

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: February 11, 2025

To: The Honorable Members of the Personnel & Hiring  
Committee

From: GRAYCE LIU, Interim General Manager  
Personnel Department



Subject: **COUNCIL FILE 22-0159 PERSONNEL DEPARTMENT'S  
REPORT BACK REGARDING IMPLEMENTATION, BENCHMARKS  
AND HIRING GOALS FOR THE TARGETED LOCAL HIRING AND  
STRATEGIC WORKFORCE DEVELOPMENT TASK FORCE**

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**RECOMMENDATION**

That the City Council note and file this report.

**BACKGROUND**

As part of the Fiscal Year 2021-22 Adopted Budget, the Mayor and Council established a goal of hiring 750 employees through the Targeted Local Hire (“TLH”) and Bridge to Jobs (“BRIDGE”) programs (C.F. 21-0600-S35). During the October 6, 2021, PAH Committee meeting, the Personnel Department offered to expand this report by including a comparison of the employees hired through other civil service processes to the number hired through the BRIDGE program’s alternative pathway to civil service in the semi-skilled classifications used by the BRIDGE program in order to track the progress towards the goal of hiring 750 employees through the TLH and BRIDGE programs. During its meeting of April 18, 2023, PAH instructed the Personnel Department to continue reporting back regarding the hiring and utilization of the TLH and BRIDGE programs on a monthly basis.

During its meeting of August 15, 2023, PAH instructed the Personnel Department to include in its monthly reports, the total number of open TLH positions by classification which is included on page 2 and the cumulative number of TLH Hires for fiscal year to date on page 4 (Attachment A). During the June 18, 2024 meeting, PAH instructed the Personnel Department to include in its monthly reports a chart showing TLH vacancies

by department on pages 5 and 6 (Attachment B) and a chart showing BRIDGE vacancies by department on pages 8 and 9 (Attachment D). These numbers will be updated with each monthly report.

## DISCUSSION

The updated appointment information from January 1<sup>st</sup> through January 31<sup>st</sup> 2025 indicates that **85% of citywide hires into the classifications used by TLH were hired through TLH.**

TLH Hires compared to other Civil Services Hires in Jan 2025 of FY 24-25 (January 1, 2025 - January 31, 2025)						
CLASSES USED BY TLH		TLH Hires	Civil Service Hires	Total Hires	% Hired by TLH	# of open TLH vacancies *
1	ADMINISTRATIVE CLERK	9	2	11	82%	123
2	ANIMAL LICENSE CANVASSER	0	0	0	0%	0
3	ANIMAL CARE TECHNICIAN	0	0	0	0%	26
4	CUSTODIAN	0	0	0	0%	174
5	DELIVERY DRIVER	0	0	0	0%	0
6	GARAGE ATTENDANT	1	0	1	100%	6
7	GARDENER CARETAKER	1	0	1	100%	39
8	MAINTENANCE LABORER	0	0	0	0%	69
9	MECHANICAL HELPER	0	0	0	0%	19
10	STREET SERVICES WORKER	0	0	0	0%	5
11	TREE SURGEON ASSISTANT	0	0	0	0%	1
12	WAREHOUSE & TOOLROOM WORKER	0	0	0	0%	0
<b>TOTAL</b>		<b>11</b>	<b>2</b>	<b>13</b>	<b>85%</b>	<b>462</b>

\* Please note that the CAO is in the process of updating the Workday application to ensure the system accurately represents approved 2024-25 Adopted Budget position authorities as approved by the Mayor and Council. Therefore, the vacancy rates as listed in the attachment should be considered an estimate as they have not yet been reconciled to authorized positions.

The updated appointment information from January 1<sup>st</sup> through January 31<sup>st</sup> 2025 indicates that **82% of citywide hires into the classifications used by BRIDGE were hired through BRIDGE.**

BRIDGE Hires compared to other Civil Services Hires in Jan of FY 24-25 (January 1, 2025 – January 31, 2025)						
CLASSES USED BY BRIDGE		BRIDGE Hires	Civil Service Hires	Total Hires	% Hired by BRIDGE	# of open BRIDGE vacancies *
1	ACCOUNTING CLERK	3	1	4	75%	34
2	CEMENT FINISHER WORKER	0	0	0	0%	8
3	COMMUNICATIONS INFORMATION REPRESENTATIVE	0	0	0	0%	16
4	COMMUNITY SERVICES REPRESENTATIVE	0	0	0	0%	8
5	CUSTOMER SERVICE SPECIALIST	0	0	0	0%	3
6	ELECTRICAL CRAFT HELPER	0	0	0	0%	5
7	FIELD ENGINEERING AIDE	0	1	1	0%	3
8	INSPECTOR TRAINEE (ASSISTANT INSPECTOR)	0	0	0	0%	21
9	MAINTENANCE & CONSTRUCTION HELPER	0	0	0	0%	21
10	SECURITY OFFICER	6	0	6	100%	0
11	TRAFFIC PAINTER & SIGN POSTER	0	0	0	0%	0
<b>TOTAL</b>		<b>9</b>	<b>2</b>	<b>11</b>	<b>82%</b>	<b>119</b>

