

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to a proposed list of pre-qualified real estate and economic development professionals performing services for asset management planning and economic development.

Recommendations for Council action:

1. APPROVE the proposed qualified list of consultants as detailed in Attachment A of the September 19, 2024 City Administrative Officer (CAO) report, attached to the Council File, identified through the Request for Qualifications for a term of three years, and two one-year extensions.
2. AUTHORIZE the CAO, or designee, to solicit bids from the qualified list, detailed above in Recommendation No. 1, and execute contracts on an as-needed basis, subject to funding availability, in compliance with the City's contracting policies, and City Attorney approval as to form.
3. AUTHORIZE General Managers, or designees, of City Departments to solicit bids from the qualified list and execute contracts on an as-needed basis, subject to funding availability, in compliance with the City's contracting policies, and City Attorney approval as to form.

Fiscal Impact Statement: The CAO reports that there is no immediate impact to the General Fund.

Financial Policies Statement: The CAO reports that the recommendations contained in its September 19, 2019 report, attached to the Council file, comply with the City's Financial Policies.

Community Impact Statement: None submitted.

Summary:

On October 8, 2024, your Committee considered a September 19, 2024 CAO report relative to proposed list of pre-qualified real estate and economic development professionals performing services for asset management planning and economic development. According to the CAO, It has managed a qualified list of consultants for real estate and economic development related services since 2014. This list has been used to contract for needed services by this Office, the Los Angeles Housing Department (LAHD), the Economic Workforce Development Department (EWDD), the Chief Legislative Analyst (CLA), and the Department of General Services (GSD). The qualified list expired on June 24, 2024 (Council File No. 12-1549). However, the CAO anticipates the continued need for short-term professional services and third-party technical review of proposed real estate and economic development projects.

The CAO issued the RFQ on June 11, 2024 seeking Statements of Qualifications (SOQs) from over 20,000 vendors within 21 North American Industry Classification System (NAICS) codes through the City's Regional Alliance Marketplace for Procurement (RAMP ID 215501). Vendors were provided the opportunity to submit questions on the RFQ via email through July 15, 2024. Answers to all submitted questions were posted by July 17, 2024 for all vendors to review. The CAO received a total of 39 submissions by the RFQ deadline of July 22, 2024. The CAO is requesting the approval of the qualified list of consultants (Attachment A of the CAO report) in the seven service areas. The previous qualified list, which expired on June 24, 2024 (Council File No. 12- 1549), included only five service areas. CAO staff has determined the need to add Commercial Real Estate Inspection Services and Space Planning services to the RFQ. The seven service areas are outlined in Attachment B of the CAO report. After consideration and having provided an opportunity for public comment, the Committee moved to continue the matter.

Subsequently, on October 22, 2024, the Committee reconsidered this matter. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Government Operations Committee

<b>COUNCILMEMBER</b>	<b>VOTE</b>
PADILLA:	YES
HERNANDEZ:	YES
HUTT:	ABSENT

ARL  
10/22/24

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**