

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to a lease agreement with ROX TRG Gateway Owner, LLC for a Council field office located at 970 West 190th Street, Suite 150.

Recommendation for Council action:

AUTHORIZE the Department of General Services (GSD) to negotiate and execute a lease agreement between the City and ROX TRG Gateway Owner, LLC for a Council District 15 field office located at 970 West 190th Street, Suite 150. The lease term is for three years with a one-year option to extend.

Fiscal Impact Statement: The Municipal Facilities Committee (MFC) reports that there is no anticipated current-year impact on the General Fund. Based on projections provided by GSD, there appears to be sufficient savings within the Citywide Leasing Account to offset an estimated shortfall of \$7,000 for this lease. Other associated one-time costs such as furniture, moving, and communication expenses will be addressed through Council District 15’s discretionary funds. A reconciliation of the Citywide Leasing Account will be provided to the MFC as part of a subsequent Citywide Leasing Quarterly Status Report, with any potential year-end shortfalls to be reported to Council through the Financial Status Report. Future annual leasing costs will need to be funded through the City Budget process.

Community Impact Statement: None submitted

SUMMARY

At a special meeting held on November 08, 2023, your Government Operations Committee considered a MFC report dated October 30, 2023, attached to the Council file, relative to a lease agreement with ROX TRG Gateway Owner, LLC for a Council field office located at 970 West 190th Street, Suite 150.

After an opportunity for public comment was held, the Government Operations Committee approved the recommendations in the MFC report, as stated above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

GOVERNMENT OPERATIONS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PADILLA:	YES
HERNANDEZ:	YES
HUTT:	YES