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**Council and Public Services Division**  
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PATRICE Y. LATTIMORE  
DIVISION MANAGER

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August 8, 2024

**PROJECT:** Skyline Lane, Sandbar Lane, Reef Lane - Private Driveway Name Establishment at Windward Way and Longview Lane - R/W No. 36000-2499

## TO WHOM IT MAY CONCERN:

The matter listed above will be considered by the Los Angeles City Council Public Works Committee at 1:30 PM or shortly thereafter on **Wednesday, August 14, 2024**, in Room 401, City Hall, 200 North Spring Street, Los Angeles, CA 90012. The entrance to City Hall is from Main Street. Please allow time to pass through the security measures in place at the entrance. The Committee will take public comment from members of the public in-person only; there will be no public comment by teleconference. The audio for Committee meetings is broadcast live on the internet at [clerk.lacity.gov/calendar](http://clerk.lacity.gov/calendar). The live audio can also be accessed at: (213) 621-CITY.

If an action requiring the Council's consideration is decided upon by the Public Works Committee, this matter will also be considered by the full Council at 10:00 AM, or shortly thereafter, on **Tuesday, August 27, 2024**. Public comment will be taken in-person and may also be available via teleconference. Please see the Council agenda for Public Comment instructions and updates. The Council agenda will be available at least 72 hours prior to the start of the meeting and can be accessed at [clerk.lacity.gov/calendar](http://clerk.lacity.gov/calendar).

To view the documents and Council actions associated with the above matter online, please visit [LACouncilFile.com](http://LACouncilFile.com), enter Council file No. 24-0849 in the criteria field, and click on the search button. Please be advised that the Council reserves the right to postpone or continue this matter to a later date, subject to any applicable time limit constraints.

If you cannot attend these meetings, but wish to have your opinion considered, please submit your written comments on the web at [LACouncilComment.com](http://LACouncilComment.com), by fax to (213) 978-1079, or by letter to the following address:

Honorable Los Angeles City Council  
Attn: Public Works Committee  
200 North Spring Street, Room 360  
Los Angeles, CA 90012

Sincerely,

Michael Espinosa, Legislative Assistant  
[michael.espinosa@lacity.org](mailto:michael.espinosa@lacity.org) | (213) 978-1064

**RECIPIENTS**

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