

**DEPARTMENT OF  
CITY PLANNING**

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August 11, 2023

Lanark Winnetka Trust (O)(A)  
THSC-21-151, Title Holding Services  
Corp as Trustee  
Ronald Ballard, CEO  
Blue Jay, CA 92317

Behzad Beiklou (R)  
Urbane Design Inc.  
8619 Reseda Blvd, No.304A  
Northridge, CA 91324

RE: Urban Lot Split-Preliminary Parcel Map No.:  
ADM-2022-9302-PMUL-HCA  
Address: 20259 W Lanark Street  
Community Plan: Canoga Park – Winnetka  
Woodland Hills – West Hills  
Zone: R1-1  
Council District: 3- Blumenfield

**LETTER OF COMPLIANCE – Ministerial Review of SB 9 Urban Lot Split**

The Advisory Agency determines based on the administrative record, the project meets the requirements of Government Code Section (GCS) 66411.7 and qualifies as an urban lot split subject to a ministerial review pursuant to GCS 66411.7. In accordance with the provisions of GCS 66411.7 and Los Angeles Municipal Code (LAMC) Section 17.50, the Advisory Agency approves Urban Lot Split -Preliminary Parcel Map No. ADM-2022-9302-PMUL-HCA, located at 20259 West Lanark Street, for the for the subdivision of a single lot to create two (2) separate lots (Parcel A and Parcel B) as shown on the map stamp-dated March 7, 2023 in the Canoga Park – Winnetka - Woodland Hills- West Hills Community Plan. The Advisory Agency determines based on the whole of the administrative record, that the Project is statutorily exempt from the California Environmental Quality Act (CEQA) as a ministerial project pursuant to Public Resources Code Section 21080(b)(1). This subdivision is based on the existing R1-1 Zone and Government Code Section (GCS) 66411.7. The subdivider is hereby advised that the LAMC may not permit this maximum approved density. Therefore, verification should be obtained from the Department of Building and Safety which will legally interpret the Zoning Code as it applies to this particular property.) The Advisory Agency's approval is subject to the following conditions:

**Note on clearing conditions:** When two or more agencies must clear a condition, subdivider should follow the sequence indicated in the condition. For the benefit of the applicant, subdivider shall maintain record of all conditions cleared, including all material supporting clearances and be prepared to present copies of the clearances to each reviewing agency as may be required by its staff at the time of its review.

The final map must be recorded within 36 months of this approval, unless the subdivider requests a time extension and it is granted before the end of such period, if applicable. Time Extensions may not always be granted.

#### **BUREAU OF ENGINEERING - SPECIFIC CONDITIONS**

*Any questions regarding this report should be directed to Julia Li of the Permit Case Management Division, located at 201 N. Figueroa Street, Suite 290, or calling (213) 808-8971.*

1. That the final map be labeled as “Urban Lot Splits per CA Senate Bill 9” satisfactory to the City Engineer.
2. That all the existing public utility easement(s) be clearly designated on the final map.
3. That the subdivider make a request to the BOE Valley District Office to determine the capacity of existing sewers in this area.
4. That the following improvements be either constructed prior to recordation of the final map or that the construction be suitable guaranteed:
  - a. Construct the necessary house connection sewers to serve each parcel.

#### **DEPARTMENT OF BUILDING AND SAFETY, GRADING DIVISION**

*Grading Division approvals are conducted at 221 North Figueroa Street, 12th Floor. The approval of this Tract Map shall not be construed as having been based upon geological investigation such as will authorize the issuance of building permits on the subject property. Such permits will be issued only at such time as the Department of Building and Safety has received such topographic maps and geological reports as it deems necessary to justify the issuance of such building permits.*

5. Comply with any requirements with the Department of Building and Safety, Grading Division for recordation of the final map and issuance of any permit.

#### **DEPARTMENT OF BUILDING AND SAFETY, ZONING DIVISION**

*An appointment is required for the issuance of a clearance letter from the Department of Building and Safety. The applicant is asked to contact Eric Wong at (213) 482-6876 to schedule an appointment.*

6. That prior to recordation of the final map, the Department of Building and Safety, Zoning Division, shall certify that no Building or Zoning Code violations exist on the subject site. In addition, the following items shall be satisfied:
  - a. One required parking space is required to remain for each remaining dwelling on the site. Show location of all parking spaces and access driveways or obtain approval from the Advisory Agency to approve the deviations from the Zoning code. Provide copies of permits and final inspection cards, for any new garages or carports.

