

PERSONNEL AND HIRING COMMITTEE REPORT and ORDINANCE FIRST CONSIDERATION relative to amending Los Angeles Administrative Code (LAAC) to reflect class code changes approved by the Civil Service Commission.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. PRESENT and ADOPT the accompanying ORDINANCE dated December 5, 2025, approved as to form and legality by the City Attorney, to amend Schedule "A" of Section 4.61 of the LAAC to reflect class code changes approved by the Civil Service Commission.
2. AUTHORIZE the City Administrative Officer (CAO) the Controller and the CAO to correct any clerical or technical errors in the above Ordinance described above in Recommendation No. 1.

Fiscal Impact Statement: The CAO reports that no additional costs are associated with the class code corrections approved by the Civil Service Commission.

Community Impact Statement: None submitted.

Summary:

On January 24, 2025, your Committee considered a December 9, 2025 CAO report and Ordinance relative to revising the LAAC to establish salaries for new, non-represented Bridge-to-Jobs Program classifications. According to the CAO, on September 12, 2024, the Civil Service Commission approved class code changes for the newly created, non-represented Bridge-to-Jobs classifications of Maintenance and Construction Helper Assistant and Maintenance and Construction Helper Trainee. The class codes assigned to the classifications were already in use by other classifications, hence the need for the corrections. The Ordinance submitted herein, approved by the City Attorney as to form and legality, updates the City's class code listing in Schedule "A" of LAAC Section 4.61 to reflect said class code changes. The corrections are detailed in the CAO report. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel and Hiring Committee

**COUNCILMEMBER VOTE**

McOSKER: YES

RODRIGUEZ: ABSENT

HUTT: YES

ARL

1/24/25

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**