



KAREN BASS
MAYOR

June 23, 2023

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: FY 2021 Urban Areas Security Initiative Contracting Authorities, Budget Modifications, and Re-appropriations (Council File No. 21-1320)

Dear Honorable Members:

Each year the City of Los Angeles receives funding from the U.S. Department of Homeland Security (DHS) through the Urban Area Security Initiative Grant (UASI). The grant funds are managed and administered by my office and distributed throughout the Los Angeles/Long Beach areas. Careful monitoring and project management takes place to fully expend these funds and invest in areas of greatest need. As a result, this funding helps to provide our region with resources necessary for risk mitigation, enhanced preparedness, and increased resilience. Investments can be made in human capital, equipment, development and execution of training and exercises, capital projects, among other targeted resources and needs.

Allocations are provided based on official estimates and forecasted spending. Actual costs may ultimately differ depending on a variety of variables, including shifting market rates, resource availability, and/or project duration. Additionally, some grant-funded projects and, therefore, costs may span fiscal years, or be invested in on an ongoing basis. As these investments are made, my office works to monitor spending rates and reallocates excess or ongoing costs to ensure complete and efficient use of the funds.

As such, I am providing the attached report requesting contracting authorities, budget modifications, and re-appropriation of funds for FY 22-23 and FY 23-24.

Sincerely,

KAREN BASS
Mayor

Attachment 1: Narrative & Recommendations



NARRATIVE & RECOMMENDATIONS UASI 2021

Attachment 1

Transmitted herewith for City Council consideration are proposed contracting authorities and budget modifications related to the United States Department of Homeland Security (DHS) Fiscal Year 2021 Urban Areas Security Initiative (FY21 UASI) grant award. On May 20, 2022, the City Council accepted the FY21 UASI grant in the amount of \$55,420,000 with a grant performance period from September 1, 2021 to May 31, 2024. (Council File No. 21-1320).

Los Angeles Cybersecurity

Threat Information Sharing Platform

In FY21 UASI, the Mayor's Office received Council authority to enter into a contract with International Business Machines (IBM) for the Threat Intelligence Sharing Platform (TISP) for \$175,000. The Mayor's Office requests to reduce the contract by \$125,938 to a new amount of \$49,062 in order to fund a Regional Cyber Services Coordinator position. No capabilities will be affected as a result of this shift and the Grantor approved this modification on February 1, 2023.

Authority is requested to modify the FY21 UASI budget as noted above, and to decrease contracting authority for a sole source contract with IBM to continue TISP services in an amount not to exceed \$49,062 for a term of up to 12 months within the grant performance period.

Regional Cyber Services Coordinator

In addition to the above-mentioned funding, an additional \$22,500 has been modified from the Mayor's Office Management and Administration (M&A) Contractual Services funds in order to support this project for a total amount of \$148,438. The Regional Cyber Services Coordinator will be the technical expert who will rotate between the LA Cyber Lab and the Joint Regional Intelligence Center (JRIC), and will provide essential cyber services to the region. The Grantor approved this modification on February 1, 2023.

Authority is requested to modify the FY21 UASI budget, conduct the necessary transfer of appropriations as noted above, and negotiate and execute a contract with a vendor to hire a Regional Cyber Services Coordinator in an amount not to exceed \$148,438 and for a term of up to 12 months within the grant performance period.

Regional Interoperable Communications

Regional Communications Coordinator

In FY20 UASI, the Mayor's Office received funding to hire a Regional Communications Coordinator who would provide technical expertise and coordination services necessary to deploy the regional "System of Systems" model of Interoperable Communications. A contract was executed with NewTel Consulting Services, however, due to the complexity

of the project, additional time beyond the FY20 UASI Period of Performance was needed. To accommodate this need, \$107,000 of the original contract will now be funded out of FY21 UASI utilizing funds allocated towards Mayor's Office M&A Contractual Services. Grantor approval for this modification is currently pending.

Authority is requested to modify the FY21 UASI budget, conduct the necessary transfer of appropriations as noted above, and negotiate and execute a sole source contract with NewTel Consulting Services in order to continue the Regional Communications Coordinator services in an amount not to exceed \$107,000 and for a term of up to 12 months within the grant performance period.

Los Angeles Police Department

Mt. Lee Security Cameras

In FY21 UASI, the Los Angeles Police Department (LAPD) received an allocation of \$250,000 to fund upgrades to the security camera system at the Mount Lee Communication Complex. The Mount Lee Communication Complex provides an essential radio communication function for first responders to effectively handle emergencies and protect the public. It is a high-profile target for anyone with intentions to inflict paralyzing damage to the Los Angeles region's first responders. The objectives of this project are to replace the current antiquated security surveillance system with upgraded hardware and software components that meet and or exceed technology standards for critical infrastructure protection.

