



October 11, 2024

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Faith Mitchell to the Board of Public Works for the term ending June 30, 2028.

I certify that in my opinion Ms. Mitchell is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Mitchell will fill the vacancy created by the departure of Mike Davis.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is fluid and cursive, with the first name 'Karen' and last name 'Bass' clearly distinguishable.

KAREN BASS  
Mayor

KB:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Faith Mitchell  
**Commission:** Board of Public Works  
**End of Term:** 6/30/2028

### Appointee Information

1. **Race:** African American
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 10 - South LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., University of San Francisco School of Law
7. **Occupation/profession:**
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Davis, Michael	South LA	9	African American	M	6/30/2028
Grant, John	East LA	13	Caucasian	M	6/30/2029
Khorsand, Vahid	South Valley	4	Middle Eastern / Arab	M	6/30/2027
Reyes, Susana	Central	5	API	F	6/30/2025
Villegas, Teresa	East LA	14	Latinx	F	6/30/2026

## **FAITH I. MITCHELL**

### **EDUCATION**

#### **UNIVERSITY OF SAN FRANCISCO SCHOOL OF LAW, Juris Doctor, 1982**

Associate Editor, Law Review 1981-1982

Academic Achievement Award, Black American Law Students' Association, 1980-82

#### **ARIZONA STATE UNIVERSITY, Bachelor of Arts, Political Science, 1979**

Arizona State University Alumni Association Medallion of Merit Award

### **PROFESSIONAL EXPERIENCE**

#### **Administrative Law Judge II**

##### **California Unemployment Insurance Appeals Board, Los Angeles**

**December 2008-July 2024**

Review documents, conduct hearings and render decisions in disability, tax and unemployment matters governed by state and federal laws and regulations.

#### **Senior Assistant City Attorney**

##### **City of Inglewood**

**December 2006 – December 2007**

Represented the City in civil litigation matters involving torts, contracts, use of excessive force, writs for police officer termination/discipline; reviewed work product and coordinated with outside counsel representing City in other matters; provided advice and counsel to City Council, staff and commissions; updated the City's Conflict of Interest Code and assisted in drafting final version of administrative manual for Citizen's Police Oversight Commission.

#### **Mediator**

##### **Metropolis Mediations, Los Angeles**

**January 2002 – December 2008**

Provided mediation and arbitration services to parties, specializing in the areas of eminent domain and government tort liability, public contract, construction issues and labor/employment matters. Served as relocation appeals hearing officer for Los Angeles World Airports. Managed relocation activities for developer on major redevelopment project.

#### **Senior Associate**

##### **Meyers, Nave, Riback, Silver & Wilson, San Leandro**

**January 2000 - December 2001**

Represented various public entities including, but not limited to, Counties of Alameda and San Bernardino, Cities of Dublin, Milpitas, Petaluma, South San Francisco, and the Regents of the University of California in civil litigation specializing in eminent domain.

#### **Deputy Attorney IV**

##### **State of California Department of Transportation, Legal Division, Los Angeles**

**June 1987- January 2000**

Represented the State of California in civil litigation in the areas of eminent domain, environmental law, personal injury defense and personnel matters; performed legal research, drafted pleadings and documents; made court appearances, conducted discovery, arbitrations, trials, and presentation of appellate briefs; advised Departmental personnel in all areas; provided counsel to Civil Rights Branch in its implementation of Century Freeway consent decree. Lead attorney for State in Carroll v. State of California, 217 Cal.App.3d 134 (1990), cited in Kobzoff v. County of Los Angeles, (1998) 19 Cal.4<sup>th</sup> 851; Nickerson v. Harmen, et al (unpublished); People ex rel Department of Transportation v. White (unpublished). Authored appellate brief in People ex rel Department of Transportation v. Tanczos (1996) 42 Cal.App.4th 1215.

**BAR ADMISSIONS & MEMBERSHIP**

United States District Court, Central District, 1988

United States District Court, Northern District, 1985

State Bar of California, 1984

John M. Langston Bar Association: Parliamentarian, 1996; Board Member, 1997-99, 2002-2007

**LECTURER**

American Law Institute/American Bar Association: Inverse Condemnation Seminar, April 2007, Scottsdale

IRWA Annual Valuation Conference Keynote Speaker, April 2006

CLE International Eminent Domain 1999-20, 2002-06 (Co-Chair), 2007, Los Angeles, California

CLE International Eminent Domain 2000-04 San Francisco, California

California Redevelopment Association Legal Issues Symposium, August 2006

Appraisal Institute Annual Litigation Seminar Keynote Speaker, November 2004

Appraisal Institute Annual Litigation Seminar Speaker, November 2006

League of California Cities September 2003, Sacramento, California

Department of Transportation: Real Property, 1999, San Diego, California

Department of Transportation: Tort Workshop, 1998, Napa, California

**SPECIAL APPOINTMENTS AND COMMUNITY INVOLVEMENT**

Assembly District 47 Environmental Commission, 2005-2010

37<sup>th</sup> Congressional District, Congressional Council, 2011-2022

Commissioner, Area Planning Commission – South Los Angeles, February 2007-April 2014

Vice President, August 2007- March 2009, August 2013-April 2014; President, 2009-10

Crenshaw Manor Neighborhood Watch Co-chair; 2002- 2017; National Night Out Coordinator, 2004-09

Crenshaw YMCA Board Member, 2004-06

Delta Sigma Theta Sorority, Inc. – Century City Alumni Chapter: President 2015-17

Friends 4 Expo Transit Steering Committee

Hearing Examiner, Los Angeles Police Commission, 2002-Present

Jenessee Center: Board Member, January-August 2009

Judge Pro Tem, Los Angeles Superior Court: 1998-99, 2002-2008

Los Angeles Superior Court Pro Bono Arbitrator and Mediator, 2002-07

The Violet Foundation, Board Member and President, 2002-03



KAREN BASS  
MAYOR

October 11, 2024

Dear Ms. Mitchell:

I am pleased to inform you that I hereby appoint you to the Board of Public Works for the term ending June 30, 2028, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Samantha Rodriguez at the City Ethics Commission by email at [samantha.rodriguez@lacity.org](mailto:samantha.rodriguez@lacity.org).

As part of the appointment process, Heather Hutt, your Councilmember, and Councilmember John Lee, the Chair of the Public Works Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Ms. Faith Mitchell  
October 11, 2024  
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Public Works Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly legible.

KAREN BASS  
Mayor

KB:tga

Attachment I  
Ms. Faith Mitchell  
October 11, 2024

## **Nominee Check List**

### **I. Within 7 days:**

- ☐ Email the below completed documents, found on the last two pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to:

Office of the Mayor  
Attn: Thomas Arechiga  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012

- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

### **II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):**

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

### **III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.**

- ☐ Your City Councilmember Heather Hutt
- ☐ Councilmember John Lee, Chair of the Council Committee considering your nomination

### **IV. Public Meetings at City Hall:**

- ☐ Public Works Committee Hearing
- ☐ Full Council Hearing