

CIVIL RIGHTS, EQUITY, IMMIGRATION, AGING AND DISABILITY COMMITTEE REPORT relative to a contract with Focus Language International, Inc. to provide interpretation and translation services to assist City departments and contractors with the implementation of the Citywide Language Access Plan (LAP), and related matters.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. RESOLVE that the following positions to be utilized by the Community Investment for Families Department (CIFD) to support the implementation of the Citywide LAP Program is APPROVED and CONFIRMED:

<u>Class Code</u>	<u>Title</u>	<u>No.</u>
9184	Management Analyst	3

2. AUTHORIZE the Controller to transfer appropriations with the CIFD Fund No. 100/21 as follows:

From:	To:	Amount
6010- Office and Administrative	1010- Salaries General	\$150,000
6010- Office and Administrative	3040- Contractual Services	<u>800,000</u>
	Total:	\$950,000

3. AUTHORIZE the General Manager, CIFD, or designee, to enter into a new contract with Focus Language to provide interpretation and translation services to assist City Departments and contractors with the implementation of the LAP for an amount not to exceed \$500,000 and for a term of up to three years.

4. INSTRUCT the CIFD to:

- a. Conduct additional stakeholder engagement within 45 days with community-based organizations that serve indigenous communities in the City, prioritizing organizations that are indigenous-led, regarding the inclusion of indigenous languages in the City's LAP.
- b. Report in 60 days to the Civil Rights, Equity, Immigration, Aging and Disability Committee on the primary concerns and priorities raised regarding the inclusion of indigenous languages in the LAP from these and prior stakeholder engagements, as well as with recommendations for addressing these issues in the implementation of the City's LAP.

Fiscal Impact Statement: The CIFD reports that the Fiscal Year 2022-23 Adopted Budget includes \$1,000,000 from the General Fund in the CIFD's operating budget for the Citywide LAP. The October 17, 2022 CIFD report recommends transferring some of the funds to CIFD's Salaries General and Contractual Services accounts to support the three Management Analysts and the necessary contractual services to complete the work of the Citywide LAP.

Community Impact Statement: None submitted

SUMMARY

At the meeting held on February 3, 2023, your Civil Rights, Equity, Immigration, Aging and Disability Committee considered City Administrative Officer and CIFD reports relative to a contract with Focus Language International, Inc. to provide interpretation and translation services to assist City departments and contractors with the implementation of the Citywide LAP.

After an opportunity for public comment was held, the Committee moved to approve the CIFD's recommendations as amended, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

CIVIL RIGHTS, EQUITY, IMMIGRATION, AGING AND DISABILITY COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
SOTO-MARTÍNEZ	YES
HUTT	YES
HERNANDEZ	ABSENT
PRICE	YES
RODRIGUEZ	NO

ME 2/3/23

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**