

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 21, 2024

CAO File No. 0150-12633-0000

Council File No.

Council District: 6, 11

To: The Mayor

From: Matthew W. Szabo, City Administrative Officer

Reference: Correspondence from the Los Angeles World Airports Board of Airport Commissioners (Board) dated March 21, 2024 and April 8, 2024; referred by the Mayor for a report on April 5, 2024

Subject: **RESOLUTION 27921 AND PROPOSED CONTRACT WITH LOYOLA MARYMOUNT UNIVERSITY FOR SUPPORT AND ADVISORY SERVICES, INCLUDING REVISING THE LOS ANGELES WORLD AIRPORTS GAP AND EQUITY STUDY**

RECOMMENDATION

That the Mayor:

1. Approve Los Angeles World Airports (LAWA) Board Resolution No. 27921 authorizing a proposed three-year contract with Loyola Marymount University covering support and advisory services for inclusivity-related data analysis, interpretation, and management practices, including revising the LAWA Gap and Equity Study to reflect accurate datasets, for an amount not to exceed \$300,000;
2. Adopt the California Environmental Quality Act (CEQA) determinations of the April 8, 2024 Board of Airport Commissioners (Board) Resolution 27921, that this action is exempt from CEQA pursuant to Article II, Section 2(f) of the Los Angeles City CEQA Guidelines; and
3. Authorize the LAWA Chief Executive Officer, or designee, to execute the proposed contract upon approval as to form by the City Attorney and approval by the Council.

SUMMARY

The Los Angeles World Airports (LAWA) Board of Airport Commissioners (Board) requested approval of its April 8, 2024 Resolution 27921 authorizing a proposed three-year contract with Loyola Marymount University (hereinafter referred to as "LMU" or "University"). The primary objective of this proposed contract is to leverage LMU's expertise in data analysis, interpretation of findings, and advisory services. Based on this analysis, LMU will provide recommendations and strategies to improve LAWA's gap and equity concerns, enabling the Department to adopt best

practices and policies that foster inclusivity within its management practices. The contract authority for the proposed agreement is for an amount not to exceed \$300,000 over the three-year term.

The proposed contract is subject to approval as to form by the City Attorney. Pursuant to Charter Section 373 and Los Angeles Administrative Code Section 10.5, Council approval is required because the cumulative contract term exceeds three years. Our Office has reviewed the request and recommends approval.

BACKGROUND

On March 21, 2024 and April 8, 2024, the Board approved a LAWA staff report and Resolution 27921 requesting authority to execute a proposed three-year as-needed contract with LMU. The contract covers support and services related to data analysis, interpretation of findings, and advisory services that promote inclusive practices. The services provided by LMU are within the framework of the LAWA Gap and Equity Study and other relevant areas, ensuring the accuracy of datasets used within LAWA's data systems. The proposed contract has an expenditure limit not to exceed \$300,000.

LAWA's Equity Analysis of Contracting Practices and Economic Impacts - To promote economic equity and inclusion through its contracting practices, LAWA initiated an initiative to examine:

- LAWA's wealth-generating activities from 2017 to mid-2021
- Revenue generated for businesses through these wealth-producing activities
- Race/ethnicity and gender of the owners of those businesses participating in LAWA's wealth-generating activities
- Whether the revenues were distributed equitably or if there were gaps relative to the demographic composition of the Los Angeles community

Vendor Data Analysis – In March 2021, LAWA engaged LMU to acquire, review, and analyze vendor data for the Department's Gap and Equity Study. LMU commenced the study in 2022, however, the initially planned 12-week timeframe to fully integrate the findings from the study proved insufficient due to unforeseen challenges that emerged during the investigation.

Data Challenges - The Gap and Equity Study identified significant data issues and inconsistencies in tracking contracts across multiple LAWA systems, with a glaring issue being the absence of common identifiers for contractors and consultants. This absence of standardized identifiers prevented consistent tracking of contracts across LAWA's procurement, contract management, and capital improvement project systems, resulting in discrepancies and incomplete data.

LMU's Expertise in LAWA's Data Systems – During the Gap and Equity Study, LMU gained extensive insights into LAWA's contract databases. This exposure provided the university with an in-depth understanding of how contract data is stored and organized within LAWA's diverse

systems. Recognizing LMU's expertise, LAWA aims to leverage its partnership with the university for ongoing initiatives, including support for the impending LAWA Disparity Study.