**Notes:** This property is located in a Liquefaction Zone.

Any proposed structures or uses on the site have not been checked for and shall comply with Building and Zoning Code requirements. Plan check will be required before any construction, occupancy or change of use.

## **DEPARTMENT OF TRANSPORTATION**

*Transportation approvals are conducted at 201 N. Figueroa Street Room 550. For an appointment, call (818) 374-4699.*

7. That prior to the recordation of the final map, satisfactory arrangements shall be made with the Department of Transportation to assure:
  - a. A minimum 20-foot reservoir space is required between any security gate or parking space and the property line, or to the satisfaction of LADOT.
  - b. A two-way driveway width of W=18 feet is required for all two-way driveways, or to the satisfaction of LADOT. the Fire Department apparatus and personnel to and into all structures shall be required.
  - c. A parking area and driveway plan should be submitted to the Citywide Planning Coordination Section of the Department of Transportation for approval prior to submittal of building permit plans for plan check by the Department of Building and Safety. Transportation approvals are conducted at 6262 Van Nuys Blvd., Room 320, Van Nuys, CA 91401.
  - d. The subdivision report fee and condition clearance fee be paid to the Department of Transportation as required per Ordinance No. 183270 and LAMC Section 19.15 prior to the recordation of the final map. Note: The applicant may be required to comply with any other applicable fees per this new ordinance.

## **FIRE DEPARTMENT**

*The applicant is further advised that all subsequent contact regarding these conditions must be with the Hydrant and Access Unit. This would include clarification, verification of condition compliance and plans or building permit applications, etc., and shall be accomplished BY APPOINTMENT ONLY, in order to assure that you receive service with a minimum amount of waiting please call (213) 482-6543. You should advise any consultant representing you of this requirement as well.*

8. Prior to the recordation of the final map, a suitable arrangement shall be made satisfactory to the Fire Department, binding the subdivider and all successors to the following:
  - a. Access for the Fire Department apparatus and personnel to and into all structures shall be required.
  - b. Address identification. New and existing buildings shall have approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property.
  - c. One or more Knox Boxes will be required to be installed for LAFD access to project. Location and number to be determined by LAFD Field Inspector. (Refer to FPB Req#

75).

- d. The entrance or exit of all ground dwelling units shall not be more than 150 feet from the edge of a roadway of an improved street, access road, or designated fire lane.
- e. Where above ground floors are used for residential purposes, the access requirement shall be interpreted as being the horizontal travel distance from the street, driveway, alley, or designated fire lane to the main entrance of individual units.
- f. No building or portion of a building shall be constructed more than 150 feet from the edge of a roadway of an improved street, access road, or designated fire lane.
- g. The following recommendations of the Fire Department relative to fire safety shall be incorporated into the building plans, which includes the submittal of a plot plan for approval by the Fire Department either prior to the recordation of a final map or the approval of a building permit. The plot plan shall include the following minimum design features: fire lanes, where required, shall be a minimum of 20 feet in width; all structures must be within 300 feet of an approved fire hydrant, and entrances to any dwelling unit or guest room shall not be more than 150 feet in distance in horizontal travel from the edge of the roadway of an improved street or approved fire lane.
- h. The Fire Department may require additional roof access via parapet access roof ladders where buildings exceed 28 feet in height, and when overhead wires or other obstructions block aerial ladder access.
- i. The Fire Department may require additional vehicular access where buildings exceed 28 feet in height.
- j. Smoke Vents may be required where roof access is not possible; location and number of vents to be determined at Plan Review.
- k. Site plans shall include all overhead utility lines adjacent to the site.
- l. Any roof elevation changes in excess of 3 feet may require the installation of ships ladders.
- m. Provide Fire Department pathway front to rear with access to each roof deck via gate or pony wall less than 36 inches.
- n. Building designs for multi-storied residential buildings shall incorporate at least one access stairwell off the main lobby of the building; But, in no case greater than 150ft horizontal travel distance from the edge of the public street, Private Street or Fire Lane. This stairwell shall extend onto the roof.
- o. Where rescue window access is required, provide conditions and improvements necessary to meet accessibility standards as determined by the Los Angeles Fire Department.
- p. Any required fire hydrants to be installed shall be fully operational and accepted by the Fire Department prior to any building construction.

- q. Adequate off-site public and on-site private fire hydrants may be required. Their number and location to be determined after the Fire Department's review of the plot plan.