**Attachment A** – TLH Hires vs. Other Civil Service Hires by department

**Attachment B** – TLH Hires vs. Other Civil Service Hires and Vacancies by department and classification.

**Attachment C** – BRIDGE Hires vs. Other Civil Service Hires by department

**Attachment D** – BRIDGE Hires vs. Other Civil Service Hires and Vacancies by department and classification.

**Attachment A**

**Civil Services Hires compared to TLH Hires in January 2025 of FY 24-25  
in the classifications used by TLH**

DEPARTMENT		TLH Hires	Other Civil Service Hires	TOTAL	Hired thru TLH	FY 24-25 TLH hires to date
1	AGING	0	0	0	0%	0
2	AIRPORTS	0	0	0	0%	11
3	ANIMAL SERVICES	0	0	0	0%	3
4	BUILDING & SAFETY	1	0	1	100%	7
5	CANNABIS	0	0	0	0%	0
6	CAO	0	0	0	0%	0
7	CIVIL AND HUMAN RIGHTS EQUITY	0	0	0	0%	0
8	CLA (COUNCIL)	0	0	0	0%	0
9	CITY CLERK	1	0	1	100%	2
10	COMMUNITY INVESTMENT FOR FAMILIES	0	0	0	0%	0
11	CONTROLLER	0	0	0	0%	1
12	CONVENTION CENTER	0	0	0	0%	0
13	CULTURAL AFFAIRS	0	0	0	0%	0
14	DISABILITY	0	0	0	0%	0
15	DOT	0	0	0	0%	1
16	ECONOMIC & WORKFORCE DEV.	0	0	0	0%	2
17	EL PUEBLO	0	0	0	0%	0
18	EMERGENCY MANAGEMENT	0	0	0	0%	0
19	EMPLOYEE RELATIONS BOARD	0	0	0	0%	0
20	ETHICS COMMISSION	0	0	0	0%	0
21	FINANCE	0	0	0	0%	0
22	FIRE CIVILIAN	1	0	1	100%	2
23	GSD	0	0	0	0%	0
24	HARBOR	0	0	0	0%	6
25	HOUSING	0	1	1	0%	2
26	ITA	0	0	0	0%	0
27	LACERS	0	0	0	0%	2
28	LIBRARY	0	0	0	0%	1
29	NEIGHBORHOOD EMPOWERMENT	0	0	0	0%	0
30	PENSIONS	0	1	1	0%	0
31	PERSONNEL	0	0	0	0%	2
32	PLANNING	2	0	2	100%	2
33	POLICE CIVILIAN	4	0	4	100%	7
34	PW BOARD	0	0	0	0%	0
35	PW CONTRACT ADMIN	0	0	0	0%	0
36	PW ENGINEERING	0	0	0	0%	0
37	PW SANITATION	0	0	0	0%	0
38	PW STREET LIGHTING	0	0	0	0%	0
39	PW STREET SERVICES	1	0	1	100%	4
40	RAP	1	0	1	100%	9
41	YOUTH DEVELOPMENT	0	0	0	0%	0
42	ZOO	0	0	0	0%	0
<b>TOTAL</b>		<b>11</b>	<b>2</b>	<b>13</b>	<b>85%</b>	<b>64</b>

Attachment B  
 TLH Hires compared to Other Civil Service Hires and Vacancies in January 2025 of FY 24-25  
 in the classifications used by TLH

