

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 16, 2024

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **CLASS TITLE CHANGES - ORDINANCE AMENDING SCHEDULE "A" OF LOS ANGELES ADMINISTRATIVE CODE SECTION 4.61**

**RECOMMENDATIONS**

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Schedule "A" of Section 4.61 of the Los Angeles Administrative Code (LAAC) to reflect class title changes approved by the Civil Service Commission; and
2. That the City Council authorize the Controller and the CAO to correct any clerical or technical errors in the above ordinance.

**SUMMARY**

The Civil Service Commission approved the class title changes identified in Attachment A to this correspondence, which have not yet been reflected in Schedule "A" of LAAC Section 4.61. The ordinance submitted herein, approved by the City Attorney as to form and legality, updates the City's class listing in Schedule "A" to reflect said class title changes.

**FISCAL IMPACT**

No additional costs are associated with the class title changes approved by the Civil Service Commission.

*MWS:MCB:PAG:CEC:0724076*

Attachments