## **DEPARTMENT OF WATER AND POWER**

9. Satisfactory arrangements shall be made with the Los Angeles Department of Water and Power (LADWP) for compliance with LADWP's Water System Rules and requirements. Upon compliance with these conditions and requirements, LADWP's Water Services Organization will forward the necessary clearances to the Bureau of Engineering. (This condition shall be deemed cleared at the time the City Engineer clears Condition No. S-1.(c).)

## **BUREAU OF SANITATION**

10. No comments were available at the writing of this letter. The Project shall be reviewed by the Bureau of Sanitation prior to issuance of building permit.

## **INFORMATION TECHNOLOGY AGENCY**

11. To assure that cable television facilities will be installed in the same manner as other required improvements, please email [cabletv.ita@lacity.org](mailto:cabletv.ita@lacity.org) that provides an automated response with the instructions on how to obtain the Cable TV clearance. The automated response also provides the email address of 3 people in case the applicant/owner has any additional questions.

## **DEPARTMENT OF RECREATION AND PARKS**

*Please contact RAP at (213) 202-2682 for any questions regarding the following:*

12. The applicant shall record a Covenant & Agreement, the language of which shall be subject to the approval of the Department of Recreation and Parks, stating that the future development of said property for residential purposes shall be subject to the Subdivision Park Fee prior to the issuance of Certificate of Occupancy, at whatever the applicable rate of the fee is at the time of issuance.

## **URBAN FORESTRY DIVISION AND THE DEPARTMENT OF CITY PLANNING**

*Removal of Protected trees, and removal or planting of any tree in the public right-of-way requires the approval of the Board of Public Works. All projects must have environmental (CEQA) documents that appropriately address any removal and replacement of street trees. Contact Urban Forestry Division at: (213) 847-3077 for tree removal permit information.*

13. Project shall preserve all healthy mature street trees whenever possible. All feasible alternatives in project design should be considered and implemented to retain healthy and mature street trees. A permit is required for the removal of any tree and shall be replaced 2:1 as approved by the Board of Public Works and Urban Forestry Division

Plant street trees at all feasible planting locations within dedicated streets as directed and required by the Bureau of Street Services, Urban Forestry Division. All tree plantings shall

be installed to current tree planting standards when the City has previously been paid for tree planting.

## **DEPARTMENT OF CITY PLANNING – SITE SPECIFIC CONDITIONS**

14. Prior to the recordation of the final map, the subdivider shall prepare and execute a Covenant and Agreement (Planning Department General Form CP-6770) in a manner satisfactory to the Planning Department, binding the subdivider and all successors to the following:
- a. A Certificate of Occupancy (temporary or final) for the building(s) in Preliminary Parcel Map No. ADM-2022-9302-PMUL shall not be issued until after the final map has been recorded.
  - b. Limit the subdivision to two (2) lots.
  - c. The subdivision shall be limited to residential uses.
  - d. Parking shall be provided in conformance with GCS 66411.7(e)(3). One space shall be required for each unit.
  - e. That the subdivider considers the use of natural gas and/or solar energy and consults with the Department of Water and Power and Southern California Gas Company regarding feasible energy conservation measures.
  - f. Recycling bins shall be provided at appropriate locations to promote recycling of paper, metal, glass, and other recyclable material, unless individual receptacles are provided in each home.
  - g. The applicant shall install shielded lighting to reduce any potential illumination affecting adjacent properties.
  - h. Copies of all recorded Covenant and Agreement(s) for all reciprocal private easements shall be submitted to the Planning Department for placement in the parcel map file.
  - i. The Applicant shall sign an affidavit stating that the applicant intends to occupy one of the housing units as their principal residence for a minimum of three years from the date of the approval of the urban lot split.

## **15. Indemnification and Reimbursement of Litigation Costs.**

Applicant shall do all of the following:

- a. Defend, indemnify and hold harmless the City from any and all actions against the City relating to or arising out of, in whole or in part, the City's processing and approval of this entitlement, including but not limited to, an action to attack, challenge, set aside, void or otherwise modify or annul the approval of the entitlement, the environmental review of the entitlement, or the approval of subsequent permit decisions or to claim personal property damage, including from inverse condemnation or any other constitutional claim.

