

**CITY OF LOS ANGELES
INTER-DEPARTMENTAL MEMORANDUM**

Date: January 11, 2024

To: The Honorable City Council
c/o City Clerk, Room 395
Attention: Honorable Heather Hutt, Chair, Transportation Committee

From: Laura Rubio-Cornejo, General Manager
Department of Transportation 

Subject: **CONTRACT AMENDMENT FOR TRANSPORTATION TECHNOLOGY SERVICES
DOWNTOWN LOS ANGELES MOBILITY INVESTMENT PLAN (DTLA MIP) CONTRACT**

SUMMARY

The Los Angeles Department of Transportation (LADOT) requests authorization to amend the Downtown Los Angeles Mobility Investment Plan (DTLA MIP) contract (project) that expired March 10, 2023. This project was initiated through a contract with Fehr & Peers as part of the Transportation Technology Services contract bench, which expired. Failure to extend the contract with Fehr & Peers impacts the implementation of the DTLA MIP, sets the City back from pursuing funding opportunities, and delays the delivery of crucial transportation projects in DTLA. LADOT staff request a **13-month extension to April 12, 2024** to complete the remaining tasks of the DTLA MIP contract. The contract amendment request is for this specific active task order and will allow contractors to complete work under the current terms, conditions, and budget.

RECOMMENDATION

That the City Council authorize LADOT to execute a contract amendment for the Fehr & Peers contract, as outlined in the table below, to extend the contract allowing the contractor team to complete the active task orders with the same terms and conditions as the original contract.

Contract Number	Contractor	Proposed No. of Month(s) Extension	New Expiration Date
C-130958	Fehr & Peers	13	4/12/2024

BACKGROUND

City Council initiated the DTLA MIP through council motion (CF 15-0547-S5) to implement Program P32 of the Downtown Los Angeles Community Plan. LADOT initiated a Task Order Agreement on September 9, 2019 under the Transportation Technology Bench, with a start date of December 1, 2019. Previously, City Council extended the contract to March 11, 2022 and to March 10, 2023.

LADOT requests a 13-month time extension of the contract until April 12, 2024 to complete the remaining tasks and services without interruption. No funding increase is requested as part of this request. Below is supporting information about this request:

Contractor: Fehr & Peers

Contract: C-130958

Task Order: G-009 DTLA Mobility Investment Plan

Task Order Execution Date: September 9, 2019

Task Order Amount: \$249,905

Reason for Extension: Additional time needed to complete the remaining critical tasks due to COVID-19 related delays in robust stakeholder engagement and data collection

Duration for Proposed Extension: Nine months

Proposed New Contract Expiration Date: April 12, 2024

DISCUSSION

The Downtown Los Angeles Mobility Investment Program (DTLA MIP) builds upon previous planning and community engagement efforts in Downtown Los Angeles to prioritize inclusive, equitable, sustainable, and healthy growth for DTLA. The DTLA MIP is a roadmap for Downtown Los Angeles to invest in transportation infrastructure and programs that support a safe and reliable travel experience for all. The DTLA MIP will result in a comprehensive list of projects and programs developed through a community first engagement process that asks residents and workers of Downtown Los Angeles about their specific mobility barriers and needs. The DTLA MIP also compiles relevant projects from the DTLA 2040 Community Plan and other planning documents for Downtown LA. This list prioritizes inclusive, equitable, sustainable, and healthy growth for DTLA, with a goal of addressing mobility and access gaps.

The first three tasks of the DTLA MIP effort focused on stakeholder engagement and data collection. The project team's ability to deliver on these tasks was severely impacted by the onset of COVID-19 in March 2020, hampering all in-person engagement activities and disrupting travel behavior trends and data collection opportunities. The project team revised the approach and developed a virtual community advisory board to guide engagement efforts. The community advisory board recommended to wait to conduct engagement activities until safe to engage key stakeholders in person.

LADOT initiated a Community First engagement contract in Fall 2021 that supported the DTLA MIP effort. From March to May 2022, LADOT and the engagement consultants planned activities and developed a tool for documenting stakeholder inputs. From June to December 2022, LADOT and the engagement contractor hosted 28 street team events, installed 270 posters in Downtown Los Angeles at bus stops, inside DASH buses, on Metro Bike Share stations, inside businesses, and on street lights. The contractor's street team engaged over 100 businesses and over 600 stakeholders. LADOT hosted 4 focus groups and over 20 meetings with Downtown LA stakeholder groups. In 2023, the project team digested the thousands of data points collected throughout this engagement process. The project team is on track to complete the remaining tasks in the next 13 months, which include developing a project list and funding plan for transportation projects and programs in Downtown Los Angeles that support safe and equitable transportation access for all.

If this contract is not extended, it will impact transportation project implementation in Downtown Los Angeles and could setback funding and project delivery. Many federal and state funding sources, including the Infrastructure Investment and Jobs Act (IIJA) and California's Active Transportation Program credit projects that are developed through a bottom up community engagement effort and are part of an adopted plan. This draft project list was developed ground up, through months of public engagement with dedicated community organizations, neighborhood councils, business improvement districts, and DTLA residents, workers, and visitors. This effort will improve access to opportunities like jobs, services, schools, and more. Additionally, this effort would complete Program P32 of the adopted Downtown Los Angeles Community Plan (DTLA 2040), which is the State mandated General Plan element for Land Use. This effort would also deliver on the equity, safety, and sustainability goals of LADOT's Strategic Plan and the City's Mobility Plan 2035.

FISCAL IMPACT

Approval of the proposed contract amendment will not impact the General Fund. Funding for this Task Order Agreement is encumbered, and completion of the project can be achieved within the current Task Order Agreement budget. If the contract amendment is not approved, staff anticipate there may be both a significant timeline delay and fiscal impact associated with rebidding the remaining project tasks.

CL: TC: rg

Attachments

- Attachment A: Draft Contract

