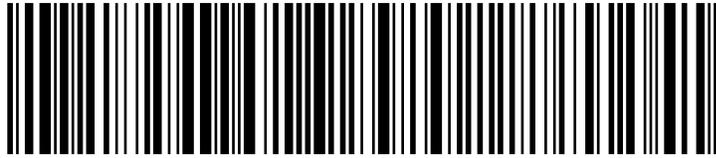


City Clerk  
Council & Public Services  
200 N. Spring Street  
Room 395  
Los Angeles CA 90012

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USPS CERTIFIED MAIL



9214 8901 9403 8300 0007 3655 52

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ROOZBEH T. ALIZADEH  
MARYAM ZAVAREH  
25140 STEINBECK AVENUE, UNIT A  
STEVENSON RANCH, CA 91381

Fold Here

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Fold Here

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# Shipment Confirmation Acceptance Notice

## A. Mailer Action

**Note to Mailer:** The labels and volume associated to this form online, **must** match the labeled packages being presented to the USPS® employee with this form.

Shipment Date: 03/27/2025  
Shipped From:  
Name: CITY CLERK  
Address: 200 N SPRING STREET  
City: LOS ANGELES  
State: CA ZIP+4® 90012

Type of Mail	Volume
Priority Mail Express®*	
Priority Mail®	
First-Class Package Service®	
Returns	
International*	
Other	1
Total	1

\*Start time for products with service guarantees will begin when mail arrives at the local Post Office™ and items receive individual processing and acceptance scans.

## B. USPS Action

Note to RSS Clerk:

1. Home screen > Mailing/Shipping > More
2. Select Shipment Confirm
3. Scan or enter the barcode/label number from PS Form 5630
4. Confirm the volume count message by selecting Yes or No
5. Select Pay and End Visit to complete transaction

USPS EMPLOYEE: Please scan upon pickup or receipt of mail.  
Leave form with customer or in customer's mail receptacle.

USPS SCAN AT ACCEPTANCE



9275 0901 1935 6200 0060 1959 05



Name and Address of Sender  
 CITY CLERK  
 200 N. SPRING STREET  
 ROOM 395  
 LOS ANGELES CA 90012

- Check type of mail or service
- Adult Signature Required
  - Adult Signature Restricted Delivery
  - Certified Mail
  - Certified Mail Restricted Delivery
  - Collect on Delivery (COD)
  - Insured Mail
  - Priority Mail
  - Priority Mail Express
  - Registered Mail
  - Return Receipt for Merchandise
  - Signature Confirmation
  - Signature Confirmation Restricted Delivery

Affix Stamp Here  
 (for additional copies of this receipt).  
**Postmark with Date of Receipt.**

USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee	
1. 9214 8901 9403 8300 0007 3655 52	ROOZBEH T. ALIZADEH MARYAM ZAVAREH 25140 STEINBECK AVENUE, UNIT A STEVENSON RANCH, CA 91381	0.69	4.85	Handling Charge - if Registered and over \$50,000 in value							2.62				
									Adult Signature Required						
									Adult Signature Restricted Delivery						
									Restricted Delivery						
									Return Receipt						
									Signature Confirmation						
								Signature Confirmation Restricted Delivery							
								Special Handling							
Total Number of Pieces Listed by Sender 1	Total Number of Pieces Received at Post Office	Postmaster, Per (Name of receiving employee)													

PETTY F. SANTOS  
INTERIM CITY CLERK

VACANT  
EXECUTIVE OFFICER

# City of Los Angeles CALIFORNIA



KAREN BASS  
MAYOR

OFFICE OF THE  
CITY CLERK

**Council and Public Services Division**  
200 N. Spring Street, Room 395  
Los Angeles, CA 90012  
General Information - (213) 978-1133  
FAX: (213) 978-1040

PATRICE Y. LATTIMORE  
DIVISION MANAGER

[clerk.lacity.org](http://clerk.lacity.org)

March 28, 2025

CHC-2024-6156-HCM  
ENV-2024-6157-CE  
Council District 2

Roozbeh T. Alizadeh  
Maryam Zavareh  
25140 Steinbeck Avenue, Unit A  
Stevenson Ranch, CA 91381

## **CERTIFIED MAIL** **RETURN RECEIPT REQUESTED**

You are hereby notified that the Planning and Land Use Management (PLUM) Committee of the Los Angeles City Council will hold a public hearing in-person on **Tuesday, April 8, 2025** at approximately **2:00 P.M.**, or soon thereafter, in the John Ferraro Council Chamber, Room 340, City Hall, 200 North Spring Street, Los Angeles, CA 90012 (entrance on Main Street), to consider the following: Categorical Exemption from the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15308, Class 8, and Article 19, Section 15331, Class 31 of the State CEQA Guidelines, and report from the Cultural Heritage Commission relative to the inclusion of William Mellenthin Birdhouse Apartments, located at 5922 - 5930 North Buffalo Avenue, in the list of Historic-Cultural Monuments.

The audio for this meeting is broadcast live on the internet at: <https://clerk.lacity.org/calendar>.

Requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act can be made by contacting the City Clerk's Office at (213) 978-1133. For Telecommunication Relay Services for the hearing impaired, please visit this site for information: <https://www.fcc.gov/consumers/guide/telecommunications-relay-services-trs>.

If you are unable to appear at this meeting, you may submit your comments in writing. Written comments may be addressed to the City Clerk, Room 395, City Hall, 200 North Spring Street, Los Angeles, CA 90012, or submitted through the Public Comment Portal: [www.LACouncilComment.com](http://www.LACouncilComment.com).

In addition, you may view the contents of Council file No. **25-0179** by visiting: [www.lacouncilfile.com](http://www.lacouncilfile.com).

Please be advised that the Planning and Land Use Management Committee reserves the right to continue this matter to a later date, subject to any time limit constraints.

**For inquiries about the project, contact City Planning staff:**

Lambert M. Giessinger

(213) 847-3648

[lambert.giessinger@lacity.org](mailto:lambert.giessinger@lacity.org)

Melissa Jones

(213) 847-3679

[melissa.jones@lacity.org](mailto:melissa.jones@lacity.org)

**For inquiries about the meeting, contact City Clerk staff:**

Candy Rosales

(213) 978-1078

[clerk.plumcommittee@lacity.org](mailto:clerk.plumcommittee@lacity.org)

Candy Rosales

Deputy City Clerk, Planning and Land Use Management Committee

**Note:** If you challenge this proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Clerk at, or prior to, the public hearing. Any written correspondence delivered to the City Clerk before the City Council's final action on a matter will become a part of the administrative record. The time in which you may seek judicial review of any final action by the City Council is limited by California Code of Civil Procedure Section 1094.6 which provides that an action pursuant to Code of Civil Procedure Section 1094.5 challenging the Council's action must be filed no later than the 90th day following the date on which the Council action becomes final.

Owners:

Roozbeh T. Alizadeh and Maryam Zavareh  
25140 Steinbeck Avenue, Unit A  
Stevenson Ranch, CA 91381

Applicant:

Frank Richter  
P.O. Box 1602  
Canyon Country, CA 91386

Greater Valley Glen

Greater Valley Glen Council  
13654 Victory Blvd. #136  
Valley Glen, CA 91401

Representative:

Kenneth W. Ross  
Living Trust of 2006  
C/O Jackson & Associates  
4804 Laurel Canyon Blvd  
Valley Village, CA 91607

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March 28, 2025

CHC-2024-6156-HCM  
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## **NOTICE TO INTERESTED PARTIES**

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