- b. Reimburse the City for any and all costs incurred in defense of an action related to or arising out of, in whole or in part, the City's processing and approval of the entitlement, including but not limited to payment of all court cost and attorney's fees, costs of any judgments or awards against the City (including an award of attorney's fees), damages and/or settlement costs.
- c. Submit an initial deposit for the City's litigation costs to the City within 10 days' notice of the City tendering defense to the applicant and requesting a deposit. The initial deposit shall be in an amount set by the City Attorney's Office, in its sole discretion, based on the nature and scope of action, but in no event shall the initial deposit be less than \$50,000. The City's failure to notice or collect the deposit does not relieve the applicant from responsibility to reimburse the City pursuant to the requirement in paragraph (b).
- d. Submit supplemental deposits upon notice by the City. Supplemental deposits may be required in an increased amount from the initial deposit if found necessary by the City to protect the City's interests. The City's failure to notice or collect the deposit does not relieve the applicant from responsibility to reimburse the City pursuant to the requirement. (b)
- e. If the City determines it necessary to protect the City's interests, execute an indemnity and reimbursement agreement with the City under terms consistent with the requirements of this condition.
- f. The City shall notify the applicant within a reasonable period of time of its receipt of any action and the City shall cooperate in the defense. If the City fails to notify the applicant of any claim, action or proceeding in a reasonable time, or if the City fails to reasonably cooperate in the defense, the applicant shall not thereafter be responsible to defend, indemnify or hold harmless the City.

The City shall have the sole right to choose its counsel, including the City Attorney's office or outside counsel. At its sole discretion, the City may participate at its own expense in the defense of any action, but such participation shall not relieve the applicant of any obligation imposed by this condition. In the event the applicant fails to comply with this condition, in whole or in part, the City may withdraw its defense of the action, void its approval of the entitlement, or take any other action. The City retains the right to make all decisions with respect to its representations in any legal proceeding, including its inherent right to abandon or settle litigation.

For purposes of this condition, the following definitions apply:

"City" shall be defined to include the City, its agents, officers, boards, commission, committees, employees and volunteers.

"Action" shall be defined to include suits, proceedings (including those held under alternative dispute resolution procedures), claims or lawsuits. Actions includes actions, as defined herein, alleging failure to comply with any federal, state or local law.

Nothing in the definitions included in this paragraph are intended to the limit the rights of the City or the obligations of the applicant otherwise created by this condition.

## **BUREAU OF ENGINEERING - STANDARD CONDITIONS**

S-1. That the following provisions be accomplished in conformity with the improvements constructed herein:

- a. That the sewerage facilities charge be deposited prior to recordation of the final map over all of the tract in conformance with Section 64.11.2 of the Los Angeles Municipal Code (LAMC).
- b. That survey boundary monuments be established in the field in a manner satisfactory to the City Engineer and located within the California Coordinate System prior to recordation of the final map. Any alternative measure approved by the City Engineer would require prior submission of complete field notes in support of the boundary survey.
- c. That satisfactory arrangements be made with both the Water System and the Power System of the Department of Water and Power with respect to water mains, fire hydrants, service connections and public utility easements.
- d. That any necessary sewer and drainage easements be dedicated. In the event it is necessary to obtain off-site easements by separate instruments, records shall verify that such easements have been obtained. The above requirements do not apply to easements of off-site sewers to be provided by the City.
- e. That drainage matters be taken care of satisfactory to the City Engineer.
- f. That if necessary, satisfactory street, sewer and drainage plans and profiles as required, together with a lot grading plan of the tract and any necessary topography of adjoining areas be submitted to the City Engineer.

S-2. That the following provisions be accomplished in conformity with the improvements constructed herein:

- a. Survey monuments shall be placed and permanently referenced to the satisfaction of the City Engineer. A set of approved field notes shall be furnished, or such work shall be suitably guaranteed, except where the setting of boundary monuments requires that other procedures be followed.
- b. Any required bonded sewer fees shall be paid prior to recordation of the final map.
- c. Any construction activity within public streets, private streets, alleys and easements shall be constructed under permits in conformity with plans and specifications approved by the Bureau of Engineering.

S-3. That the following improvements are either constructed prior to recordation of the final map or that the construction is suitably guaranteed:

- a. Construct any necessary mainline and house connection sewers to serve the tract as determined by the City Engineer.
- b. Construct any necessary drainage facilities.
- c. Close any unused driveways satisfactory to the City Engineer.
- d. That the following improvements are either constructed prior to recordation of the final map or that the construction is suitably guaranteed:



- i. Construct the necessary house connection sewers to serve each parcel.

#### NOTES:

The Advisory Agency approval is the maximum number of units permitted under the parcel map action. However the existing or proposed zoning may not permit this number of units. This map does not constitute approval of any variations from the Municipal Code, unless approved specifically for this project under separate conditions.

Any removal of the existing street trees shall require Board of Public Works approval.

