

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 28, 2025

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **ESTABLISHMENT OF SALARIES FOR NEW, NON-REPRESENTED CLASSIFICATIONS OF PRINCIPAL CLEAN WATER MANAGER AND ZOO CURATOR OF ANIMAL WELLBEING – ORDINANCE AMENDING SCHEDULE “A” OF LOS ANGELES ADMINISTRATIVE CODE SECTION 4.61**

RECOMMENDATIONS

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Schedule “A” of Los Angeles Administrative Code Section 4.61, to provide salaries for the new, non-represented classifications of Principal Clean Water Manager (Code 4129) and Zoo Curator of Animal Wellbeing (Code 4278); and
2. That the City Council authorize:
 - A. The CAO, upon accretion of the classes to a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salaries approved by ordinance; and
 - B. The Controller and the CAO to correct any clerical or technical errors in the above ordinance.

SUMMARY

The Executive Employee Relations Committee approved the recommendations of the CAO to establish the salaries for the newly created, non-represented classifications of Principal Clean Water Manager and Zoo Curator of Animal Wellbeing, at its meeting on October 22, 2024. The recommended salaries are shown in the table below.

Recommended Salaries for Principal Clean Water Manager and Zoo Curator of Animal Wellbeing			
Class Title	Class Code	Range Number (Minimum Step)	Annual Salary Range*
Principal Clean Water Manager	4129	6699(2)*	\$ 143,717 - \$ 210,115
Zoo Curator of Animal Wellbeing	4278	3919(2)*	\$ 84,083 - \$ 122,983

*Steps 2-12 (Step 1 is reserved for Targeted Local Hire Program classifications).

The Principal Clean Water Manager will be employed exclusively by the Department of Public Works Bureau of Sanitation. An employee in this classification will serve as the head of a division and will plan, organize, direct, and coordinate the work of a wide range of classifications in wastewater, water reclamation, stormwater, or industrial pretreatment activities, establish policies and procedures for all aspects of wastewater operations, and review process control activities of wastewater to ensure compliance with legally mandated regulations and permit requirements.

The Zoo Curator of Animal Wellbeing will be employed exclusively by the Los Angeles Zoo. An employee in this classification will oversee activities that assess and improve the welfare of Zoo animals and contribute to knowledge about exotic animal welfare in human care. The position will coordinate the Zoo's animal welfare program and will be responsible for developing, implementing, and overseeing animal welfare programs and will assist in ensuring that the Zoo complies with the Association of Zoos and Aquariums (AZA) and United States Department of Agriculture (USDA) standards of animal welfare.

The ordinance submitted herein adds the classifications of Principal Clean Water Manager (Class Code 4129) and Zoo Curator of Animal Wellbeing (Class Code 4278) to the City's classification listing in Schedule "A" of the Los Angeles Administrative Code Section 4.61, at the recommended salaries shown in the table above.

FISCAL IMPACT

The cost associated with filling Principal Clean Water Manager and Zoo Curator of Animal Wellbeing positions will be absorbed within budgeted funds by the employing departments for Fiscal Year 2024-25.

MWS:MCB:PAG:SAO:0725090

Attachment