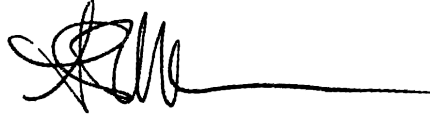


CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

DATE: March 4, 2024

TO: City Council
Office of the City Administrative Officer
Personnel Department

A handwritten signature in black ink, appearing to read 'SD', followed by a horizontal line.

FROM: Staycee Dains, General Manager
Department of Animal Services

**SUBJECT: RESPONSE TO MOTION REQUESTING DEPARTMENT VACANCY
INFORMATION (COUNCIL FILE 23-1429)**

The attached information is submitted in response to the City Council's request for departmental vacancy information (Council File 23-1429). The Department of Animal Services has 393 authorized positions. As of March 4, 2024 the Department has 50 vacancies, of which 21 are in the process of being filled and one is being held vacant to fund another position. The Department currently has a 5% salary savings rate goal.

If you have any questions or need additional information, please contact Curtis Watts via email at curtis.watts@lacity.org.

SD:CRW:fa

Attachment

cc: Anissa Raja, Council District 15
Dana Brown, Personnel Department
Jacqueline Hamilton, Mayor's Office
Jacqueline Reyes, CAO's Office

Department of Animal Services Vacant Positions

Classification (Code)	Number of Vacancies	Department Program	Service Name	Annual Salary Cost	Regular/Resolution	Funding Source	Original FY Authorized
Administrative Clerk (1358)	1	Shelter Operations and Animal Care	Clerical Support to Shelter Operations	\$61,104.00	Regular	General Fund	
Administrative Clerk (1358)	1	Shelter Operations and Animal Care	Clerical Support to Shelter Operations	\$61,104.00	Resolution	General Fund	7/1/2022
Administrative Clerk (1358)	1	Community Engagement and Partnership	Clerical Support to Shelter Operations	\$61,104.00	Resolution	General Fund	3/13/2023
Administrative Clerk (1358)	2	General Administration and Support	Licensing Section	\$61,104.00	Resolution	General Fund	7/1/2023
Senior Administrative Clerk (1368)	1	Shelter Operations and Animal Care	Clerical Supervision and Support to Shelter Operations	\$75,998.00	Regular	General Fund	
Veterinarian II (2365-2)	1	Animal Medical Services	Veterinary Care	\$152,904.00	Regular	General Fund	
Veterinarian III (2365-3)	1	Animal Medical Services	Veterinary Care	\$161,423.00	Regular	General Fund	
Veterinary Technician (2369)	3	Animal Medical Services	Veterinary Care Support	\$80,601.00	Regular	General Fund	
Veterinary Technician (2369)	2	Animal Medical Services	Veterinary Care Support	\$80,601.00	Resolution	General Fund	
Animal Care Technician (4310)	6	Shelter Operations and Animal Care	Animal Care and Enrichment	\$64,914.00	Regular	General Fund	
Animal Care Technician (4310)	2	Shelter Operations and Animal Care	Animal Care and Enrichment	\$64,914.00	Resolution	General Fund	7/1/2023
Animal Control Officer (4311)	16	Animal Control and Law Enforcement	Field Operations	\$75,256.00	Regular	General Fund	
Animal Control Officer (4311)	2	Animal Control and Law Enforcement	Permits Section and Field Operations	\$75,256.00	Resolution	General Fund	7/1/2023
Animal Care Technician Supervisor (4313)	1	Shelter Operations and Animal Care	Animal Care and Enrichment Staff Supervision	\$75,772.00	Regular	General Fund	
Animal Care Technician Supervisor (4313)	1	Shelter Operations and Animal Care	Animal Care and Enrichment Staff Supervision	\$75,772.00	Resolution	General Fund	7/1/2023
Senior Animal Control Officer I (4316-1)	1	Animal Control and Law Enforcement	Permits Section and Field Operations Supervision	\$82,979.00	Resolution	General Fund	7/1/2023
Senior Animal Control Officer II (4316-2)	1	Animal Control and Law Enforcement	Administrative Hearings in Animal Control and Law Enforcement	\$92,579.00	Regular	General Fund	
District Supervisor Animal Services (4320)	1	Animal Control and Law Enforcement	Departmental Field Operations Supervision	\$113,316.00	Resolution	General Fund	7/1/2021
Director of Field Operations (4321)	1	Shelter Operations and Animal Care	Departmental Shelter Care Supervision	\$138,692.00	Regular	General Fund	
Animal License Canvasser (4330)	4	Animal Control and Law Enforcement	Animal License Canvasser	\$53,578.00	Resolution	General Fund	7/1/2019
Management Analyst (9184)	1	General Administration and Support	Administrative, Budget, and Contracts Section	\$106,488.00	Resolution	General Fund	7/1/2022
Total Number of Vacancies	50						