Satisfactory arrangements shall be made with the Los Angeles Department of Water and Power, Power System, to pay for removal, relocation, replacement or adjustment of power facilities due to this development. The subdivider must make arrangements for the underground installation of all new utility lines in conformance with Section 17.05-N of the Los Angeles Municipal Code (LAMC).

The final map must be recorded within 36 months of this approval, unless the subdivider requests a time extension and it is granted before the end of such period, if applicable. Time Extensions may not always be granted

The Advisory Agency hereby finds that this tract conforms to the California Water Code, as required by the Subdivision Map Act.

The subdivider should consult the Department of Water and Power to obtain energy saving design features which can be incorporated into the final building plans for the subject development. As part of the Total Energy Management Program of the Department of Water and Power, this no-cost consultation service will be provided to the subdivider upon his request.

#### **SENATE BILL 9 BACKGROUND**

On September 16, 2021, Governor Gavin Newsom approved Senate Bill (SB) 9, effective as of January 1, 2022, which requires a ministerial review process for a parcel map application for the creation of an Urban Lot Split if a project meets the State law provided in California Government Code Section (GCS) 66411.7. The purpose of SB 9 is to provide eligible developments a ministerial approval process that is not subject to the California Environmental Quality Act (CEQA). A local agency shall approve an Urban Lot Split only if it conforms to all applicable objective requirements of the Subdivision Map Act (Division 2) (commencing with Section 66410), except as otherwise expressly provided in SB 9.

#### **PROJECT BACKGROUND**

##### **Subject Property**

The project site is located on the northeast corner of Lanark Street and Oso Avenue in the Canoga Park - Winnetka - Woodland Hills – West Hills Community Plan. The site is comprised of one lot with a lot area of 17,600.13 square feet. The lot is primarily flat and contains a one-story single-family residence. The property contains trees in the adjacent public right of way. A tree survey was conducted on September 12, 2022. All 10 of the trees found on-site are all non-protected species. It appears that at least four of the on site trees are proposed for removal. There are two non-protected Liquidambar Styraciflua in the public right-of-way. At present, none of the street

trees are proposed to be removed. The removal of any protected on-site trees and/or trees in the public right-of-way are subject to review and replacement by the Urban Forestry Division.

### Zoning and Land Use Designation

The project site is designated for Low Residential by the Community Plan with corresponding zones of RE9, RS, R1, RU, RD6, RD5. The site is zoned R1-1 and is consistent with the land use designation.

### Surrounding Uses

The properties adjacent to the site and within the surrounding area are zoned R1-1 and R3-1. They are developed with single-family dwellings and multifamily dwellings.

### Project Description

The project is proposing to subdivide one lot consisting of approximately 17,600 square feet into two smaller lots consisting of approximately 8,644.61 square feet (Parcel A) and 8,955.59 square feet (Parcel B) currently improved with a two-story, 1,366 square foot single-family dwelling and a 452 square foot addition. The proposed Project plans on the addition of four new single-family dwellings; the Project proposes two two-story, 1,828 square foot single-family dwelling on Parcel A, and two two-story, 1,828 square foot single-family dwellings on Parcel B subject to review and approval by LADBS. No deviations of development standards are requested or approved herein.

### SB 9 ELIGIBILITY CRITERIA

Pursuant to GCS 66411.7(a), a local agency shall ministerially approve a parcel map for an urban lot split only if the local agency determines that the parcel map for the urban lot split meets all the following requirements, outlined below. Based on the administrative record, the project meets the requirements of GCS 66411.7 and qualifies as an urban lot split subject to a ministerial review pursuant to GCS 66411.7.

<b>(1),(2) The parcel map subdivides an existing parcel to create no more than two new parcels of approximately equal lot area provided that one parcel shall not be smaller than 40 percent of the lot area of the original parcel proposed for subdivision.</b>	<input checked="" type="checkbox"/> <b>Complies</b> <input type="checkbox"/> Does Not Comply
The existing unsubdivided lot has an area of 17,600.1 square feet. The proposed lot split results in Parcel A with a lot area of 8,644.61 square feet (49 percent of the existing lot area) and Parcel B with a lot area of 8,955.59 square feet (51 percent of the existing lot area). Both newly created parcels are no smaller than 1,200 square feet.	

