

PERSONNEL AND HIRING COMMITTEE REPORT relative to proposed salary setting for the Los Angeles Department of Water and Power (LADWP) classification of Elevator Repair Supervisor, Class Code No. 3869, Duties Description Record (DDR) No. 95-38690.

Recommendation for Council action:

APPROVE the salary setting for the LADWP classification of Elevator Repair Supervisor, Class Code No. 3869, Duties Description Record (DDR) No. 95-38690, as detailed in the November 25, 2024 LADWP report, attached to the Council File.

Fiscal Impact Statement: The LADWP reports that there is no fiscal impact to the City's General Fund, as all funds are budgeted under LADWP. The LADWP expects to budget funds to cover one position. The estimated average year over year financial impact associated with the new position ranges approximately \$163,126 to \$167,900. Assumptions are based on the Cost-of-Living Adjustments floor of 2.5 percent and ceiling of 5.5 percent, which are based on Consumer Price Index.

Community Impact Statement: None submitted.

Summary:

On January 24, 2025, your Committee considered a November 25, 2024 LADWP report relative to proposed salary setting for the LADWP classification of Elevator Repair Supervisor (ERS), Class Code No. 3869, DDR No. 95-38690. According to the LADWP, there are nine Elevator Mechanics (EMs) who are currently supervised by a Construction and Maintenance Supervisor. As a result of modernization and the need to update, repair, and maintain the existing fleet of elevators, the LADWP requires a classification that can perform the higher-level duties of an ERS. The ERS will direct a group of EMs and Elevator Mechanic Helpers engaged in elevator maintenance and repair activities of LADWP-owned buildings and related equipment. An employee of this class performs skilled elevator mechanic work. Incumbents in the class of ERS, as bona fide supervisors, are distinguished from lead workers in that they are responsible for the performance of the full range of supervisory activities.

The ERS will supervise and train elevator mechanic personnel and inspect and provide advice in the installation, modification, and repair of vertical and horizontal transportation and appurtenant equipment. Additionally, the ERS will review and make recommendations on new specifications for elevator construction and maintenance contracts; inspect and recommend acceptance of elevator and escalator work performed by contracts; setup and conduct training courses; keep informed of the latest techniques in elevator maintenance and repair; make sketches and cost estimates, and prepare material lists necessary in recommending alterations, replacements, and changes to improve existing elevator facilities; and furnish technical advice to journey level workers

on the more difficult or technical elevator repair work. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendation contained in the LADWP report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel and Hiring Committee

COUNCILMEMBER VOTE

McOSKER: YES

RODRIGUEZ: ABSENT

HUTT: YES

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1/24/25

-NOT OFFICIAL UNTIL COUNCIL ACTS-