Sole Source Procurement – The initial one-year service agreement with LMU for Phase I of the LAWA disparity study commenced on March 17, 2022, subsequent to a short form request for proposal process in which LAWA solicited proposals from three local academic research institutions and LMU was the only responsive proposer for the Gap and Equity Study. On November 4, 2021, the Board extended the contract duration by two years, through March 16, 2024, and increased the contract authority. The Department conducted a sole source procurement for the proposed agreement and selected LMU as the most suitable vendor to support and advise on the Department's inclusion initiatives because of the university's knowledge, experience, and expertise in working with LAWA's data systems.

LMU's Equity Data and Advising Scope – LMU will support LAWA by validating datasets, implementing quality control measures, and inspecting data for inconsistencies. Key responsibilities include revising the LAWA Gap and Equity Study with updated datasets, advising LAWA's Business, Jobs, and Social Responsibility Division on disparity study datasets and deliverables, providing feedback to stakeholders and consultants on datasets and related economic data, and advising on data management practices.

Council Requirements for Replacement Contracts - Despite the expiration of the previous contract, the City Attorney determined that the proposed contract is a continuation of the previous agreement due to the selection of the same contractor with no new competitive process. As a result, Council approval is mandated pursuant to Administrative Code Section 10.5(b)(2) because the combined term of the prior contract and new agreement has a cumulative period exceeding three years.

CITY COMPLIANCE

Small Business Enterprise (SBE), Local Business Enterprise (LBE), Local Small Business Enterprise (LSBE), and Disadvantaged Veteran Business Enterprise (DVBE) Participation - The Department's Procurement Services Division staff reviewed this action (File No. 10769) and determined that no subcontracting opportunities were identified, subsequently, no mandatory Business Enterprise goals were established.

Charter Section 1022 – The Department has determined that the work specified in the proposed contract can be performed more feasibly or economically by an Independent Contractor than by City Employees.

California Environmental Quality Act (CEQA) – On March 21, 2024, the Board determined that the proposed contract with Loyola Marymount University for support and advisory services related to LAWA's Gap and Equity Study will not directly impact the environment and is exempt from CEQA pursuant to Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

The proposed Agreement includes provisions to ensure compliance with applicable City Ordinances, contracting, and insurance requirements. The proposed contract is subject to approval

as to form by the City Attorney. In accordance with Charter Section 373 and Administrative Code Section 10.5(a) and 10.5 (b)(2), the proposed Agreement requires Council approval because the total term of the Agreement, including the prior Service Agreement executed March 17, 2021, exceeds three years. Our Office recommends approval.

FISCAL IMPACT STATEMENT

Approval of the proposed three-year contract with Loyola Marymount University for a not to exceed contract amount of \$300,000 will have no impact on the City's General Fund. Costs associated with the proposed contract are included in Los Angeles World Airports' Operating Budget in LAX Cost Center 1230019 – Small Business & Job Division Managers Office, Commitment Item 520 – Contractual Services. Funding for subsequent years will be requested as part of LAWA's annual budget process. The recommendations in this report comply with the Los Angeles World Airports' adopted Financial Policies.

Attachment 1 – March 21, 2024 BOAC Report and April 8, 2024 Resolution No. 27921

MWS/PJH/JVW/JCY:DLG:10240217

ATTACHMENT 1



April 04, 2024

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall – Room 303
Los Angeles, CA 90012

ATTN: Heleen Ramirez, Legislative Coordinator
ATTN: Thomas Arechiga, Deputy Legislative Coordinator

LAX

Van Nuys

City of Los Angeles

Karen Bass
Mayor

Board of Airport
Commissioners

Karim Webb
President

Matthew M. Johnson
Vice President

Vanessa Aramayo
Courtney La Bau
Victor Narro
Nicholas P. Roxborough
Valeria C. Velasco

John Ackerman
Chief Executive Officer

RE: Request to award a three-year contract to Loyola Marymount University

In accordance with Executive Directive No. 4, we are transmitting a copy of the specified board report for the request to award a three-year contract to Loyola Marymount University for support and advisory services in inclusivity-related data analysis, interpretation, and management practices, including revising the Los Angeles World Airports Gap and Equity Study as needed, to reflect corrected/updated datasets, for a total amount not to exceed \$300,000.