<b>(3) The parcel being subdivided meets all the following requirements:</b>	
<b>(A) The parcel is located within a single-family residential zone. Which includes the RA, RE, RS, R1, RU, RZ, and RW zones.</b>	<input checked="" type="checkbox"/> <b>Complies</b> <input type="checkbox"/> Does Not Comply

The subject lot is zoned R1-1.	
<b>(B) The parcel subject to the proposed urban lot split is located within a city, the boundaries of which include some portion of either an urbanized area or urban cluster, as designated by the United States Census Bureau, or, for unincorporated areas, a legal parcel wholly within the boundaries of an urbanized area or urban cluster, as designated by the United States Census Bureau.</b>	<input checked="" type="checkbox"/> <b>Complies</b> <input type="checkbox"/> Does Not Comply
The site is comprised of a legal parcel located within the boundaries of the City of Los Angeles.	
<b>(C) The parcel satisfies the requirements specified in subparagraphs (B) to (K), inclusive, of paragraph (6) of subdivision (a) of Section 65913.4:</b>  <i>(6) The development is not located on a site that is any of the following:</i>  <i>B. Either prime farmland or farmland of statewide importance.</i>  <i>C. Wetlands.</i>  <i>D. Within a very high fire hazard severity zone.</i>  <i>E. A hazardous waste site.</i>  <i>F. Within a delineated earthquake fault zone as determined by the State Geologist in any official maps published by the State Geologist, unless the development complies with applicable seismic protection building code standards.</i>  <i>G. Within a special flood hazard area subject to inundation by the 1 percent annual chance flood (100-year flood).</i>  <i>H. Within a floodway.</i>  <i>I. Lands identified for conservation in an adopted natural community conservation plan, habitat conservation plan, or natural resource protection plan.</i>  <i>J. Habitat for protected species identified as candidate, sensitive, or species of special status by state or federal agencies, fully protected species, or species protected by the federal Endangered Species Act of 1973 (16 U.S.C. Sec. 1531 et seq.), the California Endangered Species Act (Chapter 1.5 (commencing with Section 2050) of Division 3 of the Fish and Game Code), or the Native Plant Protection Act (Chapter 10 (commencing with Section 1900) of Division 2 of the Fish and Game Code).</i>  <i>K. Lands under conservation easement.</i>	<input checked="" type="checkbox"/> <b>Complies</b> <input type="checkbox"/> Does Not Comply

As shown in the ZIMAS parcel report, SB9 Eligibility Criteria Checklist, and the administrative record, the property is not zoned or designated for agricultural use and is not located within a wetland. The property is not identified as a hazardous waste site that is listed pursuant to GCS 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control pursuant to Section 25356 of the Health and Safety Code. Furthermore, the property is not located within an earthquake fault zone, special flood hazard area, floodway, a conservation or natural resource protection plan, nor lands under conservation easement. As provided in a Owner's Declaration of No Habitat form dated February 4, 2023 the property does not contain Habitat as provided in GCS 65913.4(a)(6)(J).

**(D) The proposed urban lot split would not require demolition or alteration of any of the following types of housing:**

- (i) Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income.
- (ii) Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power.
- (iii) A parcel or parcels on which an owner of residential real property has exercised the owner's rights under Chapter 12.75 (commencing with Section 7060) of Division 7 of Title 1 to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application.
- (iv) Housing that has been occupied by a tenant in the last three years.

☒ **Complies**  
☐ Does Not Comply

The applicant proposes the demolition of an existing a two-story, 1,366 square foot single-family dwelling with a 452 square foot addition on proposed Parcel B. According to the SB9 determination issued by LAHD on 11/18/22, The proposed development does not: (1) require the demolition or alteration of the prohibited types of housing, (2) was not previously used for tenant occupied housing demolished within the past three years, (3) does not require the demolition of a RSO unit, and (4) does not contain housing units subject to a recorded covenant with affordable rents.

**(E) The parcel is not located within a historic district or property included on the State Historic Resources Inventory, as defined in Section 5020.1 of the Public Resources Code, or within a site that is designated or listed as a city or county landmark or historic property or district pursuant to a city or county ordinance.**

☒ **Complies**  
☐ Does Not Comply

As shown in ZIMAS, the property is not located within a Historic District identified by the State or a Historic Preservation Overlay Zone (HPOZ) designated by the City.

**(F) The parcel has not been established through prior exercise of an urban lot split as provided for in this section.**

☒ **Complies**  
☐ Does Not Comply

A review of the subject site parcel data shows no previous approval of an urban lot split.

<b>(G) Neither the owner of the parcel being subdivided nor any person acting in concert with the owner has previously subdivided an adjacent parcel using an urban lot split as provided for in this section.</b>	<input checked="" type="checkbox"/> <b>Complies</b> <input type="checkbox"/> Does Not Comply
A review of the adjacent parcels shows no applications or approvals for an urban lot split.	

