



KAREN BASS
MAYOR

May 20, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Fiona Hutton to the Board of Recreation and Parks Commissioners for the term ending June 30, 2029. Ms. Hutton's current term expires on June 30, 2024.

I certify that in my opinion Ms. Hutton is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Fiona Hutton
Commission: Board of Recreation and Parks Commissioners
End of Term: 6/30/2029

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 4 - South Valley
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Founder & CEO Fiona Hutton & Associates
7. **Occupation/profession:** B.A. Political Science, San Diego State University
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Race	Gender	Term End
Hutton, Fiona	South Valley	4	Caucasian	F	6/30/2024
Simril, Renata	South Valley	4	African American	F	6/30/2028
Lloyd, Marie	East LA	14	Caucasian	F	6/30/2025
Tran, Benny	Central	9	API	M	6/30/2026
Sanchez, Luis	East LA	14	Latinx	M	6/30/2027

Fiona Hutton

Summary

Fiona Hutton has over two decades of experience in California's highly competitive and constantly evolving political and regulatory landscape. As Founder & CEO of Fiona Hutton & Associates, she has been responsible for building one of the most successful public affairs firms in California. With offices in Sacramento and Los Angeles, Fiona manages a trusted and seasoned team of experienced communications professionals well-versed in complex public policy and the execution of integrated public outreach programs and advocacy campaigns.

Professional Experience

Fiona Hutton & Associates

Founder & CEO

- Manages independent public affairs/communications firm serving statewide clients, including public agencies, municipalities, corporations, non-profits, trade associations and political ballot measure campaigns.
- Expert in development and disciplined implementation of strategic communications, public education, advocacy and outreach plans for public policy, regulatory, and legislative initiatives and projects, in addition to litigation support and crisis communications.
- Decades of experience in water and environmental resources, energy, infrastructure and bond measure campaigns at the state and local level, including Prop 68, the most recent parks bond, Prop 12/13, 40, 50 and 84.
- Represented the California State Parks Foundation, creating and launching its successful "[Pathways To Parks](#)" campaign, the Mountain Recreation & Conservation Authority, The Nature Conservancy, Resources Legacy Fund, California Department of Water Resources, State Water Contractors, Los Angeles Department of Water and Power, SoCal Gas and Renewable Wind Energy. Other notable clients include Amazon, Sutter Health and HealthNet.

Affiliations & Recognition

- Board of Recreation and Parks Commissioner, City of Los Angeles
- Board of Directors, California Chamber of Commerce
- Board of Directors, Open California
- Board of Directors, Ojai Valley Land Conservancy
- Previously Board of Directors, Sacramento Press Club
- Previously Board of Directors, Los Angeles Chamber of Commerce
- Capitol Weekly, "Top 100 Most Influential Players in California Politics"
- PR Week, FHA Ranked 6th in U.S. Public Affairs Firms
- Public Relations Society of America/LA Chapter – Best in Class Award for Southern California Water Coalition's "WaterNext" public outreach campaign

Education

San Diego State University, San Diego, CA – Bachelor of Arts, Political Science



KAREN BASS
MAYOR

May 20, 2024

Dear Ms. Hutton:

I am pleased to inform you that I am reappointing you to the Board of Recreation and Parks Commissioners for the term ending June 30, 2029, subject to confirmation by the City Council.

To begin the reappointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

As part of the reappointment process, Nithya Raman, your Councilmember, and Councilmember Eunisses Hernandez, the Chair of the Neighborhoods and Community Enrichment Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

Additionally, you will be required to attend public meetings at City Hall where your reappointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your reappointment will be considered by the Neighborhoods and Community Enrichment Committee. Sometime thereafter, you will be notified of the date when your reappointment will be presented to the full City Council. Immediately following the meeting, you will again be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Ms. Fiona Hutton
May 20, 2024
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Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly legible.

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Fiona Hutton
May 20, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Nithya Raman
- ☐ Councilmember Eunisses Hernandez, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Neighborhoods and Community Enrichment Committee Hearing
- ☐ Full Council Hearing