

## TRANSMITTAL

To: **THE COUNCIL**

Date: **03/29/24**

From: **THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**

A handwritten signature in black ink, appearing to read "Carolyn Webb de Macias". The signature is fluid and cursive, with a large loop at the end.

(Carolyn Webb de Macias for)

**KAREN BASS**

**Mayor**

# LOS ANGELES POLICE COMMISSION

## BOARD OF POLICE COMMISSIONERS

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POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

November 16, 2023

BPC #23-226

The Honorable Karen Bass  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

Attention: Heleen Ramirez

Dear Honorable Mayor:

RE: DONATION VALUED AT \$26,259.08 TO PROVIDE FOUR COMMERCIAL GRADE  
STAMPING DEVICES TO THE DEPARTMENT'S FOUR BUREAUS.

At the regular meeting of the Board of Police Commissioners held Tuesday, November 14, 2023, the Board APPROVED the Department's report relative to the above matter.

Respectfully,

BOARD OF POLICE COMMISSIONERS

  
REBECCA MUNOZ  
Commission Executive Assistant

Attachment

c: Chief of Police

# INTRADEPARTMENTAL CORRESPONDENCE

REVIEWED 11/14/23 11/9/23  
RICHARD M. TELANK DATE  
EXECUTIVE DIRECTOR

November 8, 2023  
1.10

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** APPROVAL OF A NON-MONETARY DONATION – REPORT NO. 35

## RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE and ACCEPT the following solicited, non-monetary donation for the Los Angeles Police Department (Department).

### DONOR:

American Automobile Association  
2601 South Figueroa Street  
Los Angeles, CA 90007

### RECIPIENT:

A. (#23-135) Northeast Area

### PURPOSE:

Stamping Devices

### AMOUNT:

\$26,259.08

### DONOR:

## DISCUSSION

- A. (#23-135) This solicited, non-monetary donation is valued at \$26,259.08 from the American Automobile Association (AAA) to provide four commercial grade stamping devices to the Department's four bureaus. The donor, AAA, did not provide any donations in 2022, 2021, or 2020. For questions or concerns regarding this donation, please call Captain Jay Hom, Commanding Officer, Northeast Area, at (213) 448-4401.

The donor has been vetted by the respective division. The donor is a private organization that offered their assistance to the aforementioned division. The donor has not entered into, performed under, or sought after a contract with the Department; they have not attempted to influence the Department in the past year in a way that would have a direct effect on any individual or entity. The donor may have licenses, permits or other entitlements for use that the Department has influence over, however, there are no open investigations or other potential factors that may give the appearance of a conflict of interest in accepting this donation. No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement or recommendation and the donor is not allowed the use of any Department patents.

The Honorable Board of Police Commissioners

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Administrative Services Bureau has reviewed the donation and ensured the command has verified there are no personal relationships or conflicts associated with the involved vendor or donor. The donation has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

Respectfully,



MICHEL R. MOORE  
Chief of Police

Attachment

BOARD OF  
POLICE COMMISSIONERS  
Approved *November 14, 2023*  
Secretary *Rebekah Munoz*

#23-155  
51

**INTRADEPARTMENTAL CORRESPONDENCE**

October 11, 2023  
4.4

**TO:** Commanding Officer, Administrative Services Bureau

**FROM:** Commanding Officer, Northeast Area

**SUBJECT:** REQUEST TO ACCEPT DONATION

It is requested that Administrative Services Bureau (ASB) approve and transmit correspondence to the Board of Police Commissioners requesting to accept the solicited monetary donation of four Monode marking devices at a cost of \$26,259.08. The marking devices are being donated by the American Automobile Association. This donation will not be accepted nor placed in use until the Department receives approval from the Board of Police Commissioners, as per the Los Angeles Police Department Manual, Volume III, Section 350.20.

The four Monode marking devices will be distributed amongst the four geographic bureaus. This donation will allow each of the respective 21 geographic areas to conduct Vehicle Identification Number (VIN) Etching and Marking events citywide.

The VIN etching involves etching a vehicle's unique VIN onto the catalytic converter and other major parts of the vehicle, and can act as a deterrent to thieves as it makes stolen catalytic converters easier to trace back to a specific vehicle. Thieves are less likely to target a vehicle with VIN-etched parts, as the risk of getting caught and prosecuted is higher. If a catalytic converter with a VIN etching is stolen and subsequently recovered by law enforcement, it can be traced back to the stolen vehicle. This traceability can help law enforcement in identifying the thieves and returning the stolen property to the owner. The VIN etching programs can raise public awareness about catalytic converter thefts and encourage vehicle owners to take preventative measures.

The donation will be distributed as follows:

Operations-Central Bureau:  
Model: MMPE5030  
Serial No: SM00506P22

Operations-South Bureau:  
Model: MMPE5030  
Serial No: SM00444U22

Operations-West Bureau:  
Model: MMPE5030  
Serial No: SM00451U22

Commanding Officer, Administrative Services Bureau

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4.4

Operations-Valley Bureau:

Model: MMPE5030

Serial No: SM00504P22

DONOR:

[REDACTED]  
American Automobile Association

2601 South Figueroa Street


Los Angeles, CA 90007  
[REDACTED]

The American Automobile Association (AAA) is a private organization. They have not entered into, nor performs under, nor seeks a contract with the Department; and has not attempted to influence the Department in the past year(s). The AAA does not have any licenses, permits or other entitlements for use that the Department has influence over. To the best of our knowledge there are no pending investigations or other potential factors that may give the appearance that there may be a conflict of interest in accepting this donation.

The donor was advised that there are no expressed or implied commitments or promises made by the Department in exchange for the donation, and the donor will not receive any tax advantage, preferential treatment, including the use of any Department patent, endorsement, or recommendation in exchange for the donation.

Should you or a member of your staff have any questions concerning this matter, please contact [REDACTED] at (213) 448-4401.

APPROVED:

  
JAY HOM, Captain  
Commanding Officer  
Northeast Area

  
MICHAEL A. OREB, Deputy Chief  
Commanding Officer  
Operations-Central Bureau

Attachments