City Council approval is required pursuant to Section 373 of the Los Angeles City Charter.

Sincerely,

A handwritten signature in black ink that reads "John Ackerman". The signature is written in a cursive, flowing style.

John Ackerman
Chief Executive Officer

JA:MSA:ksf





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Item Number
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Report to the BOARD OF AIRPORT COMMISSIONERS

Approver:

Martin Elam, Deputy Executive Director, Public Safety & Security
and Interim Chief Human Capital and Equity Officer

Reviewer:

Brian C. Ostler, City Attorney

John Ackerman, Chief Executive Officer

Meeting Date

3/21/2024

Needs Council Approval: ☒ Y

Reviewed for/by	Date	Approval Status	By
Finance	3/11/2024	<input checked="" type="checkbox"/> Y <input type="checkbox"/> NA	JS
CEQA	11/21/2023	<input checked="" type="checkbox"/> Y	MD
Procurement	3/13/2024	<input type="checkbox"/> Y <input checked="" type="checkbox"/> Cond	BG
Guest Experience	11/27/2023	<input checked="" type="checkbox"/> Y	TB
Strategic Planning	11/22/2023	<input checked="" type="checkbox"/> Y	BNZ

SUBJECT

Request to award a three-year contract to Loyola Marymount University for support and advisory services in inclusivity-related data analysis, interpretation, and management practices, including revising the Los Angeles World Airports Gap and Equity Study as needed, to reflect corrected/updated datasets, for a total amount not to exceed \$300,000.

RECOMMENDATIONS

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the award of a three-year contract to Loyola Marymount University for support and advisory services in inclusivity-related data analysis, interpretation, and management practices, for a total amount not to exceed \$300,000.
5. AUTHORIZE the Chief Executive officer, or designee, to execute the contract after approval as to form by the City Attorney and approval by the Los Angeles City Council.

DISCUSSION

1. Purpose

The purpose of the requested contract award to Loyola Marymount University (LMU) through The Thomas and Dorothy Leavey Center for the Study of Los Angeles (StudyLA) to revise the LAWA Gap and Equity Study as needed, to reflect corrected/updated datasets and support and advise Los Angeles World Airports (LAWA) in its efforts to ensure that actions to increase economic parity are informed by accurate datasets, analysis, and interpretation. As such, StudyLA will support and advise LAWA staff; ensure quality of datasets and deliverables; support LAWA in analyzing and interpreting data accurately; and provide (especially regarding data analysis) general advising, interpretation, and management practices.

2. Prior Related Actions/History of Board Actions

- **March 10, 2021 – Service No. 4700002037**

The LAWA Chief Executive Officer approved a one-year contract, from March 17, 2021, to March 17, 2022, to StudyLA at LMU for Phase I of the LAWA Disparity Study for a total contract amount not to exceed \$148,600.

- **November 4, 2021– Resolution No. 27368**

The Board of Airport Commissioners (Board) approved the First Amendment to Service Agreement 4700002037 with StudyLA at LMU to extend the term by two years, through March 2024, and increase the contract authority by \$131,400, for a new total amount not to exceed \$280,000.

3. Background

Los Angeles World Airports (LAWA) entered a contract with LMU in March 2021 to perform data discovery, data review, and deliver preliminary findings and recommendations based on a broad analysis of LAWA business ownership data. The purpose of this review, was to understand the ownership demographics of business participation in LAWA opportunities, assess the state of LAWA's business inclusion data, obtain recommendations for improving the state of LAWA's business inclusion data, and to deliver preliminary recommendations and findings that LAWA could act on.

In November 2021, BJSR requested added term and the added value to the current due to data challenges. Although LAWA had provided LMU with access to LAWA's vendor data systems in a timely manner, it soon became clear that the original four (4) weeks allotted were insufficient to acquire and organize the data.

This effort concluded with the creation of LAWA's Gap and Equity Study in November 2022. The study looked at a range of LAWA wealth-producing activities, including contracting, concessions, and executive leadership; it compared the share of LAWA dollars that go to minority- and women-owned companies to the ratio of minorities and women in the Los Angeles County (County) overall population and County business owner population; and it recommended race- and gender-neutral steps LAWA can take to maximize utilization of minority and women contractors, and improve LAWA's data collection and housing.

