Telos, has a three-year contract that expires on January 2, 2021.

A contract extension is necessary to maintain compliance with Transportation Security Administration regulations and security directives while LAX undergoes a transition from the current Credentialing System to the new Information Management and Credentialing System, and an RFP process to evaluate and process Designated Aviation Channeling service providers. LAWA IT has estimated that the replacement system testing, training, and implementation will take at least six months. It is highly prudent to extend the current Telos Designated Aviation Channeling contract, allowing for the RFP process to proceed separate from the day-to-day operations necessary at the Security Credentials Section (also known as the Badge Office). The extension will guarantee continuous Designated Aviation Channeling services through the transition and selection process. The Designated Aviation Channeling service provider replacement through an RFP is best evaluated after the new Credentialing System is fully implemented and has been operating at LAX. The Designated Aviation Channeling service provider is best chosen on the specifications that will be present in the new Credentialing System software.

How this action advances a specific strategic plan goal and objective

This action advances this strategic goal and objective: *Innovate to Enhance Security, Efficiency & Effectiveness: Innovate to keep airports safe and secure.*

Procurement Process

The current three-year contract was awarded through a competitive process.

Action Requested

Staff requests that the Board authorize the Chief Executive Officer to execute the First Amendment to Contract No. DA-5249 with Telos, to extend the current contract by one year, with an additional one-year renewal option, using the current funding authority.

Expenditure on the Contract to date is \$1,067,378.75 with a remaining contract authority of \$2,070,276.25. Rates for fingerprint-related services provided by Telos are not expected to increase during the contract term extension.

Fiscal Impact

Approval of this item will result in no additional impact on the operating budget since it merely extends the term of the contract without further increases the contract authority amount.

4. Alternatives Considered

None.

- Not approving the contract with Telos for continuity of Designated Aviation Channeling services at LAX could render LAWA non-compliant with TSA regulations.

APPROPRIATIONS:

Funds for this contract are available in the FY2020-21 Los Angeles World Airports Operating Budget in LAX Cost Center 1160022 – Security Credentials Section, Commitment Item 520 – Contractual Services. Funding for the future years will be requested through the annual budget process.

STANDARD PROVISIONS:

1. This action, as a continuing administrative activity, is administratively exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f. of the Los Angeles City CEQA Guidelines.
2. This proposed document(s) is/are subject to approval as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.
4. Telos Identity Management Solutions, LLC will comply with the provisions of the Living Wage/Worker Retention Ordinances.
5. Procurement Services has reviewed this action (File No. 10042636) No Small Business Enterprise, Local Business Enterprise/Local Small Business Enterprise, and Disabled Veterans Business Enterprise goals were set for this project, as no subcontracting opportunities were identified.
6. Telos Identity Management Solutions, LLC will comply with the provisions of the Affirmative Action Program.
7. Telos Identity Management Solutions, LLC has been assigned Business Tax Registration Certificate Number 0003017783-0001-0.
8. Telos Identity Management Solutions, LLC will comply with the provisions of the Child Support Obligations Ordinance.
9. Telos Identity Management Solutions, LLC has approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined the work specified on the proposed contract can be performed more feasibly or economically by an Independent Contractor than by City employees.
11. Telos Identity Management Solutions, LLC has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.

12. Telos Identity Management Solutions, LLC must be determined by Public Works, Office of Contract Compliance to be in full compliance with the provisions of the Equal Benefits Ordinance prior to execution of contract amendment.
13. Telos Identity Management Solutions, LLC will comply with the provisions of the First Source Hiring Program for all non-trade Airport jobs.
14. Telos Identity Management Solutions, LLC has submitted the Bidder Contributions CEC Form 55 and will comply with its provisions.
15. Telos Identity Management Solutions, LLC must submit and comply with the provisions of the Iran Contracting Act of 2010 Compliance Affidavit.