DEPARTMENT	ADMIN CLERK			ANIMAL CARE TECH			ANIMAL LICENSE CANVASSER			CUSTODIAN			DELIVERY DRIVER			GARAGE ATTENDANT		
	# TLH Hires	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies
1	AGING																	
2	AIRPORTS		42									171						1
3	ANIMAL SERVICES		2			26												
4	BUILDING & SAFETY	1	7															
5	CANNABIS																	
6	CAO																	
7	CIVIL AND HUMAN RIGHTS EQUITY		1															
8	CLA (COUNCIL)		2															
9	CITY CLERK	1																
10	COMMUNITY INVESTMENT FOR FAMILIES																	
11	CONTROLLER																	
12	CONVENTION CENTER																	
13	CULTURAL AFFAIRS		1															
14	DISABILITY																	
15	DONE																	
16	DOT																	
17	EWDD																	
18	EL PUEBLO																	
19	EMERGENCY MANAGEMENT																	
20	ERB																	
21	ETHICS COMMISSION																	
22	FINANCE																	
23	FIRE CIVILIAN	1	3															
24	GSD																	4
25	HARBOR		1									3						1
26	HOUSING		17															
27	ITA																	
28	LACERS		1															
29	LIBRARY		35															
30	PENSIONS		1															
31	PERSONNEL		3															
32	PLANNING	2	3															
33	POLICE CIVILIAN	3	3													1		
34	PW BOARD																	
35	PW CONTRACT ADMIN																	
36	PW ENGINEERING																	
37	PW SANITATION		2															
38	PW STREET LIGHTING																	
39	PW STREET SERVICES	1																
40	RAP																	
41	YOUTH DEVELOPMENT																	
42	ZOO																	
<b>TOTAL</b>	<b>9</b>	<b>2</b>	<b>123</b>	<b>0</b>	<b>0</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>174</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>6</b>

DEPARTMENT	GARDENER CARETAKER			MAINTENANCE LABORER			MECHANICAL HELPER			STREET SERVICES WORKER			TREE SURGEON ASST			WAREHOUSE & TOOLROOM WORKER		
	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies
1	AGING																	
2	AIRPORTS		18			22			12			3						
3	ANIMAL SERVICES																	
4	BUILDING & SAFETY																	
5	CANNABIS																	
6	CAO																	
7	CIVIL AND HUMAN RIGHTS EQUITY																	
8	CLA (COUNCIL)																	
9	CITY CLERK																	
10	COMMUNITY INVESTMENT FOR FAMILIES																	
11	CONTROLLER																	
12	CONVENTION CENTER																	
13	CULTURAL AFFAIRS																	
14	DISABILITY																	
15	DONE																	
16	DOT					9			2									
17	EWDD																	
18	EL PUEBLO																	
19	EMERGENCY MANAGEMENT																	
20	ERB																	
21	ETHICS COMMISSION																	
22	FINANCE																	
23	FIRE CIVILIAN																	
24	GSD								1									
25	HARBOR		5			1												
26	HOUSING																	
27	ITA																	
28	LACERS																	
29	LIBRARY		2			2												
30	PENSIONS																	
31	PERSONNEL																	
32	PLANNING																	
33	POLICE CIVILIAN																	
34	PW BOARD																	
35	PW CONTRACT ADMIN																	
36	PW ENGINEERING																	
37	PW SANITATION					34												
38	PW STREET LIGHTING								1									
39	PW STREET SERVICES								3			2				1		
40	RAP	1		14		1												
41	YOUTH DEVELOPMENT																	
42	ZOO																	
<b>TOTAL</b>		<b>1</b>	<b>0</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>

Attachment C

Civil Service Hires compared to BRIDGE Hires in January 2025 of FY 24-25  
in the classifications used by BRIDGE

	DEPARTMENT	BRIDGE Hires	Other Civil Service Hires	TOTAL	Hired thru BRIDGE	FY 24-25 BRIDGE hires to date
1	AGING	0	0	0	0%	0
2	AIRPORTS	6	0	6	100%	45
3	ANIMAL SERVICES	0	0	0	0%	0
4	BUILDING & SAFETY	0	0	0	0%	0
5	CANNABIS	0	0	0	0%	0
6	CAO	0	0	0	0%	0
7	CLA (COUNCIL)	0	0	0	0%	0
8	CITY CLERK	0	0	0	0%	0
9	CONTROLLER	0	0	0	0%	1
10	CONVENTION CENTER	0	0	0	0%	0
11	CULTURAL AFFAIRS	0	0	0	0%	0
12	DISABILITY	0	0	0	0%	0
13	DOT	0	0	0	0%	26
14	ECONOMIC & WORKFORCE DEV.	0	0	0	0%	0
15	EL PUEBLO	0	0	0	0%	0
16	EMERGENCY MANAGEMENT	0	0	0	0%	0
17	EMPLOYEE RELATIONS BOARD	0	0	0	0%	0
18	ETHICS COMMISSION	0	0	0	0%	0
19	FINANCE	0	0	0	0%	0
20	FIRE CIVILIAN	0	0	0	0%	0
21	GSD	0	0	0	0%	0
22	HARBOR	0	0	0	0%	4
23	HOUSING	0	0	0	0%	2
24	ITA	0	0	0	0%	1
25	LACERS	0	0	0	0%	3
26	LIBRARY	0	0	0	0%	1
27	NEIGHBORHOOD EMPOWERMENT	0	0	0	0%	0
28	PENSIONS	0	0	0	0%	0
29	PERSONNEL	0	0	0	0%	0
30	PLANNING	0	0	0	0%	0
31	POLICE CIVILIAN	0	0	0	0%	9
32	PW BOARD	0	0	0	0%	0
33	PW CONTRACT ADMIN	3	1	4	75%	3
34	PW ENGINEERING	0	0	0	0%	1
35	PW SANITATION	0	0	0	0%	0
36	PW STREET LIGHTING	0	0	0	0%	0
37	PW STREET SERVICES	0	1	1	0%	0
38	RAP	0	0	0	0%	0
39	YOUTH DEVELOPMENT	0	0	0	0%	1
40	ZOO	0	0	0	0%	0
<b>TOTAL</b>		<b>9</b>	<b>2</b>	<b>11</b>	<b>82%</b>	<b>97</b>

