



**ERIC GARCETTI**  
**MAYOR**

August 3, 2019

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Mr. Leonard Shaffer to the Board of Neighborhood Commissioners for the term ending June 30, 2024. Mr. Shaffer's current term expired on June 30, 2019.

I certify that in my opinion Mr. Shaffer is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Leonard Shaffer  
**Commission:** Board of Neighborhood Commissioners  
**End of Term:** 6/30/2024

### Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 3 - South Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Board of Neighborhood Commisisoners
6. **Highest level of education completed:** J.D., University of Southern California
7. **Occupation/profession:** Owner, Colonial Security and Expert Witness on Insurance Fraud
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Atkinson, Joy	South	10	African American	F	30-Jun-20
Darett-Quiroz, Margarita	East	1	Latina	F	30-Jun-21
Lipmen, Eli	West	5	Caucasian	M	30-Jun-21
Wehbe, Debra "Debbie"	Central	4	Caucasian	F	30-Jun-23
Regalado, Raymond	Harbor	15	Latino	M	30-Jun-20
Vo-Ramirez, Quyen	North Valley	7	Asian Pacific Islander	F	30-Jun-22
Shaffer, Leonard	South Valley	3	Caucasian	M	30-Jun-19

*Leonard J. Shaffer, Esq.*

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Resume

Personal:

Married to Tobey Shaffer  
Two adult daughters  
Resident of the San Fernando Valley since 1971

Education and Military:

K through High School, LAUSD  
BA Political Science, University of Southern California  
JD Law, University of Southern California School Of Law  
01/1966: Admitted to practice before all California Courts  
01/1966: Admitted to practice before the U.S. District Court, Central District of California  
11/1976: Admitted to practice before the U.S. Supreme Court

11/1965 to 11/1971: US Air force Reserve

Community Service:

1972 to present: Board of Directors, Tarzana Property Owners Association  
Currently serving as First Vice President

2000 to 2003: Board of Directors, Tarzana Community and Cultural Center

2002 to 2003: Chair, Tarzana Neighborhood Council Formation Committee

2003 to present: Board of Governors, Tarzana Neighborhood Council  
Chair, Rules Committee  
Member, Land Use Committee

2003 to present: President, Tarzana Neighborhood Council

2003: CD3 Representative, City Wide Burglar Alarm Task Force

2005: Executive Committee, Valley Alliance of Neighborhood Councils

2005 to 2006: Chair, Los Angeles Neighborhood Councils Congress Working Group

2006 to present: Chair, Los Angeles Neighborhood Councils Coalition

2006 to 2007: Member Neighborhood Council Review Commission

2009 to present: Member Temple Judea Caring Community

Work Experience:

1966 to 2001: Los Angeles County District Attorneys Office

1980 to present: Owner Colonial Security (Residential Alarm Company)  
State of California, Qualified Manager License No. 741

2001 to present: Expert witness – Insurance Fraud

2003 to 2008: Professor, School of Criminal Justice, University of Phoenix

Guest Lecturer:

- 1993 San Fernando Valley Fraud Investigators Association  
*Evidence needed for successful filing and prosecution of fraud cases*
- 1994 Southern California Check Investigators Association  
*"Ins and Outs" of filing fraud cases with the District Attorney's Office.*
- 1995 FBI Academy Local Field Police Training Program Involving White Collar Crime  
*Gathering evidence in fraud cases. Applicable statutes in fraud prosecution.*
- 1995 California Financial Crimes Investigators Association  
*"Ins and Outs" of filing fraud cases with the District Attorney's Office.*
- 1997 Los Angeles Police Academy - Fraud Training Seminar  
*Application of fraud statutes to present day crimes. What does the future hold for fraud investigators and prosecutors?*
- 1997 International Association of Financial Crimes Investigators  
*The use of "Business Records Exception" in fraud cases.*
- 2000 Mealey's Fraud Conference  
*The Use of Conspiracy in Fraud Prosecutions*
- 2000 California District Attorney Association Insurance Fraud Conference  
*Basics of Insurance Fraud, Major Auto Insurance Fraud Rings, The Use of Conspiracy in Fraud Prosecutions*



**ERIC GARCETTI**  
**MAYOR**

August 3, 2019

Dear Mr. Shaffer:

I am pleased to inform you that I hereby reappoint you to the Board of Neighborhood Commissioners for the term ending June 30, 2024. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my Office at (213) 978-0621 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

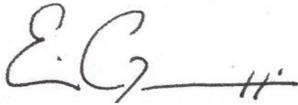
As part of the City Council confirmation process, you will need to meet with Bob Blumenfield, your Councilmember, and Councilmember Bernard C. Parks, the Chair of the Education and Neighborhoods Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Education and Neighborhoods Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Mr. Leonard Shaffer  
August 3, 2019  
Page 2

If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right and a small flourish at the end.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Mr. Leonard Shaffer  
August 3, 2019

### **Nominee Check List**

#### **I. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

\_\_\_\_\_ **Remuneration Form**

\_\_\_\_\_ **Undated Separation Forms**

\_\_\_\_\_ **Background Check Release**

\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

#### **II. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

\_\_\_\_\_ **Your City Councilmember Bob Blumenfield**

\_\_\_\_\_ **Councilmember Bernard C. Parks, Chair of the Council Committee considering your nomination**

Staff in the Mayor's Office of Legislative and External Affairs will assist you with these arrangements.