



KAREN BASS
MAYOR

March 21, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Sharon Delugach to the Board of Fire Commissioners for the term ending June 30, 2024. Ms. Delugach will fill the vacancy created by Delia Ibarra, whom I removed effective May 5, 2023 or at the time Ms. Ibarra's successor is confirmed by the City Council.

I certify that in my opinion Ms. Delugach is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Sharon Delugach
Commission: Board of Fire Commissioners
End of Term: 6/30/2024

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 1 - East LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:** Chief of Staff, LAUSD School Board Member Jackie Goldberg
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Sharon Delugach

Council District 1

LAUSD SCHOOL BOARD MEMBER JACKIE GOLDBERG, CHIEF OF STAFF; 2019 – PRESENT

Develop policy initiatives with the Board Member and direct their implementation by coordinating all staff efforts and developing budgets that achieve our mission of providing full access to an excellent education for every student, regardless of zip code. Lead staff, prepare budgets, and serve as liaison to District leadership and bargaining units. Select accomplishments include:

- Oversaw the development and implementation of the new Office of Climate Sustainability and Office for Deaf and Hard of Hearing students
- Initiated ongoing collaborative partnerships with community and education labor organizations to support Board policy initiatives and responses that affect more than 1400 schools and learning centers, 550,000 students, their families and communities, and 74,000 teachers and District staff
- Coordinated Board Member's policy and budget directives with local, state, and federal elected offices to successfully direct funding to Community Schools, and other key initiatives

AMERICAN FEDERATION OF TEACHERS, WESTERN REGION COMMUNITY ENGAGEMENT COORDINATOR; 2012 - 2019

Developed plans to increase engagement among diverse stakeholders to support educators and quality education. Organized community and labor coalitions on campaigns and projects to improve schools and communities in California, Oregon, Washington and Alaska. Selected accomplishments include:

- Assessed existing organizational systems and created a needed novel community engagement training curriculum to empower AFT affiliate leaders, members and staff to build capacity.
- Spearheaded the coordination of affiliate leaders efforts around long-term community engagement strategic planning
- Founded Reclaim Our Schools LA, a community/labor coalition advocating for educational and racial justice.

UCLA LABOR CENTER, STAFF DIRECTOR & DIRECTOR OF POLICY; 2006 - 2008

Planned and coordinated policy that aligned with organizational goals and objectives. Select accomplishments include:

- Led a 20 member staff to draft and implement the organization's new strategic plan and workforce development policy

- Organized labor unions, community organizations and student convenings to create the highly successful “Construction Careers” initiative that trained low-income and minority workers and placed them in high paying construction careers
- Co-taught the “Community Scholars” class of graduate students, union members and community leaders that led to the comprehensive analytical report on the effects of Project Labor Agreements on local hiring provisions used to stakeholders

CITY OF LOS ANGELES MAYOR ANTONIO VILLARAIGOSA, COMMISSION APPOINTMENTS MANAGER; 2005 - 2006

Led the Mayor’s selection and appointment process for Los Angeles City Commissions. Select accomplishments include:

- Identified qualified candidates from more than 5,000 applicants for the mayor’s 400+ multi-jurisdictional board and commission appointments
- Recruited and maintained a base of accomplished individuals and matched applicant talents with city needs to help the Mayor construct the most diverse pool of commissioners in the history of the City of Los Angeles.
- Shepherded Mayoral nominees in compliance with all legal requirements through the legislative confirmation process

L.A. CITY COUNCILMEMBER JACKIE GOLDBERG, CHIEF OF STAFF; 1993 - 2001

Directed a 20-member staff to draft and implement legislative and policy priorities. Spearheaded coalition building and collaboration with government agencies, community leaders, organized labor and constituents. Some key initiatives implemented included City of Los Angeles career ladders for welfare recipients; recognition of domestic partners; a new anti-discrimination investigative unit; living wage ordinances; worker retention programs; responsible contractor, community benefits agreements; quality affordable housing;; youth intervention programs; local jobs and community development.

Further Experience Requiring High-level Administrative and Policy Skill with Los Angeles Elected Representatives and Advocacy Groups

- Chief of Staff, LAUSD School Board Member Steve Zimmer
- Policy Director, United Firefighters LA City
- Policy Director, LA City Councilmember Martin Ludlow
- District Director, Assembly Member Jackie Goldberg
- Organizing Director, Los Angeles Jobs with Peace

Additional Information for Consideration

BOARD MEMBERSHIPS, TRAININGS AND OTHER ACTIVITIES

- Coach, National Education Association, Strategic Campaign Institute for Community Schools – 2022 to present
- Member, LAUSD Community Schools Steering Committee – 2019 to present
- Professional Coaching Certification, Leadership that Works – 2019
- Co-author, Helping LA Grow Together: Why the Community Redevelopment Agency Should Adopt the Construction Careers Policy – 2008
- Associate producer, Second Chances—Union Made, documentary directed by Kelly Candaele – 2008
- Fellow, founding year of Rockefeller Foundation Next Generation of Leaders – 1997
- Board Member, SCOPE – 1993-1999
- Member, Liberty Hill Community Funding Board - 1988

ELECTORAL CAMPAIGNS

2022 – Central Area Regional Coordinator, Karen Bass for Mayor – Los Angeles

2019 – Campaign Manager, Jackie Goldberg for School Board – Los Angeles

2009 – Campaign Manager, Steve Zimmer for School Board – Los Angeles

2008 – Regional Field Director, Obama for America – Missouri

1993, 1997 – Campaign Manager, Jackie Goldberg for School Board – Los Angeles



KAREN BASS
MAYOR

March 21, 2023

Dear Ms. Delugach:

I am pleased to inform you that I hereby appoint you to the Board of Fire Commissioners for the term ending June 30, 2024. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Ms. Sharon Delugach
March 21, 2023
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As part of the City Council confirmation process, meetings will be offered to Eunisses Hernandez, your Councilmember, and Councilmember Monica Rodriguez, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Sharon Delugach
March 21, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Eunisses Hernandez

_____ Councilmember Monica Rodriguez, Chair of the Council Committee considering your nomination