



August 12, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Taylor Holland to the House LA Citizens Oversight Committee for the term ending June 30, 2026.

I certify that in my opinion Ms. Holland is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Holland will fill the vacancy created by the departure of Elda Mendez-Lemus.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Taylor Holland
Commission: House LA Citizens Oversight Committee
End of Term: 6/30/2026

Appointee Information

1. **Race:** African American
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 5 - Central
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Master of Urban Planning, UCLA Luskin School of Public Affairs
7. **Occupation/profession:** Director of Development, Wakeland Housing and Development Corporation
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Greenlee, Alan	South Valley	4	Caucasian	M	6/30/2026
VACANT					6/30/2026
Lipa, Jacob	South Valley	4	Caucasian	M	6/30/2024
Sharma, Deepika	Central	4	API	F	6/30/2024
Jones, Zerita	South LA	10	African American	F	6/30/2026
VACANT					6/30/2026
VACANT					6/30/2024
Reed, Leilani	West LA	11	African American	F	6/30/2026
Chen, Debbie	East LA	13	API	F	6/30/2024
Morales, Alma	Central	13	Latinx	F	6/30/2025
Cea, Charlie	Central	13	Latinx	M	6/30/2025
Coulter, Michelle	East LA	14	Latinx	F	6/30/2025
Sanchez, Antonio	East LA	14	Latinx	M	6/30/2025
Gaeta, Jennifer	South Valley	4	Caucasian	F	6/30/2025
Raymond, Laura	East LA	13	Caucasian	F	6/30/2024

TAYLOR HOLLAND

EXPERIENCE

Wakeland Housing and Development Corporation

June 2020 - Present

Director of Development

June 2022 - Present

Project Manager

June 2020 - June 2022

- Oversee real estate development department for the Los Angeles region and oversee a \$300 million development pipeline, including 450 units of affordable housing for low income families, seniors, and special needs populations
- Identify and implement finance strategies to develop affordable rental housing communities
- Facilitate and participate in affordable housing industry conference panels and trainings
- Negotiate finance agreements including partnership agreements, loan documents, and regulatory agreements
- Manage relationships with lenders and investors and work closely with local and state officials to ensure project's meet public sector policy priorities and service needs

PATH Ventures

July 2019 - June 2020

Project Manager

February 2020 - June 2020

Assistant Project Manager

July 2019 - February 2020

- Promoted within seven months for exceeding goals and supporting organizational mission and values
- Managed portfolio of over 290 units involving financing from TCAC, CA HCD, AHP, commercial banks, and local governments with a total development cost of \$175 million
- Prepared real estate documents such as proformas, predevelopment and construction draws, board memos, and other transactional documents
- Created project development budget and prepared real estate documents such as proformas and predevelopment and construction draw
- Managed construction process, selected and negotiated contracts, and monitored construction team
- Conducted initial feasibility analysis (financial & physical) as well as selected and built consultant team and secured entitlements
- Developed service plan and coordinated lease-up with property management and services team
- Identified funding sources, prepared funding applications, and negotiated loan terms
- Managed and directed design development (concept through construction drawings)

City of Los Angeles Office of the City Administrative Officer

January 2019 - June 2019

Student Worker

- Assisted in coordination of Measure HHH Facility loan documents with City Administrative Officer, City Attorney's Office, and Developers
- Completed data analysis of the 2018 homeless point-in-time count and developed the Homeless Strategy Update and Enhanced Comprehensive Homeless Strategy report
- Crafted interdepartmental and City Council memos and presentations detailing policy updates on Measure HHH, A Bridge Home, and Affordable Housing Opportunity Sites

University of California, Los Angeles

June 2018 - June 2019

Graduate Student Researcher

- Analyzed and researched accessory dwelling unit policy at a city, county and state level
- Evaluated and compared pilot programs and policy alternatives for unpermitted accessory dwelling unit legalization efforts

Housing Authority of the City of Los Angeles**March 2018 - December 2018***Development Services Intern*

- Managed reporting systems and data collection for a \$35 million Transformative Climate Communities grant
- Conducted pro forma modeling, created project schedules and evaluated details of long-range and short-term planning to ensure coordination with our public housing sites
- Established positive relationships with multiple community-based organizations, residents, elected officials and other stakeholders to help achieve environmental, economic, and public health objectives and maintain strategic partnerships
- Reviewed and revised development drawings, technical reports, and project design

Leadership for Urban Renewal (LURN)**March 2018 - July 2018***Research Fellow*

- Drafted original analysis and conducted research in fields of economic resilience, displacement avoidance, workforce equity, and self-employment among communities of color and presented findings and correlating solutions to a wide array of audiences
- Identified research agenda and expansion opportunities for micro-finance programs

State of Minnesota**August 2015 - September 2017***Strategic Project Manager*

- Analyzed statewide economic activity to position products in suitable markets while overseeing budget portfolio and marketing efforts to generate incremental Lottery sales
- Tracked project budgets to align with agency priorities and desired outcomes
- Identified performance gaps and developed action-oriented solutions to ensure accomplishment of desired performance targets for business units and agencies

Minnesota Pollution Control Agency**August 2013 - August 2015***Communications Outreach Officer*

- Evaluated statewide policies to advocate for vulnerable communities and ensure environmental justice initiatives were present
- Supervised and created strategic plan and policy for team of 42 outreach ambassadors
- Acted as the agency's Environmental Justice liaison to conduct large-scale community outreach and deliver policy initiatives with broad support from the community

EDUCATION**UCLA Luskin School of Public Affairs, Los Angeles, CA****June 2019**

Master of Urban Planning

Concentration: Housing and Community Economic Development**University of Nebraska—Lincoln, Lincoln, NE****May 2013**

Bachelor of Science in Business Administration, Summa Cum Laude graduation

Major: Economics; **Minors:** International Business, Marketing**AFFILIATIONS**

- **Southern California Association of Nonprofit Housing, July 2019-Present**, Member
- **Mid City West Neighborhood Council, July 2019-July 2023**, Chair, Social & Racial Equity Committee; Board Member, Planning & Land Use Committee
- **UCLA Planners of Color for Social Equity, October 2017-June 2019**, Professional Development Chair



KAREN BASS
MAYOR

August 12, 2024

Dear Ms. Holland:

I am pleased to inform you that I hereby appoint you to the House LA Citizens Oversight Committee for the term ending June 30, 2026, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

As part of the appointment process, Katy Yaroslavsky, your Councilmember, and Councilmember Nithya Raman, the Chair of the Housing and Homelessness Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Ms. Taylor Holland
August 12, 2024
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Housing and Homelessness Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Taylor Holland
August 12, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Katy Yaroslavsky
- ☐ Councilmember Nithya Raman, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Housing and Homelessness Committee Hearing
- ☐ Full Council Hearing