Authority is requested to negotiate and execute a contract with a vendor to upgrade the security camera system at Mount Lee in an amount not to exceed \$250,000 for a term of up to 12 months within the grant performance period.

Jurisdictional Crisis Incident Management Training

In FY21 UASI, the LAPD received an allocation of \$188,205 to provide training in Jurisdictional Crisis Emergency Management to responders specializing in emergency operations throughout the Los Angeles/Long Beach Urban Area. This course will provide jurisdictional teams with incident management and decision-making skills required to safely and effectively manage any "All Hazards" large-scale or catastrophic incident (man-made or terrorism). The modification is pending grantor approval.

Authority is requested to negotiate and execute a sole source contract with the Texas Engineering Extension Service (TEEX) to provide incident management training in an amount not to exceed \$188,205 for a term up to 12 months within the grant performance period.

Domestic Violent Extremism Training Reappropriation

In FY21 UASI, the LAPD funded one Combating Domestic Violent Extremism Intelligence Analyst. This position was recently filled and in order to maintain adequate training, \$13,600 allocated to Domestic Violent Extremism training in FY 21-22 must be reappropriated for FY 23-24. A modification was not required for this change.

Authority is requested to conduct the necessary transfer of appropriations as noted above,

Los Angeles Emergency Management Department

Emergency Operations Plan Annex and Appendices Revision

In FY21 UASI, EMD received \$700,000 to update the City's CBRN Annex and Appendices and development of Explosive Appendix, develop a Supply Chain Management Annex, and update the Logistics Donations Management Annex. However, due to the need for a complete plan revision for the City's Emergency Operations Plan (EOP), a new project to review, revise, streamline, and develop a maintenance cycle for the EOP was developed for \$500,000 (The remaining amount of \$200,000 will fund the Vista Forge Exercise Series detailed further in this report.) The overall plan contains over 40 annexes and appendices requiring constant review, revision, and maintenance. The modification was approved by the grantor on August 5, 2022.

Authority is requested to modify the FY21 UASI budget and negotiate and execute a contract with a vendor to update the EOP, in an amount not to exceed \$500,000 for a term of up to 24 months within the grant performance period.

EMD Strategic Plan

In FY21 UASI, EMD was awarded \$500,000 to upgrade equipment at the Alternate Emergency Operations Center, however, due to prolonged project timelines, the project was unable to be completed. As a result, EMD will modify \$100,000 to revise its Strategic Plan to evaluate and update department goals and strategies to align the department with current priorities in all-hazards emergency preparedness through the next three years. The updated Strategic Plan will identify department-wide goals and benchmarks to reflect City policies, programs and projects, while also emphasizing strategies for implementing division goals and objectives. The modification was approved by the grantor on April 27, 2023.

Authority is requested to modify the FY21 UASI budget and negotiate and execute a contract with a vendor update the Strategic Plan, in an amount not to exceed \$100,000 for a term of up to 12 months within the grant performance period.

Enhanced Functional Needs Support Services Cache Program

EMD was approved \$62,619 for an Enhanced Functional Needs Support Services (FNSS) Cache Program to assist people with disabilities and others with access and functional needs who may be impacted by incidents by ensuring they have equipment to maintain their independence at emergency shelters. As a result of increased cost, EMD modified an additional \$62,381 from the cancelled Alternate Emergency Operations Center project in order to support the additional needs of this project. The modification was approved by the grantor on April 27, 2023.

Authority is requested to modify the FY21 UASI budget and negotiate and execute a contract with a vendor to provide FNSS Cache Program enhancements, in an amount not to exceed \$125,000 for a term of up to 12 months within the grant performance period.

Texas Engineering Extension Service

In FY21 UASI, EMD received \$200,000 to conduct MGT346 EOC Operations and Planning for All Hazards TEEX Course (\$150,000 for training and \$50,000 for travel). This course will further develop responder skills necessary to effectively plan for and manage a large-scale incident by applying and implementing an all-hazards, multi-disciplinary, management team approach. In order to support a more specialized course specifically designed for LA EOC responders, funding was modified from MGT346 to IMS655 Jurisdictional Crisis Emergency Management - Emergency Operations Center (JCEM-EOC). Funding was also modified from a canceled All Hazards CA-040-RESP training through the California Specialized Training Institute (CSTI) (\$75,000) and the Alternate Emergency Operations Center equipment (\$1,122) to increase the project budget to \$276,122. The modification was approved by the grantor on April 27, 2023.

Authority is requested to modify the FY21 UASI budget and negotiate and execute a sole source contract with TEEX to provide IMS655 training, in an amount not to exceed \$276,122 for a term of up to 12 months within the grant performance period.

