



KAREN BASS
MAYOR

March 21, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Pierre Arreola to the Board of Human Relations Commissioners for the term ending June 30, 2024. Mr. Arreola will fill the vacancy created by Nirinjan Khalsa, whom I removed effective May 5, 2023 or at the time Ms. Khalsa's successor is confirmed by the City Council.

I certify that in my opinion Mr. Arreola is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Pierre Arreola
Commission: Board of Human Relations Commissioners
End of Term: 6/30/2024

Appointee Information

1. **Race:** Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 7 - North Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., Sociology, Brown University
7. **Occupation/profession:** Senior Human Relations Consultant, LA County Commission on Human Relations
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

EDUCATION

Brown University, Bachelor of Arts in Sociology

Providence, RI – *May 2013*

- Royce Sport and Society Fellowship, 2011
- C.V. Starr Social Entrepreneurship Fellowship, 2012
- Derek Canfield Barker Prize, 2012

EMPLOYMENT EXPERIENCE

LA County Commission on Human Relations

Los Angeles, CA – *January 2018 - Present*

Senior Human Relations Consultant

- Collect and analyze data, and conduct research on human relations topics.
- Assist community groups and organizations to resolve intergroup conflicts.
- Provide technical direction to staff assigned and engaged in a Commission program or project.
- Maintain high level of expertise on the human relations field and human relations issues in Los Angeles County and globally.
- Develop, implement, and evaluate human relations educational and training programs, community forums and conferences.
- Promote understanding and support of the Commission's policies, programs, and initiatives throughout the County communities.
- Participate in the development of programs to reduce and prevent intergroup violence and increase equity across Los Angeles County.
- Act as staff assistant to the Commission on Human Relations by providing administrative and technical assistance and preparing reports on issues and topics of interest to committees.
- Prepare written materials, such as research reports, booklets, newsletters, and press releases, on human relations matters including policies and legislation for publication and distribution.
- Records and prepares official reports of hate incidents such as racial, ethnic, homophobic, religious, or gender-related violence incidents; contacts victims or police to obtain details of and verify incidents; advises victims of available assistance and refers to appropriate agency.
- Confers with and serves in a resource capacity to community groups and organizations to analyze and evaluate community conditions that impact human relations and develop activities to address the conditions.

AWOKE (DBA: The GR818ERS)

San Fernando Valley, CA – *2010 - Present*

Co-Founder/Executive Director

- Direct logistics and strategy to engage a 25+ member collective of varying artistic, athletic and academic disciplines in community development projects and youth programming.
- Manage accounting and financial management, including payroll administration, for an organization with an annual budget of \$500,000+.
- Coordinate development efforts by managing interdisciplinary grant writing team, cultivating donors, and building contract and sponsor relationships.
- Implement grant and contract compliance mechanisms, including data collection and analysis, financial and narrative reporting, and evaluation tracking.
- Oversee program development, implementation, and compliance of creative arts, athletics, and social justice programs for young people, ages 5-26+, focused on empowerment and community building.

- Organize intergenerational and intercultural community events centered on creative arts, culture, and athletics featuring international talent with an average of 300+ attendees.
- Manage community outreach and engagement efforts, including performances, community events and community development projects.
- Facilitate educational workshops, presentations and cultural exchanges regarding youth development and social innovation.
- Provide technical assistance and capacity-building support to international partner organizations in Canada and Mexico.

Neighborhood Legal Services of LA County

Pacoima, CA – 2014 – January 2018

Health Consumer Center (HCC) Paralegal

- Managed caseload of 50+ cases at any given time from intake to resolution utilizing legal remedies and administrative advocacy.
- Maintained high level of competence in federal, state, and local health policies and initiatives, i.e., Medi-Cal, Medicare, Covered California, and county health programs.
- Developed and implemented strategic outreach plan for service areas throughout Los Angeles County to support community partners and coordinate trainings.
- Provided legal information at community events and resource fairs across Los Angeles County, and created Self-Help packets for consumers and community partners.
- Participated in administrative committees to advance compliance requirements.
 - *Legal Services Corporation Committee:* Drafted policy memos to management and staff explaining new laws and policies governing federal funding of legal aid organizations; designed and facilitated trainings for attorneys and paralegals; provided technical assistance to staff on grant compliance and internal procedures.
 - *Legal Needs Study Committee:* Created interactive presentations to engage countywide stakeholders; facilitated focus groups on legal issues impacting communities throughout Los Angeles County including clients, community organizations and elected officials; synthesized data into reports utilized for grant compliance and program evaluation.

LEADERSHIP EXPERIENCE

California State University, Northridge

Northridge, CA – 2015 - Present

Community Advisory Board Member

- Center for Southern California Studies
- Center for Interdisciplinary Study and Practice of Hip Hop Elevation & Research

LA County Anti-Racism, Diversity, and Inclusion Initiative

Los Angeles, CA – 2021 - Present

Stakeholder Engagement Subcommittee Member

LA City Youth Development Task Force

Los Angeles, CA – 2019 - 2021

Public Works and Gang Reduction Committee Appointee

SKILLS & INTERESTS

Technical – Experienced in Microsoft Office Suite, Legal Server, Adobe Creative Suite

Accolades – Mentor of the Year (2022), ACTIVATE Fellow (2017), Impact Maker to Watch (2016)

Interests – Hip Hop Culture, Street Dance, Community Organizing

Languages – Fluent in English & Spanish (Reading, Writing & Speaking)



KAREN BASS
MAYOR

March 21, 2023

Dear Mr. Arreola:

I am pleased to inform you that I hereby appoint you to the Board of Human Relations Commissioners for the term ending June 30, 2024, subject to confirmation by the City Council. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Mr. Pierre Arreola
March 21, 2023
Page 2

As part of the City Council confirmation process, meetings will be offered to Monica Rodriguez, your Councilmember, and Councilmember Hugo Soto-Martinez, the Chair of the Civil Rights, Equity, Immigration, Aging, and Disability Committee, to answer any questions they may have.

You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Civil Rights, Equity, Immigration, Aging, and Disability Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Per the City Charter, Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Pierre Arreola
March 21, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Monica Rodriguez

_____ Councilmember Hugo Soto-Martinez, Chair of the Council Committee considering your nomination