Pursuant to GCS 66411.7(g)(1) a local agency shall require an applicant for an urban lot split to sign an affidavit stating that the applicant intends to occupy one of the housing units as their principal residence for a minimum of three years from the date of the approval of the urban lot split.

<b>(1),(2),(3) The applicant intends to occupy one of the housing units as their principal residence for a minimum of three years from the date of the approval of the Urban Lot Split. This requirement does not apply to an applicant that is a “community land trust” or is a “qualified nonprofit corporation”. See the last page for the Applicant Declaration Related to Owner Occupancy.</b>	<input checked="" type="checkbox"/> <b>Complies</b> <input type="checkbox"/> Does Not Comply
As shown in the Los Angeles Department of City Planning Attachment to SB9 Urban Lot Split Parcel Map Application Applicant Declaration Related to Owner Occupancy signed, dated July 27, 2022, the applicant intends to occupy the existing single-family dwelling as their principal residence for a minimum of three years.	

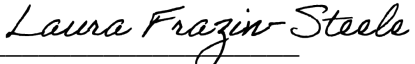
Pursuant to GCS 66411.7(j) a local agency shall not be required to permit more than two units on a parcel created through the exercise of the authority contained within this section. For the purposes of this section, “unit” means any dwelling unit, including, but not limited to, a unit or units created pursuant to GCS 65852.21, a primary dwelling, an accessory dwelling unit as defined in Section 65852.2, or a junior accessory dwelling unit as defined in GCS 65852.22.

<b>(1),(2) Notwithstanding any provision of Section 65852.2, 65852.21, 65852.22, 65915, or this section, a local agency shall not be required to permit more than two units on a parcel created through the exercise of the authority contained within this section.</b>	<input type="checkbox"/> Complies <input type="checkbox"/> Does Not Comply <input checked="" type="checkbox"/> <b>Not Applicable</b>
The project proposes the demolition of one single-family dwelling and the addition of four single-family dwellings subject to the review and approval of LADBS.	

The Urban Lot Split Parcel Map meets the requirements outlined in Government Code Section 66411.7. The Advisory Agency approves Preliminary Parcel Map No. AA-2022-9302-PMUL-HCA.

**Effective Date/Appeals:** The decision of this Letter of Compliance is final and effective upon the mailing of this letter and not appealable.

VINCENT P. BERTONI, AICP  
Advisory Agency

  
\_\_\_\_\_  
Laura Frazin-Steele  
Deputy Advisory Agency  
CR:LFS:KJ

# PRELIMINARY PARCEL MAP LA NO.

SITE ADDRESS: 20259 LANARK ST, WINNETKA, CA 91306

PROPOSED PROJECT: PARCEL MAP FOR URBAN LOT SPLIT SUBDIVISION PURPOSES

SITE IS DESIGNATED AS A LIQUEFACTION AREA

LEGAL DESCRIPTION: SUBDIVISION LOT 11 OF TRACT# TR 20044 RECORDED IN BOOK 718, PAGES 40 TO 42 INCLUSIVE OF MAPS, IN THE OFFICE OF COUNTY RECORDER, RECORDS OF LOS ANGELES COUNTY.

ZONING: R1-1  
AREA: TOTAL AREA: 17,600.1 (SQ FT)  
PARCEL A: 8,644.61 SF  
PARCEL B: 8,955.59 SF

OWNER/SUBDIVIDER: LANARK WINNETKA TRUST THSC-21-151, TITLE HOLDING SERVICES CORP AS TRUSTEE, RONALD BALLARD, CEO OF TITLE HOLDING SERVICES CORP, TRUSTEE  
PO BOX 5308 - BLUE JAY, CA 92317  
(840) 209-1200

LAND SURVEYOR: MAGDI SOLIMAN  
19246 BENSON DR, SANTA CLARITA, CA 91350  
(818) 497-7006

NOTE: URBAN LOT SPLIT SUBDIVISION IN THE R1-1 ZONE, PURSUANT TO SB 9.