The study revealed that data related to LAWA vendors and business partners are stored across multiple LAWA information systems, each set up for its dedicated purpose, such as contract compliance, vendor payment, or tracking concessions revenue. Unfortunately, there was no unique identifier used across all systems able to associate data from multiple systems with a given enterprise. Further, race/ethnicity data are largely optional to report and captured sporadically.

4. Current Action/Rationale

The BJSR Division is requesting a new contract with LMU to continue its valuable work to guide and support LAWA evaluate and validate the datasets and data analysis pertaining to economic inclusion. Priorities for LMU include revising the LAWA Gap and Equity Study, to reflect corrected/updated datasets, advising LAWA on implementing the recommendations set forth in the Gap and Equity Study, and supporting LAWA staff to validate datasets and data approaches produced through a future LAWA disparity study and/or in support of LAWA wide economic inclusion strategies.

Throughout the Gap and Equity Study process, StudyLA obtained insights into the procurement and concessions contract databases at LAWA. StudyLA understands how data are input into LAWA's systems; they have identified areas of non-communication from one data source to another; and they are intimately knowledgeable about the data collected on the owners of the contracted companies to augment LAWA's existing contractor data. All these factors allow StudyLA to be advantageous partners to guide and support LAWA as it works with the Disparity Study consulting firm for the duration of the study. Given StudyLA's experiences over the past three years, their collaboration with LAWA proves itself valuable for the continuation of the project.

5. Selection Process

Because of the singular experience and expertise LMU developed in the course of delivering the Gap and Equity Study, BJSR is requesting a sole source procurement authorization. It would be impractical to bring on a new advisor and have them revise the LMU-authored Gap and Equity Study, let alone get them up to speed on the intricacies of LAWA's data systems and practices, and the datasets now-augmented by LMU. Loyola Marymount University's expertise can be further leveraged as LAWA implements the recommendations set forth in the Gap and Equity Study, updates the LMU-created vendor databases for a future disparity study, and validates datasets and analysis produced from the LAWA systems LMU has assessed.

6. Fiscal Impact

There will be no immediate impact on future maintenance or operation costs resulting from approval of the proposed contract award. Long-term costs may include staffing resources to review and implement the recommendations and findings from the final report or report-recommended data system updates that LAWA chooses to implement.

7. Alternatives Considered

- **Take No Action**

If LAWA takes no action on this matter, LAWA would see further delays in the revisions needed to ensure that the Gap and Equity Study reflects accurate and complete data. To further delay the updates to the study would squander the time, effort, and resources invested in preparing the data for the study to-date. Additionally, if LAWA takes action to implement the Gap and Equity Study recommendations and/or launch a LAWA disparity study without the advice and expertise LMU has developed over the last three years, the resulting studies and datasets may be of reduced quality and/or be more costly and time-consuming.

8. How This Action Advances a Specific Strategic Plan Goal and Objective

This action advances the following strategic goal and three objectives: Foster Equitable Economic Growth and Sustainability in Our Region: Increase economic benefits of LAWA's Airports. The revised Gap and Equity study will provide LAWA with an established baseline assessment of the dollar value of minority & women contracting, which is imperative information if LAWA is to fulfill its economic and social responsibility objectives by providing economic opportunities to groups that may currently be underrepresented. The study recommendations and resulting actions taken will also send a message to potential vendors and key partners regarding LAWA's commitment to transparency, equity, and inclusion.

APPROPRIATIONS

Funds for this contract are available in the Fiscal Year 2023-2024 Los Angeles World Airports Operating Budget in LAX Cost Center 1230019 – Small Business & Job Division Managers Office, Commitment Item 520 – Contractual Services. Funding for subsequent years will be requested as part of the annual budget process.

STANDARD PROVISIONS

1. This action, as a continuing administrative activity, is exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. The proposed document(s) is/are subject to approval as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.
4. LMU will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services has reviewed this action (File No. 10769). No mandatory Small Business Enterprise, Local Business Enterprise/Small Local Business Enterprise, and Disabled Veterans Business Enterprise goal for this project has been established, as no subcontracting opportunities were identified.
6. LMU will comply with the provisions of the Affirmative Action Program.

