



KAREN BASS
MAYOR

July 29, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Mr. Hoang Nguyen to the Commission on Civil Rights for the term ending June 30, 2029. Mr. Nguyen's current term expired on June 30, 2024.

I certify that in my opinion Mr. Nguyen is especially qualified by reason of training and experience for the work which shall devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Hoang Nguyen
Commission: Commission on Civil Rights
End of Term: 6/30/2029

Appointee Information

1. **Race:** API
2. **Gender:** Male
3. **Council District and neighborhood of residence:** 13 - Central
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., Political Science, International Relations, University of California, Los Angeles
7. **Occupation/profession:** Director of External Affairs, AAPI Equity Alliance, Co-Founder of Stop AAPI Hate
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Race	Gender	Term End
Panuco, Cindy	East LA	1	Latinx	F	6/30/2028
Lewis, Kandee	Harbor	15	African American	F	6/30/2027
Wright, Lacy	Central	13	API	F	6/30/2029
Zelenski, Abigail	East LA	13	API	F	6/30/2028
Lee, Mary	South LA	10	African American	F	6/30/2029
Robertson, Diane	South LA	10	African American	F	6/30/2027
Nguyen, Hoang	Central	13	API	M	6/30/2024

Hoang Nguyen

Relevant Experience

AAPI Equity Alliance, co-founder of Stop AAPI Hate

Director of External Affairs (2022 - present)

- Lead policy advocacy on key priorities for AAPI Equity at the LA city & county, state and federal levels.
- Engage with key government officials, legislative staff, policymakers and external partners to increase AAPI Equity visibility, presence and influence in advocacy.
- Serve as spokesperson for the organization on issues impacting AAPI communities.
- Conduct policy and legal research and analysis.
- Track and draft legislation, public testimony, letters to government officials, policy content for external communications, and other work products.

Office of Los Angeles County Supervisor Hilda Solis

Supervisor's Policy Deputy (2019 – 2022)

AAPI Liaison and Field Representative (2018 – 2019)

- Build and nurture relationships with over 100 elected officials, city, state, federal government agencies, school districts, non-profits, philanthropy, private sector, political organizations and other stakeholders.
- Develop extensive local and national press contacts.
- Create and execute high-level communication plans, including rapid response, political and policy messaging.
- Oversee and provide high-level direction to the Los Angeles County Office of Immigrant Affairs, Department of Aging, the Commission on Human Relations, and Commission on Native Americans.
- Establish the Los Angeles Justice Fund, a \$6.5 million annual budget providing legal aid to undocumented people facing deportation.
- Establish the LA vs. Hate Initiative, a \$3 million annual budget to combat the rise in hate incidents and crimes.
- Serve as the point of contact for the areas of Thaitown, Little Armenia, Chinatown, Historic Filipinotown, Little Tokyo, and for issues related to AAPI and LGBTQ affairs, redistricting, and Census.
- Manage the First District Community Grants program, which distributes \$500,000+ of funding annually.
- Manage operations at the Board of Supervisors meeting, including whipping votes, drafting urgent amendments on the floor, and acting as the liaison between the member and policy staff.
- Serve as the de facto City Manager for the area of unincorporated South San Gabriel.
- Plan and execute large-scale events, rallies, and mobilization efforts around key issues.
- Speak publicly and deliver formal presentations on behalf of the Supervisor at events and town halls.

Communications and Public Policy – The Raben Group

2017 – 2018

- Help identify, develop, and implement client's policy goals.
- Create and execute proactive strategic communications plans, narratives, and pitch stories.

Political Affairs and Outreach Staffer – The Borgen Project

2015 – 2017

- Develop communication strategies, campaign literature and organizing efforts, and meet with congressional legislative directors and staffers.
- Conduct extensive research, develop top-line talking points, and lead the political advocacy effort in the district through mobilization and outreach.

Education

University of California, Los Angeles

B.A. Political Science, International Relations | Honors: Class Commencement Speaker, Chancellor's Leadership Award, Distinguished Senior Award

Volunteer Activities

Asian Democrats of Los Angeles County - Executive Board Member

Solis for Supervisor 2022 Campaign – Fundraising, endorsement outreach, messaging, and policy.

No Going Back LA Committee Member – Advised on strategies and policies related to Digital Divide, Homelessness, and Racial Justice.

Biden-Harris 2020 Campaign – Served as point of contact for Supervisor Solis as a top national surrogate & drafted her 2020 DNC Convention speech.

California Young Democrats, Asian Pacific Islander Caucus – State Vice Chair

California Young Democrats, Asian Pacific Islander Caucus – Former State Political Director

California Democratic Party - Delegate

San Gabriel Valley Council of Government – Former Environmental Committee Member

Other political campaigns – Advised on fundraising, endorsement outreach, messaging, and policy.



KAREN BASS
MAYOR

July 29, 2024

Dear Mr. Nguyen:

I am pleased to inform you that I am reappointing you to the Commission on Civil Rights for the term ending June 30, 2029, subject to confirmation by the City Council.

To begin the reappointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

As part of the reappointment process, Hugo Soto-Martinez, your Councilmember, and Councilmember Hugo Soto-Martinez, the Chair of the Civil Rights, Equity, Immigration, Aging, and Disability Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

Additionally, you will be required to attend public meetings at City Hall where your reappointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your reappointment will be considered by the Civil Rights, Equity, Immigration, Aging, and Disability Committee. Sometime thereafter, you will be notified of the date when your reappointment will be presented to the full City Council. Immediately following the meeting, you will again be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Mr. Hoang Nguyen
July 29, 2024
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Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Hoang Nguyen
July 29, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Hugo Soto-Martinez
- ☐ Councilmember Hugo Soto-Martinez, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Civil Rights, Equity, Immigration, Aging, and Disability Committee Hearing
- ☐ Full Council Hearing