

**CITY OF LOS ANGELES**  
INTERDEPARTMENTAL CORRESPONDENCE

DATE: March 4, 2024

TO: City Council  
Office of the City Administrative Officer  
Personnel Department



FROM: Staycee Dains, General Manager  
Department of Animal Services

**SUBJECT: RESPONSE TO MOTION REQUESTING DEPARTMENT VACANCY  
INFORMATION (COUNCIL FILE 23-1429)**

The attached information is submitted in response to the City Council's request for departmental vacancy information (Council File 23-1429). The Department of Animal Services has 393 authorized positions. As of March 4, 2024 the Department has 50 vacancies, of which 21 are in the process of being filled and one is being held vacant to fund another position. The Department currently has a 5% salary savings rate goal.

If you have any questions or need additional information, please contact Curtis Watts via email at [curtis.watts@lacity.org](mailto:curtis.watts@lacity.org).

SD:CRW:fa

Attachment

cc: Anissa Raja, Council District 15  
Dana Brown, Personnel Department  
Jacqueline Hamilton, Mayor's Office  
Jacqueline Reyes, CAO's Office

**Department of Animal Services Vacant Positions**

<b>Classification (Code)</b>	<b>Number of Vacancies</b>	<b>Department Program</b>	<b>Service Name</b>	<b>Annual Salary Cost</b>	<b>Regular/Resolution</b>	<b>Funding Source</b>	<b>Original FY Authorized</b>
Administrative Clerk (1358)	1	Shelter Operations and Animal Care	Clerical Support to Shelter Operations	\$61,104.00	Regular	General Fund	
Administrative Clerk (1358)	1	Shelter Operations and Animal Care	Clerical Support to Shelter Operations	\$61,104.00	Resolution	General Fund	7/1/2022
Administrative Clerk (1358)	1	Community Engagement and Partnership	Clerical Support to Shelter Operations	\$61,104.00	Resolution	General Fund	3/13/2023
Administrative Clerk (1358)	2	General Administration and Support	Licensing Section	\$61,104.00	Resolution	General Fund	7/1/2023
Senior Administrative Clerk (1368)	1	Shelter Operations and Animal Care	Clerical Supervision and Support to Shelter Operations	\$75,998.00	Regular	General Fund	
Veterinarian II (2365-2)	1	Animal Medical Services	Veterinary Care	\$152,904.00	Regular	General Fund	
Veterinarian III (2365-3)	1	Animal Medical Services	Veterinary Care	\$161,423.00	Regular	General Fund	
Veterinary Technician (2369)	3	Animal Medical Services	Veterinary Care Support	\$80,601.00	Regular	General Fund	
Veterinary Technician (2369)	2	Animal Medical Services	Veterinary Care Support	\$80,601.00	Resolution	General Fund	
Animal Care Technician (4310)	6	Shelter Operations and Animal Care	Animal Care and Enrichment	\$64,914.00	Regular	General Fund	
Animal Care Technician (4310)	2	Shelter Operations and Animal Care	Animal Care and Enrichment	\$64,914.00	Resolution	General Fund	7/1/2023
Animal Control Officer (4311)	16	Animal Control and Law Enforcement	Field Operations	\$75,256.00	Regular	General Fund	
Animal Control Officer (4311)	2	Animal Control and Law Enforcement	Permits Section and Field Operations	\$75,256.00	Resolution	General Fund	7/1/2023
Animal Care Technician Supervisor (4313)	1	Shelter Operations and Animal Care	Animal Care and Enrichment Staff Supervision	\$75,772.00	Regular	General Fund	
Animal Care Technician Supervisor (4313)	1	Shelter Operations and Animal Care	Animal Care and Enrichment Staff Supervision	\$75,772.00	Resolution	General Fund	7/1/2023
Senior Animal Control Officer I (4316-1)	1	Animal Control and Law Enforcement	Permits Section and Field Operations Supervision	\$82,979.00	Resolution	General Fund	7/1/2023
Senior Animal Control Officer II (4316-2)	1	Animal Control and Law Enforcement	Administrative Hearings in Animal Control and Law Enforcement	\$92,579.00	Regular	General Fund	
District Supervisor Animal Services (4320)	1	Animal Control and Law Enforcement	Departmental Field Operations Supervision	\$113,316.00	Resolution	General Fund	7/1/2021
Director of Field Operations (4321)	1	Shelter Operations and Animal Care	Departmental Shelter Care Supervision	\$138,692.00	Regular	General Fund	
Animal License Canvasser (4330)	4	Animal Control and Law Enforcement	Animal License Canvasser	\$53,578.00	Resolution	General Fund	7/1/2019
Management Analyst (9184)	1	General Administration and Support	Administrative, Budget, and Contracts Section	\$106,488.00	Resolution	General Fund	7/1/2022
<b>Total Number of Vacancies</b>	<b>50</b>						