Vista Forge Exercise Series

Vista Forge is a U.S. Northern Command-coordinated exercise series designed to strengthen relationships with civil authorities, alleviate potential friction points between the Department of Defense, Federal, and State/Local organizations during emergency response operations, and build local resilience within the response community. As detailed previously in this report, EMD will modify \$200,000 from their EOP Planning project to fund the planning and development of training videos and tabletops for an exercise series. Through this project, EMD, in coordination with the Joint Regional Intelligence Center (JRIC) and Santa Monica Fire Department, will develop training videos and a regional exercise series to learn about the scope and multiple impacts of a nuclear yield event, and evaluate the broad range of operational, coordination, and information-sharing challenges that such a scenario would present. Of the \$200,000, \$140,000 will be transferred to Santa Monica Fire Department to procure a contractor to develop and produce a video training portfolio in line with the scenario and \$60,000 will remain with EMD to procure a vendor to assist in managing the planning efforts of a Vista Forge Exercise in the City of Los Angeles. The modification is pending grantor approval.

Authority is requested to modify the FY21 UASI budget, conduct the necessary transfer of appropriations as noted above, and negotiate and execute a contract with a vendor to plan and deliver a Vista Forge Exercise Series, in an amount not to exceed \$60,000 for a term of up to 12 months within the grant performance period.

Recommendations

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File No. 21-1320) for the FY21 UASI grant by reallocating funds between projects and conducting the necessary fiscal transfers and reappropriations as described within this report;
 - b. Negotiate and execute a sole source contract with IBM to continue TISP services in an amount not to exceed \$49,062 for a term of up to 12 months within the grant performance period;
 - c. Negotiate and execute a contract with a vendor to hire a Regional Cyber Services Coordinator in an amount not to exceed \$148,438 and for a term of up to 12 months within the grant performance period;
 - d. Negotiate and execute a sole source contract with NewTel Consulting Services to continue the Regional Communications Coordinator services in an amount not to exceed \$107,000 and for a term of up to 12 months within the grant performance period;
 - e. Negotiate and execute a contract with a vendor to upgrade the security camera system at Mount Lee in an amount not to exceed \$250,000 for a term of up to 12 months within the grant performance period;
 - f. Negotiate and execute a sole source contract with the Texas Engineering Extension Service to provide incident management training in an amount not to exceed \$188,205 and a term up to 12 months within the grant performance period;
 - g. Negotiate and execute a contract with a vendor to provide emergency operations plan, annexes and appendices review, revision, streamlining, and maintenance for an amount not to exceed \$500,000 and a term up to 24 months within the grant performance period;
 - h. Negotiate and execute a contract with a vendor to provide strategic planning and development services for an amount not to exceed \$100,000 and a term up to 12 months within the grant performance period;
 - i. Negotiate and execute a contract with a vendor to support equipment and supplies logistics and planning for the Functional Needs Support Services (FNSS) Cache Project for an amount not to exceed \$125,000 and a term up to 12 months within the grant performance period;

- j. Negotiate and execute a sole source contract with the Texas Engineering Extension Service to provide IMS-655 Jurisdictional Crisis Emergency Management - Emergency Operations Center (JCEM-EOC) for an amount not to exceed \$276,122 and a term up to 12 months within the grant performance period; and
- k. Negotiate and execute a contract with a vendor to conduct a Vista Forge tabletop exercise for an amount not to exceed \$60,000.00 and a term up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form.

2. Authorize the Controller to:

- a. Transfer and create new appropriations within FY21 UASI Homeland Security Grant Fund No. 65R/46 as follows:

TRANSFER FROM:

| <u>Fund/ Dept.</u> | <u>Account</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------------|----------------|-----------------------------------|---------------------|
| 65R/46 | 46V935 | EMD Grant Allocation | \$140,000.00 |
| 65R/46 | 46V946 | Grant Management & Administration | \$22,500.00 |
| 65R/46 | 46V170 | Police | \$ 13,600.00 |
| TOTAL: | | | \$176,100.00 |

TRANSFER TO:

| <u>Fund/ Dept.</u> | <u>Account</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------------|----------------|----------------------|---------------------|
| 65R/46 | 46V668 | Partner Jurisdiction | \$140,000.00 |
| 65R/46 | 46V932 | ITA Grant Allocation | \$22,500.00 |
| 65R/46 | 46Y170 | Police | \$13,600.00 |
| TOTAL: | | | \$176,100.00 |

- b. Transfer and create new appropriations within FY21 UASI Homeland Security Grant Fund No. 65R/46 as follows:

TRANSFER FROM:

| <u>Fund/ Dept.</u> | <u>Account</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------------|----------------|---------------------|--------------------|
| 65R/46 | 46Y170 | LAPD | \$13,600.00 |
| TOTAL: | | | \$13,600.00 |

TRANSFER TO:

| <u>Fund/ Dept.</u> | <u>Account</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------------|----------------|---------------------|--------------------|
| 100/70 | 001092 | Sworn Overtime | \$13,600.00 |
| TOTAL: | | | \$13,600.00 |

3. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,



KAREN BASS
Mayor