7. LMU has been assigned Business Tax Registration Certificate No. 0000002212-0010-1.
8. LMU will comply with the provisions of the Child Support Obligations Ordinance.
9. LMU must have approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports prior to the issuance of a Notice to Proceed.
10. Pursuant to Charter Section 1022, staff determined the work specified on the proposed contract can be performed more feasibly or economically by an Independent Contractor than by City employees.
11. LMU must submit the Contractor Responsibility Program Questionnaire and Pledge of Compliance and must comply with the provisions of the Contractor Responsibility Program.
12. LMU must be determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance prior to execution of contract.
13. LMU will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.
14. LMU will be required to comply with the provisions of the Bidder Contribution CEC Form 55.
15. LMU will be required to comply with the provisions of the MLO CEC Form 50.
16. This action is not subject to the provisions of the Iran Contracting Act.

April 8, 2024

The Honorable City Council
of the City of Los Angeles
(via email)

Subject: Contract with Loyola Marymount University

Enclosed for your consideration is the Contract with Loyola Marymount University that was approved by the Board of Airport Commissioners at its March 21, 2024 meeting. There is no impact to the General Fund.

LAX

Van Nuys

City of Los Angeles

Karen Bass
Mayor

Board of Airport
Commissioners

Karim Webb
President

Matthew M. Johnson
Vice President

Vanessa Aramayo
Courtney La Bau
Victor Narro
Nicholas P. Roxborough
Valeria C. Velasco

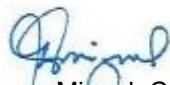
John Ackerman
Chief Executive Officer

RECOMMENDATIONS FOR CITY COUNCIL:

1. Adopt the determination by said Board that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and
2. Approve the three (3)-year Contract with Loyola Marymount University covering support and advisory services in inclusivity-related data analysis, interpretation, and management practices, including revising the Los Angeles World Airports Gap and Equity Study as needed, to reflect corrected/updated datasets, for cost not to exceed \$300,000; and
3. Concur with said Board's action on March 21, 2024, by Resolution 27921, authorizing the Chief Executive Officer, or designee, of Los Angeles World Airports to execute said Contract with Loyola Marymount University.

This document and its attachments are advisory only and do not constitute a complete and official submittal to the City Council. The official submittal, including this document and its attachments, will be submitted electronically to the City Council and the Council File Management System pursuant to Charter Section 373 via the City Clerk's website when the file is complete.

Very truly yours,



Grace Miguel, Commission Executive Assistant II
Board of Airport Commissioners Office
Los Angeles World Airports

Enclosures

cc: CAO (Airport Analyst), e-file
CLA (Airport Analyst), e-file



RESOLUTION NO. 27921

WHEREAS, on recommendation of Management, there was presented for approval, three (3)-year Contract with Loyola Marymount University covering support and advisory services in inclusivity-related data analysis, interpretation, and management practices, including revising the Los Angeles World Airports Gap and Equity Study as needed, to reflect corrected/updated datasets, for cost not to exceed \$300,000; and

WHEREAS, in March 2021, Los Angeles World Airports (LAWA) entered into a contract with Loyola Marymount University (LMU) to perform data discovery, data review, and deliver preliminary findings and recommendations based on a broad analysis of LAWA business ownership data. The purpose of said review was to understand the ownership demographics of business participation in LAWA opportunities, to assess the state of LAWA's business inclusion data, to obtain recommendations for improving the state of LAWA's business inclusion data, and to deliver preliminary recommendations and findings that LAWA could act on; and

WHEREAS, in November 2021, said contract's term was extended through March 2024 and amount was increased to not-to-exceed total of \$280,000 due to data challenges. Although LAWA had provided LMU with access to LAWA's vendor data systems in a timely manner, it soon became clear that the original four (4) weeks allotted were insufficient to acquire and organize the data; and

WHEREAS, that effort concluded with the creation of LAWA's Gap and Equity Study in November 2022. The study looked at a range of LAWA wealth-producing activities, including contracting, concessions, and executive leadership. It compared the share of LAWA dollars that go to minority- and women-owned companies to the ratio of minorities and women in the Los Angeles County overall population and business owner population. The study recommended race- and gender-neutral steps LAWA can take to maximize utilization of minority and women contractors and improve LAWA's data collection and housing; and

WHEREAS, the study revealed that data related to LAWA vendors and business partners are stored across multiple LAWA information systems, each set up for its dedicated purpose, such as contract compliance, vendor payment, or tracking concessions revenue. Unfortunately, there was no unique identifier used across all systems able to associate data from multiple systems with a given enterprise. Further, race/ethnicity data are largely optional to report and captured sporadically; and