Attachment D

BRIDGE Hires compared to Other Civil Service Hires and Vacancies in January 2025 of FY 24-25  
in the classifications used by BRIDGE

DEPARTMENT	ACCOUNTING CLERK			CEMENT FINISHER WORKER			COMMUNICATION INFORMATION REPRESENTATIVE			COMMUNITY SERVICES REPRESENTATIVE			CUSTOMER SERVICE SPECIALIST		
	# BRIDGE Hires	# Other Civil Service Hires	# Vacancies	# BRIDGE Hires	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies
1	AGING														
2	AIRPORTS		15			6			10						
3	ANIMAL SERVICES														
4	BUILDING & SAFETY		3												
5	CANNABIS														
6	CAO														
7	CIVIL AND HUMAN RIGHTS EQUITY														
8	CLA (COUNCIL)														
9	CITY CLERK		1												
10	COMMUNITY INVESTMENT FOR FAMILIES														
11	CONTROLLER														
12	CONVENTION CENTER														
13	CULTURAL AFFAIRS														
14	DISABILITY														
15	DONE														
16	DOT														
17	EWDD		1												
18	EL PUEBLO														
19	EMERGENCY MANAGEMENT														
20	ERB														
21	ETHICS COMMISSION														
22	FINANCE														3
23	FIRE CIVILIAN		1												
24	GSD														
25	HARBOR		3						5						
26	HOUSING		3												
27	ITA								1						
28	LACERS		1												
29	LIBRARY		1								8				
30	PENSIONS														
31	PERSONNEL														
32	PLANNING														
33	POLICE CIVILIAN														
34	PW BOARD														
35	PW CONTRACT ADMIN	3	1	5											
36	PW ENGINEERING														
37	PW SANITATION														
38	PW STREET LIGHTING					1									
39	PW STREET SERVICES					1									
40	RAP														
41	YOUTH DEVELOPMENT														
42	ZOO														
<b>TOTAL</b>	<b>3</b>	<b>1</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>

DEPARTMENT		ELECTRICAL CRAFT HELPER			FIELD ENGINEERING AIDE			INSPECTOR TRAINEE (ASSISTANT INSPECTOR)			MAINTENANCE & CONSTRUCTION HELPER			SECURITY OFFICER			TRAFFIC PAINTER & SIGN POSTER		
		# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies
1	AGING																		
2	AIRPORTS			1					5			10	6						
3	ANIMAL SERVICES																		
4	BUILDING & SAFETY								12										
5	CANNABIS																		
6	CAO																		
7	CIVIL AND HUMAN RIGHTS EQUITY																		
8	CLA (COUNCIL)																		
9	CITY CLERK																		
10	COMMUNITY INVESTMENT FOR FAMILIES																		
11	CONTROLLER																		
12	CONVENTION CENTER																		
13	CULTURAL AFFAIRS																		
14	DISABILITY																		
15	DONE																		
16	DOT			1															
17	EWDD																		
18	EL PUEBLO																		
19	EMERGENCY MANAGEMENT																		
20	ERB																		
21	ETHICS COMMISSION																		
22	FINANCE																		
23	FIRE CIVILIAN																		
24	GSD																		
25	HARBOR						1					4							
26	HOUSING								3										
27	ITA																		
28	LACERS																		
29	LIBRARY																		
30	PENSIONS																		
31	PERSONNEL																		
32	PLANNING																		
33	POLICE CIVILIAN																		
34	PW BOARD																		
35	PW CONTRACT ADMIN								1										
36	PW ENGINEERING																		
37	PW SANITATION																		
38	PW STREET LIGHTING			3								1							
39	PW STREET SERVICES						1	2				5							
40	RAP																		
41	YOUTH DEVELOPMENT																		
42	ZOO											1							
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>