## GENERAL NOTES:

- THERE IS NO HAZARDOUS MATERIAL ON THE PROPERTY.
- THERE ARE NO PROTECTED TREES OR VEGETATION ON THE PROPERTY.
- SEWER DISPOSAL BY UNDERGROUND SEWER SYSTEM.
- NO GRADING REQUIRED

INDICATES TREES TO BE REMOVED. ○

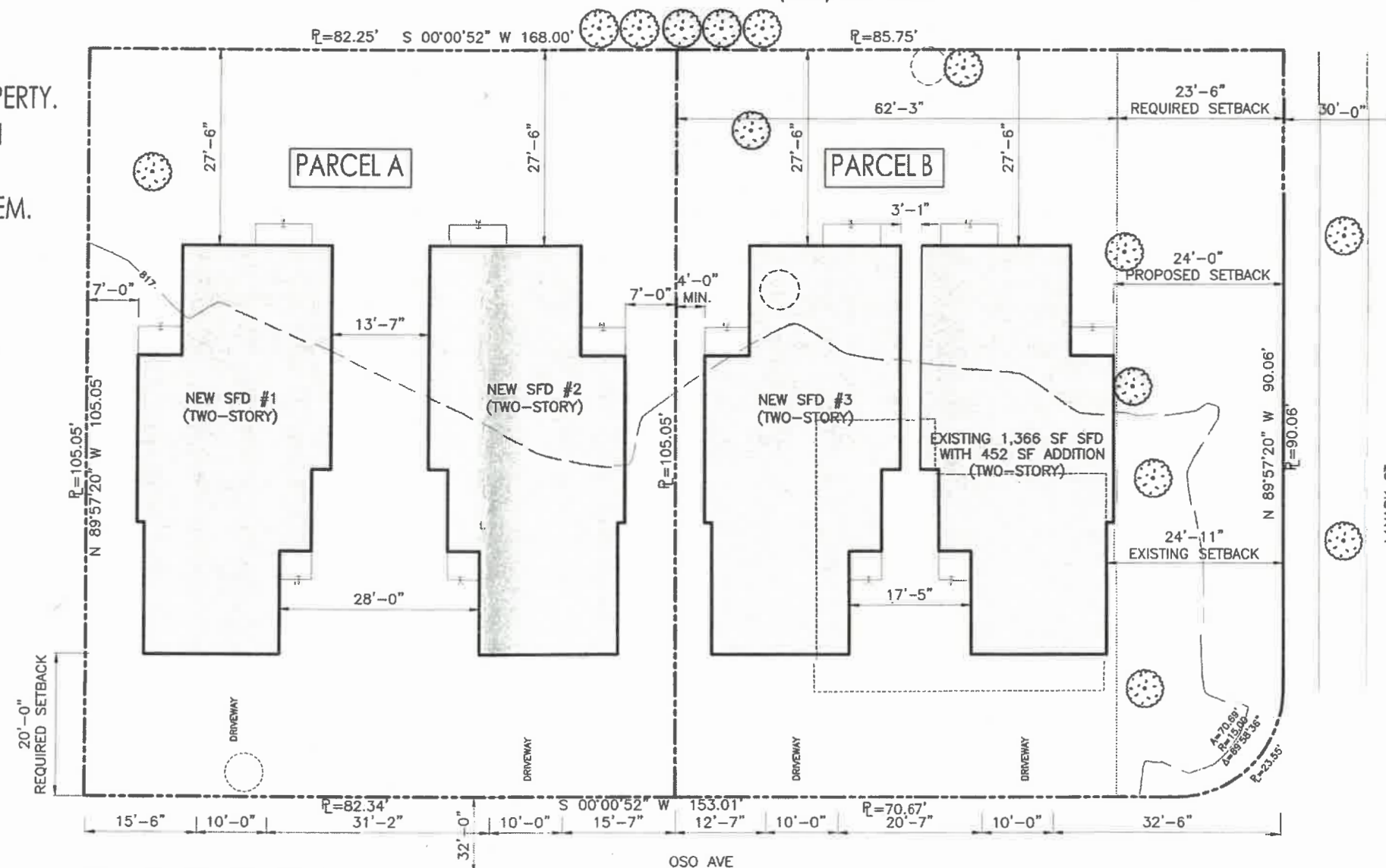
INDICATES TREES TO REMAIN ●

Tentative Map PPM and the accompanying geological and soils engineering reports dated 01/31/23 are acceptable for the initial filing with the Department of City Planning.

Geologist, Building & Safety

## SITE PLAN

1" = 20'



LOS ANGELES DEPT. OF CITY PLANNING  
SUBMITTED FOR FILING  
☐ TENTATIVE MAP ☐ PARCEL MAP

MAR - 7 2023

☐ REVISED MAP ☐ EXTENSION OF TIME  
☐ FINAL MAP UNIT ☐ MODIFIED  
DEPUTY ADVISORY AGENCY

LOS ANGELES DEPT. OF CITY PLANNING  
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☐ TENTATIVE MAP ☒ PARCEL MAP

MAR - 7 2023

☒ REVISED MAP ☐ EXTENSION OF TIME  
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