WHEREAS, because of the singular experience and expertise LMU developed in the course of delivering the Gap and Equity Study, LAWA requested a sole source procurement authorization. It would be impractical to bring on and have a new advisor revise the LMU-authored Gap and Equity Study, let alone get a new advisor up to speed on the intricacies of LAWA's data systems and practices, and the datasets now-augmented by LMU. LMU's expertise can be further leveraged as LAWA implements the recommendations set forth in the Gap and Equity Study, updates the LMU-created vendor databases for a future disparity study, and validates datasets and analysis produced from the LAWA systems LMU has assessed; and

WHEREAS, under the new Contract, LMU will continue its valuable work to guide and support LAWA evaluate and validate the datasets and data analysis pertaining to economic inclusion. Priorities for LMU include revising the LAWA Gap and Equity Study, to reflect corrected/updated datasets, advising LAWA on implementing the recommendations set forth in the Gap and Equity



Study, and supporting LAWA staff to validate datasets and data approaches produced through a future LAWA disparity study and/or in support of LAWA-wide economic inclusion strategies; and

WHEREAS, LMU, through The Thomas and Dorothy Leavey Center for the Study of Los Angeles (StudyLA), obtained insights into the procurement and concessions contract databases at LAWA throughout the Gap and Equity Study process. StudyLA understands how data are input into LAWA's systems; it has identified areas of non-communication from one data source to another; and it is intimately knowledgeable about the data collected on the owners of the contracted companies to augment LAWA's existing contractor data. All those factors allow StudyLA to be advantageous partners to guide and support LAWA as it works with the Disparity Study consulting firm for the duration of the study. Given StudyLA's experiences over the past three (3) years, its collaboration with LAWA proves itself valuable for the continuation of the project; and

WHEREAS, funds for the Contract are available in the Fiscal Year 2023-2024 LAWA Operating Budget in LAX Cost Center 1230019 – Small Business & Job Division Managers Office, Commitment Item 520 – Contractual Services. Funding for subsequent years will be requested as part of the annual budget process; and

WHEREAS, this action, as a continuing administrative activity, is exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and

WHEREAS, LMU will comply with the provisions of the Living Wage Ordinance; and

WHEREAS, LMU will comply with the provisions of the Affirmative Action Program; and

WHEREAS, LMU is assigned Business Tax Registration Certificate 0000002212-0010-1; and

WHEREAS, LMU will comply with the provisions of the Child Support Obligations Ordinance; and

WHEREAS, LMU must have approved insurance documents, in the terms and amounts required, on file with LAWA prior to issuance of a Notice to Proceed; and

WHEREAS, pursuant to Charter Section 1022, staff determined that the work specified on the Contract can be performed more feasibly or economically by an Independent Contractor than by City employees; and

WHEREAS, LMU must submit the Contractor Responsibility Program Questionnaire and Pledge of Compliance, and must comply with the provisions of said program; and

WHEREAS, LMU must be determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance prior to contract execution; and

WHEREAS, LMU will be required to comply with the provisions of the First Source Hiring Program for all non-trade Los Angeles International Airport jobs; and

WHEREAS, LMU will be required to comply with the provisions of the Bidder Contribution CEC Form 55; and

WHEREAS, LMU will be required to comply with the provisions of the MLO CEC Form 50; and

WHEREAS, actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373;

NOW, THEREFORE, BE IT RESOLVED that the Board of Airport Commissioners adopted the Staff Report; determined that this action is exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; found that the work can be performed more economically or feasibly by an independent contractor than by City employees; approved the three (3)-year Contract with Loyola Marymount University covering support and advisory services in inclusivity-related data analysis, interpretation, and management practices, including revising the Los Angeles World Airports Gap and Equity Study as needed, to reflect corrected/updated datasets, for cost not to exceed \$300,000; and authorized the Chief Executive Officer, or designee, to execute said Contract with Loyola Marymount University after approval by the Los Angeles City Council and approval as to form by the City Attorney.

oOo

I hereby certify that this Resolution No. 27921 is true and correct, as adopted by the Board of Airport Commissioners at its Regular Meeting held on Thursday, March 21, 2024.

A handwritten signature in blue ink, appearing to read "Grace Miguel", is positioned above the printed name.

Grace Miguel – Secretary
BOARD OF AIRPORT COMMISSIONERS